Mr. Mincey presented a request from the MSU Foundation to sell Eagle Draw tickets at ADUC. In discussion of the request, the concern was expressed that student organizations have not been permitted to sell raffle tickets in the past and if permission is granted to the foundation, then all organizations must be permitted to do such soliciting. We must be consistent in enforcement of any policy. The consensus was not to permit the foundation to sell tickets until the issue is discussed with the attorney in a meeting which Mr. Mincey and others will have with him on January 27.

Mr. Mincey noted that there has been some concern expressed as to whether summer classes will be conducted because of the work to be done on the tunnels. Classes will be held, and summer camps, etc., are being scheduled.

On February 1, Kenny White, Madonna Huffman, Myron Doan, Dallas Sammons, and Tim Rhodes are meeting with the architects regarding Thompson. A different architectural firm will be working on Thompson than is working on Fields. Mr. White and Mr. Rhodes will have primary responsibility for the presentation at that meeting.

A candlelight march will be conducted Monday at 5 p.m. in honor of Martin Luther King. The march will begin at the library and continue to Breck; a short program will be presented in Breck Auditorium. The Black Gospel Ensemble will perform at halftime of the men's basketball game. Mrs. Huffman will talk with Mr. Gore about arrangements with security, etc.

President Grote will be meeting soon with the vice presidents and those who report directly to him regarding some of the major issues of the spring and fall, including the housing plan, enrollment projections, needs for additional personnel, and the budget. Those areas requiring additional personnel need to begin preparing their requests/justifications.

A fundraising workshop will be held on February 17, which will include Student Government Association, Parents Association, MSU Foundation, and others.

Dr. Hopper asked what the procedure is for working with corporations in obtaining grants. Mr. Mincey asked that personnel
first come to him, then work with the MSU Foundation on such matters.

On January 27, university attorney Bob Chenoweth is meeting with Mr. Doan, Mrs. Huffman, Mr. White, Roger Holbrook, and hall directors regarding liability issues.

Directors' Reports:

Mr. White - Housing had no problems at registration. No-shows are now being pulled. There are 3,300+ residents. The beds for Fields Hall will probably be put out on bid.

Mr. Doan - Rush has begun and will end February 20. Women will have open rush through the semester. Wetherby Gym will be used as the rain location for Greek Week activities.

Mr. Morton - Financial Aid moved more quickly at registration. Refund checks are to be processed. In regard to the emergency loan fund, notices are mailed frequently to students owing money. The office is up to date on processing student loans. Students may still apply for loans for the current semester.

Mrs. Huffman - Reports should be prepared soon on international and minority student enrollment figures. The apartment in the Caudill Health Clinic is being converted into offices for Counseling. Arrangements are being made so that Counseling can be open in the evenings when the clinic is closed.

Dr. Hopper - Twenty-six school districts have indicated they will participate in the Kentucky Teachers Network on April 5. Two rooms will be used for recruiting.

Dr. Anderson - Counseling has already seen a few students this semester. Few students have been seen at the clinic, but they anticipate an outbreak of the flu.

Mr. Stephenson - ADUC will close at 7 p.m. Saturday and re-open at 2 p.m. Monday. Alumni Tower food services will be open on Sunday.

Mr. Cornett - There were several walk-ons at registration.

Dr. Hopper asked if consideration has been given to training professional staff to work the computer terminals at registration. Mr. Stephenson said he will pass this suggestion on to the Registration Advisory Committee.

The meeting adjourned at 2:50 p.m.
Present:

Mike Mincey
Dan Anderson
Dan Cornett
Myron Doan
Jerry Gore
Mike Hopper

Madonna Huffman
Jim Morton
Tim Rhodes
Larry Stephenson
Kenny White

Mr. Mincey asked that those involved in the meeting with attorney Chenoweth on January 27 have questions prepared relating to their areas. The meeting is at 2:30 in the president's office.

The development of a computer lab in Fields Hall was discussed. Mr. White and Mr. Rhodes have been working on this project. There is a possibility that some computers will be donated; Mr. White has contacted some computer vendors. He has also talked with computing services and research, grants and contracts personnel. A proposed survey of faculty was distributed. Following discussion, Mr. Mincey suggested that the survey not be done. He asked Mr. Rhodes and Mr. White to prepare a letter to him indicating that informal discussions have been held with companies interested in donating computers and asking for support of the administration to move on this project. There would have to be support from Computing Services, and Mr. Howerton would need to give direction as to how to proceed on accepting the contributions.

Mr. Mincey announced that the next Board of Regents meeting will probably be February 24. He needs to know immediately of any items to be taken before the board. President Grote has met with Mr. Seaton. The board will probably be meeting quarterly; there may be some changes in the structure of meetings.

Fees, including possible adjustments in housing fees for "expanded capacity" rooms, will be discussed at the president's meeting tomorrow. Work will begin soon on the fee schedule; Mr. Mincey needs any proposed fee adjustments as soon as possible.

Mr. Mincey reported that President Grote approved the MSU Foundation's request to sell Eagle Draw tickets at ADUC because the Foundation meets the requirements to be permitted to conduct such solicitation. Most student organizations do not; Mr. Doan noted that some of the fraternities and sororities do meet those requirements. The question was raised as to whether outside groups can rent space for such activities.

Mr. Mincey reported that he has reviewed the SACS subcommittee reports on student services and intercollegiate athletics. The section on counseling and health services was well done; the
residence education and housing sections were fairly well done but need additional work. Other items were primarily taken from other university publications and did not address the SACS study. No recommendations were included in the reports. Dr. Hopper noted that he was advised to make no recommendations as this implied non-compliance. Mr. Mincey has returned the copy with his comments. Mr. Mincey asked Mr. Stephenson to make a copy of the section on counseling and health services for the directors.

Directors' Reports

Mr. Gore - The Martin Luther King celebration went well. There was an article about it in the Ashland Independent. There was more white student participation this year. There are 196 black students enrolled this spring, compared with 237 for the fall. Total minority enrollment is 288.

February is Black History Month. A schedule should be finalized by the end of this week. Dr. Henry Ponder, President of Fisk University, may be here as a black scholar in residence. Mr. Gore will send information to Mr. Mincey as soon as possible.

MSU will be one of the telesites for the teleconference sponsored by Black Issues in Higher Education on February 1. Mr. Mincey suggested that the SGA might assist with the teleconference; Mr. Gore will contact Tommy Lewis, chairman of the Minority Affairs Committee.

Mr. Gore attended an EEOC meeting last week in Lexington. MSU has met compliance requirements.

Mr. Rhodes - Spring enrollment is up 2 percent over last year. Final figures should be available in two-three weeks. Enrollment should be 6,300+.

Dr. Anderson - Visits to the clinic for sexually transmitted diseases have increased.

Mr. White - There are 3,300+ students in halls. Bid specifications are done for bunk beds; specs for other furniture will be prepared.

Mrs. Huffman - There will be a teleconference on February 2 on acquaintance/date rape from 2-5 p.m. in Breck Auditorium. This will be a pledge seminar for fraternities and sororities. Mrs. Huffman suggested that the black teleconference may also be held in Breck.

Mr. Morton - Mr. Rhodes and/or Mr. Morton have conducted financial aid workshops at the following high schools: Belfrey, Greenup County, East Carter, West Carter, Elkhorn City, Johns Creek, Paintsville, Johnson Central, Boyd County, Breathitt County, Phelps, Montgomery County, Pulaski County, Paul Blazer, Betsy Layne, Allen Central, Sheldon Clark, Bath County, Grant County,
Williamstown, and Wolfe County. Mr. Morton met on campus with non-traditional students.

Mr. Stephenson - The SGA will be discussing the issues of holds and drop/add fees. They probably will recommend that no fee be charged for drop/add or that a longer drop/add period be allowed before students are charged.

Dr. Hopper - Twenty-eight school districts are participating in KTN recruiting day.

The next directors meeting will be Monday, January 23, at 8 a.m. in East Room A in ADUC. This will be the regular meeting time and place unless there is a holiday.

A meeting on international education is being held throughout the day tomorrow.

Construction in the Caudill Health Clinic is progressing; counseling should be moved next week. Mrs. Huffman noted the need for an additional bathroom in the clinic. The renovation of HM 310 should be finished by the middle of next week.

The meeting adjourned at 3:15.
DIVISION OF STUDENT LIFE
DIRECTORS MEETING
January 23, 1989

Present:
Mike Mincey
Dan Anderson
Myron Doan
Mike Hopper
Madonna Huffman
Jim Morton
Tim Rhodes
Larry Stephenson
Kenny White

Mr. Mincey asked Mr. Stephenson to prepare a statement of justification for the proposed expansion of ADUC across the street.

Mr. Mincey asked Mr. White to prepare a statement of justification for Mays-Butler Hall renovation.

Mr. Mincey asked for proposed fee schedule changes by Wednesday of this week. Mr. Mincey, Mr. Rhodes, and Mr. White will meet about the recommendation on housing fees for "expanded capacity" rooms.

Mr. Mincey asked to meet this week with Mr. Stephenson and Mickey Wells regarding a cooperative agreement on the use of facilities by the community.

The directors discussed a proposal from Academic Affairs to have registration on Thursday and Friday of the week before the week classes are scheduled to begin and begin classes on Monday of that week rather than Wednesday. The proposed schedule includes eliminating classes on Monday-Wednesday of Thanksgiving week. The proposed schedule would become effective Fall 1989, with registration on August 17 and 18 and classes beginning on August 21. Spring registration would be January 4 and 5 with classes beginning on January 8. Mr. Mincey reported that he had indicated that we would have the additional cost of RA's returning earlier, or the RA's would not be able to work the last few days of the semester because they can earn only a specified amount. Also, RA's may lose some summer and Christmas break work time by having to return early. Summer camps are scheduled through the entire summer, so it would be difficult to get halls ready. Special requests from groups to arrive early (band, football team, etc.) would have to be considered. It was noted that shortening the break between fall and spring would make it more difficult to get ready for spring. Mr. Mincey asked directors to consider this proposal and send him their comments by Wednesday.

Directors' Reports

Dr. Hopper - Thirty-two school districts have now indicated they will participate in KTN recruiting day.

Mr. Rhodes - Enrollment as of Friday was 6,759, up 7.4 percent. This number probably does not include withdrawals or some of the Monday night off-campus classes.
Mr. White - Discussion is being held regarding a band camp in February which is to include about 600 participants, with anticipated housing of 400 students. Mr. Doan reported that the hall directors had expressed concern because Mr. Miles is trying to promote a plan to allow students to use sleeping bags and stay in rooms. It has been suggested that camp participants sleep in Laughlin, using cots, sleeping bags, etc. Mr. White noted that mattresses are available if someone could move them to and from Laughlin. Mr. Mincey asked Mr. Rhodes to schedule a meeting this week of those involved to resolve this issue.

Mr. White reported that he is working on the Thompson Hall project.

Mr. Morton - No report regarding financial aid.

Students who are working on the Miss MSU Pageant are doing a good job. The pageant is March 21 and 22. Confirmations have been received from guest performers.

Mr. Stephenson - The health services section of the SACS report had already been returned, so he could not make copies for directors.

Laughlin Health Building and Wetherby Gym will be closed the next three weekends because of a junior high school basketball tournament. Enrollment services has placed a display in the gym in the past and will do so again at this tournament.

Mr. Doan - A retreat for all Greek presidents will be held Saturday. The chili cook-off will be at 5:30 Saturday at the AAC. Fraternity advisors are meeting with President Grote this week on the fraternity housing plan.

The meeting with Bob Chenoweth is Friday. Mr. Mincey reminded directors to have questions for him. Mr. Doan asked Mr. White to arrange for four hall directors to attend.

Dr. Anderson - Health officials have expressed a concern about there being only one bathroom available for patients in the clinic. Mr. Mincey, Dr. Anderson, and Mrs. Huffman will discuss this concern.

Painting is finished but no date has been given for completion of renovation. The telephone lines are not in.

Mrs. Huffman - She attended the meeting Friday regarding international education. There seemed to be much interest in study tours. Concerns expressed included financial aid for students who study abroad and compensation for faculty who teach abroad. The meeting seemed to focus more on study abroad than on attracting and retaining international students.

The meeting adjourned at 9 a.m. The next meeting will be Monday, January 30, at 8 a.m. in East Room A of ADUC.
DIVISION OF STUDENT LIFE
DIRECTORS' MEETING
February 6, 1989

Present:

Mike Mincey
Dan Anderson
Myron Doan
Jerry Gore
Mike Hopper
Madonna Huffman
Jim Morton
Charlie Myers
Tim Rhodes
Larry Stephenson
Kenny White

Mr. Mincey distributed copies of the cash receipts policy and procedures to those directors who handle cash receipts and asked that the authorization forms be signed and returned to him as soon as possible.

Mr. Mincey asked Dr. Anderson to begin communicating with the Morehead Clinic regarding the personal services contract for next year. He also asked that Dr. Anderson work with the insurance company regarding continuation of the student health insurance for next year.

Mr. Mincey asked Mr. Rhodes to prepare an enrollment comparison report for the president's meeting this morning.

Directors' Reports:

Mr. Doan: Rush is finished this week. The residence life review board meets tomorrow to hear a case.

Mr. Mincey noted that a question has been raised about the social form and the need for a chaperone to sign. Mr. Mincey suggested that Mr. Doan's approval be required for any social function. He asked Mr. Doan to follow up on this procedure. Mr. Gore asked if a chaperone should be required for functions at the cross-cultural house; Mr. Mincey indicated that it would be in the university's best interest to have a chaperone.

Mr. Stephenson: No report regarding student activities.

Mr. Stephenson reported that the Staff Congress proposal on the GED should be ready for the Board of Regents meeting on March 24. This policy would permit a person who does not have a high school diploma or GED to have up to three hours a week off to go to the learning center or to take KET courses; the $10 fee for the GED test would also be waived.

The congress is also working on a proposal regarding the movement of employees through the salary quartiles, based on education, experience, and performance. This proposal will be sent to the job evaluation committee for review.
Mr. White: Noted that the residence hall directors are not in the job classification system and have not yet received the one percent pay increase.

The band clinic is this weekend. Three types of housing will be available: housing in empty residence hall rooms; rooming with band students in their rooms; and mass housing in Laughlin Health Building.

There are approximately 3,270 student in housing.

Mr. Mincey reported that the fee schedule will not be ready for presentation at the Board of Regents meeting on March 24. Discussion followed regarding difficulties this may cause for those involved in recruiting because they will be unable to indicate to prospective students actual costs for housing, especially those who may be assigned to "expanded occupancy" rooms.

Mr. White indicated that the housing office is trying to incorporate room signups into the pre-registration procedure.

Mr. White reported that the specs are almost ready for the 600 beds which are to be put out on bid. He noted that when the furniture for Fields Hall is put out on bid, if a different vendor receives the order the beds may not fit the other furniture.

Mr. Myers: Open houses are scheduled for March 4 and April 1.

Issues of MSU & You will be mailed monthly to prospective students, beginning with January. Each issue will focus on a different topic. Stephanie Davis is responsible for this publication.

Mr. Morton: He is attending a conference this weekend in Miami.

Mr. Rhodes: No report.

Dr. Hopper: Forty districts have indicated they will participate in KTN recruiting day. The proposal regarding cooperative education should be ready soon.

Mr. Gore: Distributed schedules for Black History Month. Tapes of "Beyond the Dream" are being prepared. The Jomandi performance of "Do Lord Remember Me" is Wednesday night.

Mrs. Huffman: No report.

Dr. Anderson: Visits to the Counseling Center have increased 80 percent over last year; visits to the health clinic are up 13 percent.

The meeting adjourned at 8:50 a.m.
Mr. Mincey reported that he will be in budget meetings today and Wednesday. He estimates that there will be a 1% budget cut. It is not known yet what will happen regarding auxiliary budgets. The salary increases will be discussed today; Mr. Mincey estimates there will be 5%, with across-the-board raises of 3-4% and 1-2% for equity/merit.

Reports:

Mr. Morton: They are getting ready to make summer financial aid awards. The increased enrollment has affected the amount of money available for summer work studies. Students who are assigned 40-hour work studies for the summer could have their fall/spring awards affected. Letters have been sent to work study supervisors asking for names and Social Security numbers of students requested for work studies.

The paperwork is being processed for electronic data processing of Pell Grant information. This should speed up our receiving information and assist in making corrections. They are also working on speeding up the CSL procedure through electronic data processing. They are also closing out scholarships for this year.

Mrs. Huffman: MSU is hosting the conference of the Kentucky Association of College and University Residence Halls on April 8. This will involve RA's and students involved in hall government. Seventy-five to eighty participants are expected. In addition, RA's from Elmhurst are coming that weekend as part of the RA exchange program.

Mr. Mincey asked Mrs. Huffman to prepare some type of written document on our drug education efforts, including education, enforcement, and referral programs. We will be required to certify that MSU is a drug-free workplace in order to participate in some of the financial aid programs.
Mr. Rhodes: Admissions applications are up 12%; housing applications are up 74%. An Open House is scheduled for April 1. Open House participation so far has totaled 482 for two programs compared with 341 last year in three programs.

Financial Aid has begun the scholarship award process for next year. A housing survey is being prepared and should be distributed soon. Mr. Rhodes, Mr. White, and Miss Sammons are meeting today on room signup procedures.

Mr. Mincey asked Mr. Rhodes to revise the report on cancellation rates for scholarships so that it can be distributed to the President and his cabinet.

Mr. Myers: Displays for the Open House should be set up Friday afternoon in Button Drill Room. Someone should be available at the displays until 1 p.m. Saturday. Mr. Myers also asked that someone be at the displays prior to the program.

Mr. Gore: He is involved in recruitment of new students. Minority enrollment is expected to be equal to this year's if not more. The Big Brothers/Big Sisters are having a cookout this week. Awards will be presented to students who have achieved academically fall semester.

Black Awareness Week is April 14-23, with April 14-16 being Founders Day celebration for the Black Gospel Ensemble and April 20-23 a leadership workshop. Contracts for Na'im Akbar and Lenora Fulani are being processed this week.

Dr. Hopper: Forty-eight school districts are participating in KTN recruiting day next Wednesday, April 5. President Grote has indicated that he will have dinner with the group. In response to a question, Dr. Hopper indicated that there is no systematic follow-up of this placement effort; some school districts do send lists of students hired.

Dr. Hopper noted that there seems to be more diverse recruitment this spring.

Dr. Anderson: There was a suicide attempt this weekend; the student was taken to St. Claire. We will continue to work with Pathways when a student does not agree to long-term treatment.

Mr. Mincey asked Dr. Anderson to proceed on the personal services contract with the Morehead Clinic.

Dr. Anderson indicated that he expects to receive information from Bert Snarski today or tomorrow regarding the insurance program for next year.

Mr. Stephenson: AIMS is presenting "42nd Street" tonight at 8:00 in Button.
Founders Day is March 31. The convocation is at 10:25 with David Adkisson speaking. The luncheon is at noon; the cost is $5. The dinner is at 6:30; the cost is $12.

Cheap Trick will be in concert April 6.

The SGA general election of executive officers is April 11. A primary election was not necessary. Andy Parker and Harrison B. Gilliam are running for president. Chris Hart is an unopposed candidate for vice president. Should the SGA president be from out of state (Andy is from Ohio; H.B. is from Kentucky), the regent election would be April 27.

Mr. White: They are finalizing the room signup procedure. Signups are April 19, 20, 21, 24, 25, and 26. Bids are out on the beds. They are also finalizing summer housing and special housing. Summer school students will be housed in Cartmell. The work on the steam tunnel should not affect housing.

Mr. Mincey asked to meet with Mr. White and Mr. Rhodes at 7:30 a.m. Wednesday on summer housing and the temporary wages budget.

Mrs. Scruggs: Performance appraisals are ready to be signed for those who have met with Mr. Mincey; the other directors are scheduled for this week.

Mr. Myers: FBLA will be on campus this week; Admissions will have a display.

This week or next Admissions will send out preliminary information regarding the summer orientation program.

Because of spring break for public schools throughout Kentucky and Ohio next week, it is anticipated that there will be many students visiting the campus.

Admissions, Financial Aid, and Housing are revising the admissions application to combine some information from the three areas onto one form. The new application will be used next fall.

Mr. Mincey indicated that projected enrollment for fall is 7,800, with 5,540 full-time enrollment.

Mr. Doan: Greek Week is April 23-27. Two new interest groups, one fraternity and one sorority, have been formed.

The cheerleaders are leaving April 5 for UCA competition in San Antonio.
Mr. Mincey reported that "Up With People" representatives will be in ADUC next week to recruit members. They are also bringing some current members to tour the campus on April 10.

Mr. Mincey encouraged staff members to participate in as many Founders Day activities as possible. The Board of Regents will meet at 2 p.m.

The meeting adjourned at 9 a.m.
Mr. Mincey reported on the Board of Regents meeting last Friday. The fee schedule was approved. A brief overview of athletics was presented; a recommendation regarding athletics will be given at the May meeting. On behalf of the students, student regent Sheridan Martin voiced approval of the housing rate; SGA President Andy Parker spoke on the fee adjustment for expanded occupancy rooms.

Mr. Rhodes reported that 185 students participated in Saturday’s open house. A total of 667 students have participated in the three open houses, compared with 525 last year, an increase of 142 or 27%.

Mr. Mincey’s individual budget meeting with President Grote is scheduled for tomorrow. They will review Student Life priorities and the 1%, 2%, and 3% reduction plans.

Mr. Mincey asked Mr. Stephenson to report on the pay increase proposals developed by Staff Congress. Mr. Stephenson indicated that a letter will go to President Grote today outlining the four proposals. In order of preference, they are:

1. Similar to the plan used for the raises in January. Based on university service only. Personnel in the first, second, or third quartile above where they should be would receive a 3% raise; those at the correct quartile would receive 5%; those one below quartile would receive 5.5%; those two below quartile, 6.5%; and those three below would receive 7.5%.

2. 3% across-the-board raise. 2% evenly divided by the total number of employees.

3. 5% across-the-board raise.

4. 3% across-the-board raise. 2% to the administrative unit heads for equity/merit raises.
This information is being sent to President Grote with a copy to Porter Dailey. Mr. Morton noted that the information would be in the Staff Congress minutes.

Mr. Stephenson noted that these proposals include all personnel, including nonclassified staff, who were "set aside" in the January 1 raise; some nonclassified employees did not get any raise then.

Directors' Reports:

Mrs. Huffman - Preliminary contacts have been made for programs for next year. The KACURH conference begins Friday.

Dr. Hopper - The Kentucky Teachers Network recruiting day is Wednesday. This is spring break for the student teachers, so this may affect the number of students participating. Forty school districts are participating, and approximately 300 students have scheduled interviews.

Mr. Morton - The priority deadline for financial aid applications (April 1) has passed. Students are being asked to complete financial aid applications as soon as possible. The paperwork has been completed for the electronic transfer of data for Pell. The college scholarship service information is being transferred into the data base in financial aid through the telephone mode. EDE processing of Pell will be primarily corrections, not initiating applications. Letters have been sent to 100-150 students regarding scholarships, in addition to the Governor's Scholars.

Dr. Anderson - He is meeting tomorrow with Bert Snarski and the marketing vice president regarding the student insurance program. Dr. Anderson has received no indication of what the rate may be.

Mr. White - Bids for Fields Hall furniture were opened last week. The range was from $300,000 to $500,000. He will review bids and hopes to make a recommendation this week. Mr. Mincey asked to meet with Mr. White, Mr. Rhodes, and Porter Dailey regarding the bids. Specs were sent to approximately 20 companies; 7-8 companies submitted bids. The beds will be needed for expanded capacity housing next fall, then will have to be stored.

Room signups are April 19-21 and 24-26. The information being distributed to students includes housing rates and information on refunds for those in expanded occupancy rooms.

Mr. Mincey reported that Fields Hall and Thompson Hall, when completed, will be women's halls for at least the first year.

Mr. Rhodes - No additional report.
Mr. Stephenson - Cheap Trick concert is Thursday night. SGA election is April 11. Staff Congress is meeting next Monday at 2 p.m.

Mr. White noted that Charlotte Dowdy has asked for a copy of the letter from the fire marshal; she is going to contact the fire marshal to see if the furniture being considered meets regulations.

Brereton Jones will be in Morehead on Friday.

The meeting adjourned at 8:50 a.m.
DIVISION OF STUDENT LIFE
DIRECTORS MEETING

April 24, 1989
8:00 a.m.

Present:
Mike Mincey
Dan Anderson
Myron Doan
Jerry Gore
Mike Hopper
Madonna Huffman
Charlie Myers
Larry Stephenson
Kenny White

Directors' Reports:

Dr. Hopper - He is preparing a statistical report which will be ready at the end of the semester.

Mr. Myers - They are getting ready for SOAR. The dates are June 17 and 23, July 21 and 22. The letter being sent to SOAR participants will include information regarding ID's being made at SOAR. He will also include information regarding the cost of signing up for fraternity/sorority rush--$3 for men and $7 for women. Mr. Myers asked that anyone having information which needs to be included in the letter get the information to him as soon as possible.

Mr. White - Room signups are continuing for three days this week. In the three days of signups last week, over 1,800 students signed up; these are students returning to the same room. Those signing up this week will be for changes. The maximum number that can be housed, including expanded capacity, is 4,200-4,300. The housing office has received 1,600 new applications. Some suites and rooms have been reserved for new students.

Mr. Stephenson - The women's bowling team won the national championship in Las Vegas.

The Student Government Association will host a telethon to benefit the endowment fund on May 2 from noon to 6 p.m. Newscenter-12 is helping with the telethon.

A number of high school proms will be held in ADUC. Elliott County has requested to have its "Project Prom" in ADUC following the prom Friday night, April 28. The university has agreed to allow this, charging only the amount needed to staff the facility. All of the game room facilities, etc., will be available. The high school will have staff at the doors to keep students from leaving. If a student leaves before 6 a.m., his/her parents will be notified. Theta Chi Fraternity is assisting with this event.
Mr. Gore - The Black Student Coalition has just completed nine days of Black Celebration Week. All of the speakers were impressed with the university and its students. Attendance at all of the events was fairly good. Mr. Gore thanked those who helped with the week.

The annual appreciation dinner for graduating seniors and graduate students will be May 5. Mr. Gore hopes to arrange for the guest speaker to be a 7-year-old boy.

Dr. Anderson - The advertisement for staff psychologist should be released today; the search will close by the end of May.

Mrs. Huffman - She has started planning the Student Support Services calendar for next year.

Mr. Doan - IFC elections are tomorrow from 10:30-4:30. This is Greek Week. There was a good turnout for the opening session yesterday, which featured speaker Dave Westoll, Executive Director of Theta Chi, whose presentation was "Hazing on Trial." The parade is today; the Quiz Bowl is Tuesday; the Greek Games are on Wednesday; and the banquet is Thursday. The fraternities and sororities have been grouped into teams, each containing at least one sorority and two fraternities. They will compete in these teams throughout the week. The banners were judged Friday, and the winning team will be announced at the banquet.

Mr. Mincey explained that the staff psychologist position being advertised is the Gary Silker vacancy, currently held by Janet Belcher on a fixed-term contract. A newly-created substance abuse counselor position is also being partially funded from this vacancy; President Grote approved the balance of funds needed for this position.

The swimming pool coordinator position, currently a fixed-term position, has also been approved as a permanent position.

The only other money we received in the new budget is $6,000 for the Morehead Clinic contract. We gave up $60,000 from discretionary funds.

Mr. Mincey indicated that there may be some changes in the raises. Mr. Stephenson is meeting with Porter Dailey today. It is hoped that raises may be increased. Mr. Stephenson reported that President Grote approved the Staff Congress proposal with some minor changes.

Mr. Stephenson announced that Staff Congress nominations are due this week. There are 15 vacancies to be filled. Elections are May 25.

Dr. Anderson asked Mr. Mincey to check to see if additional funds will be allocated to support the substance abuse functions.

The meeting adjourned at 8:40.
Mr. Mincey announced that commencement is May 13.

There is a meeting Tuesday morning regarding a review of Phase A of the Thompson Hall renovation. Mr. White has a copy of the plans in his office.

The committee for the statewide plan for equal opportunity is meeting at 8 a.m. Tuesday in HM 111. Mr. Mincey asked Mrs. Huffman and Mr. Gore to attend. The plan must be ready for President Grote to review before he leaves on May 14. Mr. Mincey explained that the federal desegregation plan expired in 1987; the Council on Higher Education is continuing with a deseg plan. We must develop a plan for recruiting and retaining minority students and faculty/staff.

The Board of Regents is meeting at 10 a.m. Friday, May 5. A recommendation on athletics and an overview of the 1989/90 budget will highlight the meeting.

Directors' Reports:

Mr. Stephenson - SGA telethon for the endowment fund is tomorrow. The SGA banquet is Thursday night at 6:30 in the Eagle Dining Room. Staff Congress is meeting May 8.

Dr. Anderson - The contract with the Morehead Clinic will be part of the Board of Regents agenda at the June meeting. The contract calls for a little more than 5% increase. The health insurance contract renewal has been sent to purchasing. Rates will increase $1.50.

Mr. Rhodes - Admissions applications are up 12%; housing, up 42%. The scholarship awarding processing is nearing completion; they are dealing now with discretionary funds and out-of-state awards. Mr. Rhodes noted that the MSU Grant will not be automatically awarded to southern Ohio students who qualify.
Staff have been discussing the problem of vandalism. Some posters are being prepared, and they hope to have some plan developed for next fall. Mr. Rhodes noted that discussion has included the fact that the grill and area restaurants close early and that this may contribute to vandalism.

The committee for the food services vendor is expected to narrow the search to three or four vendors this week. The committee hopes to have a proposal ready for the June board meeting. Mr. Myers noted that information may need to be available for SOAR planning.

Mr. Gore - The Black Student Coalition election is Wednesday. The Minority Affairs Appreciation Dinner is May 9 at 5 p.m. in the Eagle Dining Room. Mr. Cofield will be the featured speaker. Donald Offutt, Jr., a seven-year-old boy, has also been invited to speak.

Mrs. Huffman - No report.

Dr. Hopper - MSU 101 training workshops are scheduled for May 3 and 4. It is expected that there will be more sessions scheduled this year.

Mr. Morton - They are finishing summer awards. They should be sending information to supervisors this week regarding 40-hour workshops.

Mr. Myers - No report.

Mr. White - No report.

The All Sports Banquet is at 6:00 tonight.

The meeting adjourned at 8:25.
DIVISION OF STUDENT LIFE
DIRECTORS MEETING
June 7, 1989

Present:

Mike Mincey  
Myron Doan  
Jerry Gore  
Mike Hopper  
Madonna Huffman
Jim Morton  
Charlie Myers  
Tim Rhodes  
Jeanie Scruggs  
Larry Stephenson

Mr. Mincey informed the directors that there will not be weekly directors meetings during the summer. We will meet periodically regarding SOAR's, registration, etc.

Directors' Reports:

Tim Rhodes - The current enrollment projection is 7,800. Housing is planning on about 3,800 in halls. The state fire marshal has said that we cannot permit expanded capacity in Cartmell, Mignon Tower, and Alumni Tower because of the methods of egress in these high rise buildings. Maintenance will be putting door closers and smoke detectors in the other halls. We are currently 200-300 over regular capacity in assignments. Those who requested expanded capacity housing in Alumni Tower, Mignon Tower, and Cartmell have been notified and given the first choice as to where they want to move. We do have more applicants than can now be assigned. We will write applicants, telling them that we expect to have room but will make their assignment later. We may need to assign a few students to the motels for a week or two. We do expect to be able to provide housing for everyone requesting it.

University representatives have attended 45 awards/commencement programs in the state to distribute scholarships. In most cases, we were the only university represented.

Jerry Gore - Attended a wholistic retreat in New York and made some good contacts.

He is currently doing follow-up on students on probation, continuing probation, or academically dropped.

Friday night KET will be on campus for a live broadcast of "Comment on Kentucky." Al Smith is hosting the program; local journalists will serve as the panel. Mr. Gore encouraged staff to attend the broadcast. Following the program there will be a reception in Claypool-Young.
The Minority Enhancement awards have been made. Recipients are primarily from Louisville and Lexington, with a few from Montgomery County and one from Greenup County.

Dr. Hopper asked how to request a minority workstudy. Mr. Gore will fund three workstudies through desegregation funds to assign to other offices. Directors may request minority workstudies in writing from financial aid. Mr. Mincey encouraged directors to hire minority students if possible. The directors discussed the need to encourage the hiring of minority workstudies campuswide.

Mr. Morton indicated that the institutional allotment of workstudies has not been looked at for some time. Some areas do not use much of the institutional funds allotted. Each department must have on file a job description for each workstudy requested.

Mike Hopper - Attended the College Placement Council conference in San Antonio, toured WalMart headquarters in Oklahoma, and attended Kentucky placement conference in the past week. He shared some of the information he learned at these conferences regarding employment concerns. Lengthy discussion following regarding some of these concerns and the university's responsibility to prepare students for careers.

Myron Doan - Will be attending the Kentucky Greek Advisors conference Friday.

Jeanie Scruggs - On-campus purchases must be made by June 23 with receipt by June 30 in order to be paid from 88/89 funds. The deadline for off-campus purchases was June 1.

Jim Morton - Summer awards are being made. GSL's are being processed as they come in; there is no backlog. No other aid for the summer has been awarded.

The awarding process for fall has not yet been started. The GSL is the last aid applied.

Carol Laferty's last day was Friday. The position has been advertised with a deadline of June 16 for applications.

There are approximately 1,000 students on probation or unsatisfactory academic progress. Approximately 300 students are on unsatisfactory academic progress for financial aid. Students do have the right to appeal loss of aid for unsatisfactory progress. A committee of three individuals in Financial Aid serves as the reviewing body for appeals. An appeal would then be referred to Mr. Rhodes. Scholarship students may appeal loss of scholarships for unsatisfactory progress to the scholarship committee.
Charlie Myers - The first SOAR is Saturday, June 17. Approximately 420 students are expected to attend. A meeting is scheduled for 3 p.m. tomorrow at the Alumni Center. Displays can be set up in Button the day before each SOAR. Rhonda Baldwin will be leaving after the first SOAR.

The second SOAR is June 22 & 23. The Board of Regents will be meeting on Friday morning, and this is also the week of the Appalachian Celebration. Mrs. Grote will give the welcome.

Madonna Huffman - No report.

Larry Stephenson - The printers have arrived for the new ID system. The new system should be in operation for the June 17 SOAR. ID's for Summer I and Summer II will be on the old system. Mr. Stephenson will be gone during the June 17 and 23 SOAR's, but Susette and Sue will handle ID operation.

Interviews are being conducted for the Coordinator of Pools position.

We will set up for registration in the Crager Room on Friday. ADUC will be closed on Saturday and re-open on Sunday.

The Alumni Tower Cafeteria cannot be used for conferences because of a damaged boiler.

Mr. Myers reported that Admissions has worked with Academic Affairs and developed an advising sheet for new students, which should speed up the advising process.

Mr. Mincey asked Mrs. Huffman to make sure that insurance is set up for registration.

The Guide for Parents has been printed; fee schedules are being printed for SOAR.

The meeting adjourned at 3:25 p.m.
DIVISION OF STUDENT LIFE
DIRECTORS MEETING

June 29, 1989

Present:

Mike Mincey  
Dan Anderson  
Jerry Gore  
Madonna Huffman  
Jim Morton  
Tim Rhodes  
Larry Stephenson  
Kenny White

Mr. Mincey reported that Virginia Wheeless is collecting information for the University Planning Council. Mr. Mincey and Mr. Rhodes met with the council last week regarding the scholarship program. Mr. Mincey asked directors to share with Dr. Wheeless any information she requests and to provide him with a copy of any such information.

Detailed operating budgets should be out today. Copies will be forwarded to directors when they are received.

Physical Plant has been sending memos updating directors on construction. Mr. Mincey asked directors to share this information with their staff and individuals they may come in contact with on campus.

Mr. Mincey will ask Joe Planck to arrange a tour of Fields Hall.

A meeting was held this morning with the architect and state engineers regarding Phase B of the Thompson Hall renovation.

Representatives from Standard and Poors are on campus regarding the bonding level.

Enrollment figures continue to suggest approximately 8,000 student for next fall. The budget is based on an enrollment of 7,800. Housing occupancy may be slightly more than 3,900. The fire marshal has approved expanded capacity to 4,219; we expect to be 359 under that number. President Grote has approved Mr. Mincey's request for Porter Dailey to contract rooms with motels. Rebates will be given to students still in expanded occupancy rooms after September 8. Mr. White is sending letters to students indicating that there will be no additional charge for staying at the motels; shuttle service will be provided. There are about 60 spaces available for men; there are about 100 women on the waiting list.

The Capital Construction Request which went to the CHE and legislature includes renovation of Lappin Hall, instructional equipment, and Greek housing.
Mr. Mincey plans to schedule a mini-retreat, probably during the first week of August, for two half-day sessions to review plans for the opening of school.

Directors' Reports:

Mr. White - There are 2,016 new applications in the housing office. Three hundred bunk beds and 600 single beds are being placed in halls now.

Residence hall directors leaving are Pat Whitlow, Greg Strouse, Ken McCoy, and Peggy Conklin; there is also a hall director vacancy in Butler Hall. Deadline for applications is July 19; they hope to hire directors by August 1.

There will be no groups scheduled on campus the week of July 4.

The reaction to expanded occupancy has been favorable. Mr. Mincey asked that RA's and others be alerted to be sensitive to concerns which may result from the crowded conditions. Meetings should be scheduled during the first week of school with the residents of each hall.

Mrs. Huffman - They are working on the schedule for the RA training at the beginning of the semester. On Thursday, August 17, there will be an activity for RA's and staff.

On September 12, Bob Hall will present "Hands Off, Let's Talk." This will be a campus-wide lecture. He will also be invited to MSU 101 classes and to do confrontation workshops during the day.

Mr. Mincey reported that Porter Dailey has indicated that cadets will be stationed at booths at each end of campus to direct people when they arrive on campus at the beginning of the fall semester.

Mr. Gore - He is going to Frankfort tomorrow to meet with the Minority Task Force, which is made up of administrators from each college. He and Jack Jones will also be meeting with the EEOC committee.

Black enrollment is expected to be about 350. Mr. Gore is working to determine the retention level. He is also working on a big brother/big sister and a mentor program.

Eight high school seniors will be coming to campus as part of the Minority Teacher Education Program. Roscoe Linton will be coordinating the program.

July 20-25, Mr. Gore and Ms. Overly will be going to San Diego for a naval tour.
Dr. Anderson - There were twelve applicants for the drug/alcohol abuse counselor position. Some of the applicants did not meet the educational requirements. Three interviews will be scheduled.

Mr. Mincey reported that funds will be not be available in his budget to provide reimbursable workstudies.

Mr. Stephenson - The printers have been received. However, the cards cannot be used because space is not large enough for the bar code. New cards are being printed. Pictures have been taken at SOAR's and will be placed on new ID's.

Jackie Uecker has been hired as the Coordinator of University Pools.

Recreation facilities will be closed July 7, 8, and 9.

Parents Weekend is September 23-25. Four houseboats are available for Sunday afternoon, at no cost. Bill Redwine helped arrange this. Mr. Mincey suggested that we pay for the gas. "A Shot of Rage" will probably be presented at the old courthouse on Saturday and Sunday afternoons.

Homecoming is October 13-15.

The halls will be opened on Saturday, August 19, at 8 a.m. A street dance is scheduled for Sunday night. Welcome centers will be open on Sunday.

Monday night, a concert will be held at the Alumni Tower parking lot.

Tuesday, Lester the Clown will perform.

Wednesday is the Watermelon Bust and "Crack Me Up," a comedy show.

Nothing is scheduled for Thursday night.

The need for an activity on Saturday night was discussed. Mr. Mincey suggested a football scrimmage; Mr. Stephenson suggested that the dance might be held on that night.

Mr. Mincey suggested that a letter be sent to students encouraging them to check in on Saturday, perhaps on an alphabetical schedule.

Mr. Gore noted that the minority student orientation will be on Thursday night.

Mr. Morton - They are making fall awards. He received 27 applications for the financial aid specialist position. Several do not meet the basic educational requirements. He has scheduled interviews.
Mr. Morton is serving on a state-wide committee made up of financial aid directors to discuss concerns of minorities in trying to make higher educational a more viable alternative. Studies have shown there are more black adult men in prisons than in higher education.

**Mr. Rhodes** - Most scholarship awards have been made.

There is a concern that graduate assistants in residence halls receive housing waivers, while those who live in family housing get no housing allowance.

Mr. Mincey announced that Sheri White is transferring to Information Technology effective Monday, July 3. One internal application has been received for her position. Mr. Doan will decide whether to advertise externally.

Mr. Mincey will be on vacation July 17-25.

The meeting adjourned at 3 p.m.
DIVISION OF STUDENT LIFE
DIRECTORS MEETING

July 14, 1989
10 a.m.

Present:
Mike Mincey
Dan Anderson
Carol Becker
Jerry Gore
Mike Hopper
Charlie Myers
Tim Rhodes
Larry Stephenson
Kenny White

Directors' Reports:

Mr. Myers - Shared information that he learned while attending the Harvard Admission Seminar.

The last two SOAR's are next Friday and Saturday. Three hundred fifty reservations have been made for Friday, and about 225 for Saturday. They expect to have several walk-ins. Letters were sent a week ago to about 1,400 individuals who have been admitted but have not participated in a SOAR or made reservations for either of the last two SOAR's. Dr. Wheeless will give the welcome on Friday, and Keith Kappes on Saturday.

Mr. Myers has met with the academic deans and reviewed the program. He noted that students may not get their first choice of classes.

Al Baldwin has been hired on a one-year, fixed-term contract to replace Rhonda Baldwin. The position will be advertised. Mickey Ferguson will be resigning to take a teaching position. Her position (admissions counselor) will also be advertised.

Discussion was held regarding sending letters to students who have been admitted but have not preregistered. Letters will also be sent to returning students and to new students who have preregistered. These letters will be coordinated through Mr. Mincey's and Mr. Myers' offices.

Mr. White - The air conditioning in Nunn Hall is not working and may not be fixed for the SOAR's. Arrangements will have to be made for housing.

Residence hall director applications are being accepted through July 19. Two additional residence hall custodial positions have been approved; the positions will be advertised.

Mr. Gore - Minority Teacher Education program participants will be on campus Monday. The new and returning minority student orientation program will be Friday, August 25, at 8 p.m. in the Crager Room.
Last night a legislative subcommittee looking at legislation regarding "set-aside" programs for minority businesses met on campus.

Mr. Gore and Jack Jones will be attending the EEOC meeting next Monday, and Mr. Gore and Peggy Overly will be in San Diego next Tuesday through the following Tuesday.

Mr. Gore will be attending the Afro-American Summerfest in Lexington tomorrow.

Dr. Hopper - No report

Mr. Stephenson - Distributed copies of the fall schedule of activities. Mr. Mincey asked Mr. Stephenson to send copies to President Grote and Keith Kappes. Mr. Stephenson noted that he is preparing a modified copy of the schedule for the president, indicating those events which the president will attend. Mr. Mincey asked that copies of the modified schedule also be sent to Mr. Kappes and himself.

Mr. Rhodes - Business Services has proposed a policy which would allow student credit to be extended only to students who will be receiving financial aid.

Dr. Anderson - The applicants for the drug and alcohol abuse counselor have been narrowed to three; these individuals will be interviewed. Mr. Mincey asked that the interviews be scheduled after July 26 so that he can meet the applicants.

Patient visits to the health clinic increased by 7% during 1988-89; during that same time, client visits to the counseling center increased by 10% and therapy hours increased by 61%.

Ms. Becker - Award letters are now being prepared and will be mailed early next week. She expressed concern over the inability to get the Pell Grant procedure on the main frame.

The meeting adjourned at 11:30.
DIVISION OF STUDENT LIFE  
DIRECTORS MEETING  
July 31, 1989  
10 a.m.

Present:  

Mike Mincey  Madonna Huffman  
Dan Anderson  Jim Morton  
Myron Doan  Charlie Myers  
Jerry Gore  Tim Rhodes  
Mike Hopper  Kenny White  

Mr. Mincey presented Mr. Morton with a 15-year service pin.  
Mr. Mincey announced that custodian Alene Conley will be receiving a 10-year service pin; he asked Mr. White to schedule a custodial staff meeting for the presentation.

Mr. Mincey reviewed the opening of school activities. On Thursday, August 17, there will be a staff briefing in the Crager Room. All directors should plan to attend. He also asked the directors to let him know of other staff members who should attend. He asked directors to let him know of anything that should be announced at the meeting. Directors should give Mr. Mincey the names and brief backgrounds of new employees to be introduced at the staff meeting on Friday. Offices may wish to have staff meetings Friday afternoon. There will be a dinner on August 30 for new employees. A host should attend with each new employee.

Mr. Mincey distributed copies of the schedule of activities for the fall which was prepared by Larry Stephenson. Welcome centers will be located at Laughlin and ADUC on Saturday and Sunday. Pepsi wagons will be located at Mignon Tower and Cooper Hall on Saturday and Sunday.

Mr. Mincey reviewed a memorandum from Steve Taylor regarding standing committee memberships for 1989. Mr. Mincey asked directors to review the committees and make any recommendations for changes in membership to him and he will forward them to Dr. Taylor.

Mr. Mincey reported that on Thursday, August 3, he, Myron Doan, Porter Dailey, Joe Planck, and Rick Whelan will be going to Eastern Illinois University to view Greek housing.

Mr. Mincey reviewed a memorandum from Jack Jones regarding the need for uniformity in titles. Mr. Mincey asked directors to review their areas and make suggestions regarding titles before Friday.

Mr. Mincey asked Mr. Rhodes to check the dates established for the Senior Opportunity Nights with the admissions calendar for any conflicts. Mr. Mincey asked if we could get figures
on the number of students who enroll as a direct result of this program. It was suggested that a letter be sent to alumni in the area from the Alumni Association prior to visits to the areas for the Senior Opportunity Nights.

Directors' Reports:

Mr. Doan - The IFC/Panhellenic Council office is moving from the second floor to the first floor of ADUC in the former TV lounge. Food Services is moving into the old IFC/Panhellenic office. These moves should be completed this week.

Two hundred eighty women and 250 men have signed up for rush. There will be five weeks of signups for men and two days for women after school starts. Six national sororities are asking to make presentations at the beginning of the semester to determine an eighth sorority. Mr. Doan anticipates a total Greek population of 1,200-1,500 this year. Sorority women are moving into residence halls on August 16.

Mrs. Huffman - The RA's will arrive on campus on Tuesday night, August 15, and start their workshop on Wednesday, August 16. The RA picnic will be at Twin Knobs on Thursday, August 17. A "listening lounge" is scheduled for 11:30 a.m.-1:00 p.m. every Tuesday and Wednesday next semester in the East Room. Administrators and academic people are scheduled to talk with students. Meetings will also be scheduled in the residence halls during the first couple of weeks. Those attending the meetings in the halls will be Mr. Mincey, Mr. Rhodes, Mr. White, Mr. Doan, and Ms. Sammons. Mr. Mincey encouraged other directors to attend the meetings if they wish. Mr. White suggested a meeting for family housing residents, possibly in the Thompson Hall Commuter Lounge.

Mr. Gore - Reported on the naval tour in San Diego.

Ms. Overly attended a state-wide convention for outstanding black students this past weekend.

In-state minority student applications are up 61%; out-of-state applicants are up 42%. An enrollment increase is expected again this year.

Mr. Morton - Fall awards are being made. Valerie Black, who has worked at a temporary employee, is being hired to fill the financial aid specialist vacancy.

Mr. Myers - Thanked staff for their assistance with the SOAR programs.

Mr. White - Residence halls will open at 8 a.m. on Saturday, August 19. They are still 100 beds short for women. Thirty-five rooms have been reserved at the Holiday Inn.
Dr. Anderson - The search is continuing for a drug/alcohol abuse counselor. Two interviews have been conducted.

Dr. Hopper - Career Day is October 4. The alumni office has given him a list of 200 alumni who own businesses; Dr. Hopper is going to contact them.

Mr. Mincey reported that he has received a recommendation from the University Planning Council regarding admission standards; he asked Mr. Myers to review. The recommendation calls for raising the admissions index to 360 for unconditional admission and to 280-359 for provisional admission. Dr. Hopper indicated that he served on the subcommittee which prepared the recommendation. Faculty have expressed a concern regarding the amount of funds used for remedial programs with a low retention rate of provisional students.

Dr. Hopper announced that there will be an all-day retreat for the University Planning Council on August 16; admissions standards will be discussed.

Mr. Mincey announced that the president's administrative retreat will be August 10 and 11. Possible dates were discussed for a Student Life retreat. Information will be forthcoming.

Mr. White indicated that information will be placed in the halls on Friday, August 18. Mr. Doan noted that the handbooks are behind schedule and may not be here by that time.

The meeting was adjourned.
DIVISION OF STUDENT LIFE
DIRECTORS MEETING
August 16, 1989
10 a.m.

Present:
Mike Mincey
Dan Anderson
Myron Doan
H. B. Gilliam
Jerry Gore
Mike Hopper
Madonna Huffman

Clyde James
Jim Morton
Charlie Myers
Tim Rhodes
Jeanie Scruggs
Kenny White

Mr. Mincey announced that Governor Wilkinson will visit the campus on Tuesday, August 22. We will have a number of responsibilities in connection with his visit; Mr. Mincey will meet individually with those who have direct responsibilities. The Governor is coming to see the university, primarily the capital construction projects. He is to arrive at 8:50 at the football stadium. A meeting will be held at 9:00 in the Riggle Room. There will also be a luncheon and the unveiling of a sign at Fields Hall. Mr. Mincey asked Mr. White to schedule a meeting for Dennis McKay, Mr. White, and Mr. Mincey. Mr. White is to check with Joe Planck for a copy of the Phase B drawings.

Directors' Reports

Mr. Rhodes - We expect an enrollment of 8,000+. We are still having walk-ins and transfers. There have been a few cancellations of scholarships and other aid. The residence halls are full. Rooms have been reserved at the Holiday Inn and the University Lodge for August 19-25. The approved capacity for the halls is 4,219; we expect to have about 3,980 in the halls. A shuttle service will run five times daily.

Discussion was held regarding the impact of the student credit policy on enrollment.

Mr. Morton - Deferred payment forms have been prepared which will be attached to students' promissory notes.

Mr. White reported that in a registration advisory committee meeting it was agreed that any student with a hold up to a maximum amount will be allowed to register. Library fines will not keep students from registering but will keep them from using the library.

Mr. White - RA's came in last night; sorority members are moving in today; band members will be here Friday. The housing office will be open Saturday and Sunday from 9:00-4:00; Admissions and Financial Aid will be open 1:00-4:00 Saturday and Sunday. It was noted that hall directors need to know procedures for students who may arrive late.
Mrs. Huffman suggested that the shuttle run at night because of the Welcome Week activities. Mr. Mincey asked Mr. White to check with Physical Plant about running the shuttle back to the motels at about 11 p.m. Information will be given to students regarding regulations for those staying at the motels. University regulations will apply.

Mr. Gore - 149 new minority students are expected; there are 216 returning students, for a total of 365 minority students compared to 237 last year.

A minority orientation program will be held Friday night, August 25, at 8 p.m. Mr. Gore invited all of the directors to attend. Mr. Gilliam will be asked to bring greetings on behalf of the SGA. Fraternities, sororities, and other minority student organizations will have displays in the Crager Room. The orientation will be followed by a dance.

On Sunday, August 27, the Black Worship Experience will be held at 11 a.m. in Breck. A gospel ensemble is coming from Florida. They are on a tour to Washington, DC, and will perform free of charge.

The Cross-Cultural House will be open on Saturday 1:00-4:00 and on Sunday 1:00-5:00.

The Black Worship Experience will be held every Sunday in Breck.

Mr. Gore reported that he is working with Judy Rogers on a mentor program, possibly to be implemented by January.

Dr. Hopper - The job developer position will be discontinued September 30. Dr. Hopper will be attending the Midwest College Placement Association conference in September.

Dr. Anderson - The health clinic will not be open this weekend.

Mr. Myers - No report.

Mr. Gilliam - Encouraged directors to promote a positive attitude.

The meeting adjourned for lunch at 11:45.
A meeting was held of all exempt staff at 8:30 a.m. in East Room B of ADUC.

Mr. Mincey commended the staff in the offices of housing, financial aid, admissions, and university center/student activities for their extra work in the past few weeks in getting ready for fall.

Mr. Mincey presented service pins to Clyde James (15 years) and Jane Blair (10 years). He noted that Jim Morton had earlier received a 15-year service pin.

Mr. Mincey introduced Ada Miracle, a graduate assistant in the office of the vice president, who will be working with Greek programs and editing a division newsletter which will be distributed to students and to some offices on campus. Ada will be contacting the directors for information for the newsletter.

Directors' Reports

Mr. Stephenson - A schedule of activities has been distributed to staff. SGA representative election signups end tomorrow at 4:00; the election is September 12. Homecoming queen nominations are due by 4:00 September 12.

Parents Weekend is September 22-24. Brochures will be distributed two per room in residence halls. Brochures have been mailed to parents; some reservations have already been received. A mailing will be sent to faculty/staff.

Homecoming is October 13-15.

Mr. Doan - Sorority rush was completed Monday evening. Quota was set at 40 this year, which is a record. Of the 201 women going through rush, 169 were selected by sororities.

IFC dorm storms were held last night. Three hundred sixty-six men have signed up for fraternity rush; rush continues through September 22.

Kappa Sigma fraternity has worked with Myron this summer regarding establishing a new chapter on campus. Seven national sororities are interested in establishing chapters.

The IFC/Panhellenic Office is now located on the first floor of ADUC.
The first Student Disciplinary Board hearing is Thursday; three cases are to be heard. There have been no serious disciplinary situations; hall directors are dealing with minor issues in the halls.

Dr. Anderson - Counseling and health services staff conducted programs for RA's, hall directors, and peer advisors in the academic services department on crisis intervention. A stress management program will be conducted for Susette Redwine's MSU 101 class next week. The nurses will be doing first aid programs.

Dr. Hopper - Career Information Day is October 4. We are receiving reservations from employers. With the help of the alumni office, 350 alumni have been identified who are owners/managers of businesses. Emphasis will be placed on returning successful alumni to campus. Mr. Gore is working with Dr. Hopper in identifying black businesses in Lexington so that black professionals can be invited. Dr. Hopper noted that almost every company which contacts him is looking for minority employees.

Dr. Hopper spoke to the RA's about programming; he is available to present career development workshops in the halls.

Mr. Rhodes - Head count enrollment as of today is 7,531, an increase of 488, 7%, over the same period last fall. Enrollment is estimated to reach 7,900-8,000. Housing occupancy is 3,837, about what was expected.

There were 1,866 participants in SOAR; 1,758 have enrolled, which is more than 93%. Admissions is contacting at least a sample of those who did not enroll to determine the reasons.

Hall directors will be focusing on vandalism and disciplinary situations.

Nine "Meet MSU" nights have been scheduled. Three "Meet MSU" days have been scheduled, September 19, 20, and 21. One open house is scheduled for this fall, on November 4.

Mr. Mincey displayed a copy of the "Welcome Students" publication which was produced by Student Support Services and commended the staff for their work.

Mrs. Huffman - The first printout of international students shows 66 students enrolled; Dr. LeRoy knows of at least five more. International students are still arriving. Orientation for international students is Thursday and Friday at the cross-cultural house. Some of the area churches are hosting activities for the international students in the next few weeks.
The KCIE conference for Kentucky international student advisors will be on campus in October. Chinese education is the theme.

In October WMKY will begin doing radio spots weekly highlighting activities in Student Support Services. Ms. Huffman asked for suggestions for a name for the program.

On September 12 Bob Hall will present "Hands Off! Let's Talk," a program on relationships. MSU 101 instructors are being asked to make this an activity for their classes; it will also be a part of fraternity and sorority pledge education programming. Mr. Hall will conduct a conflict resolution workshop for hall staff.

Weekly in-service sessions are scheduled for hall staff through September; two will be held in October.

The Listening Lounge is being conducted every Tuesday and Wednesday in ADUC. Mr. White talked with a couple of students yesterday; Ms. Sammons will be in the lounge today. A variety of individuals are scheduled for the lounge throughout the semester. Posters have been displayed on campus.

As of August 1, there were 398 non-traditional applicants; approximately 400 graduated in the spring. There were 1,449 non-traditional students last spring; Ms. Riggle estimated that there will be a few more than that this fall.

Ms. Riggle has placed flyers, "Commuter Comments," regarding commuter student services on automobiles in the commuter parking lots.

Mr. Gore - The office of minority affairs has adopted the theme "We Are Family." One hundred thirty-nine new freshmen are enrolled. We lost more than half of the minority students who were here last year, primarily because of grades. The emphasis this year will be on retention.

The minority student orientation program was held last Friday night; over 150 students attended. On Sunday morning the Black Worship Experience was conducted at Breck. Last night an orientation program for the Big Brothers/Big Sisters was held. A recruitment team of students is being organized; a meeting will be held on September 13.

On October 3, Joseph Hamer will conduct a seminar on career development in conjunction with the Career Information Day.

Mr. Gore is also working on establishing summer internships for minority students.

The Black Alliance Conference will be held at Kent State October 5-7. MSU's Black Student Coalition will participate.
Mr. White - Introduced the new residence hall directors. Students are being moved from Butler Hall and from Waterfield tripled rooms. Hall council elections are this week.

Mr. Morton - Asked staff to direct students to financial aid when they have questions/concerns regarding their financial aid. Work-studies who have not reported to work will be deleted from lists. Mr. Morton asked staff to make sure that students who have been assigned have reported to work.

The business office has set up appointments during the next two weeks with students regarding waiver of fees. These students will not have "paid markers" on their records. The next refund checks are to be ready in two weeks; the business office is trying to get these done earlier.

Mr. Morton reminded staff that the emergency student loan fund is available for students for small loans for food, gas, etc. If a student needs a larger amount, contact financial aid.

Mr. Mincey introduced Al Baldwin, who has been employed on a fixed-term contract as coordinator of recruiting

Mr. Stephenson noted that the student ID card now must have a bar code for the library and a magnetic strip for applicable food services. In order to cash checks or use the ID card for other services, the students must have a new ID card with a validation sticker and appropriate codes.

Mr. Stephenson asked staff to give him information for inclusion on the schedule of activities. Hall directors were asked to pick up Parents Weekend brochures as they leave.

The meeting adjourned at 9:40.
DIVISION OF STUDENT LIFE
DIRECTORS MEETING
September 14, 1989
8 a.m.
Eagle Meeting Room

Present:
Mike Mincey
Dan Anderson
Carol Becker
Dan Cornett
Myron Doan
Jerry Gore

Madonna Huffman
Tim Rhodes
Dallas Sammons
Larry Stephenson
Kenny White

Mr. Mincey presented ten-year service pins to Dallas Sammons and Dan Cornett.

Mr. Mincey shared a copy of "The Student's Life," the newsletter which will be distributed to students.

Mr. Mincey reported that the president is in the process of reviewing all vacant positions. We will have to prepare a justification for filling any vacancy and send it through the Job Evaluation Committee to the president.

Mr. Mincey reported that the executive committee has been working on organizational guidelines in regard to administrative titles. We have two situations of directors reporting to directors in Student Life. Various possibilities are being discussed. Mr. Mincey asked that directors give him any suggestions.

Mr. Mincey announced that Purchasing is conducting a seminar on personal service contracts on Tuesday, September 19, from 9:00 to 9:45 in the Riggle Room.

We will resume weekly Monday morning staff meetings beginning Monday, September 18. The meetings will be at 8 a.m. in the East Room B. Mr. Mincey asked directors to be prepared to share anything that has occurred during the prior week that should be brought to the president's attention. He asked that directors give a brief summary of any special activities that have occurred so he can share them with the president.

Directors' Reports

Mr. Stephenson - The comedy show with Kevin Hughes in Breck drew a full house. Tom Rossman, pool shark, was in the game room yesterday and is there again today giving demonstrations and lessons.
The Student Government Association representative elections were held Tuesday. There were 44 candidates for 19 positions. There are 43 representatives on SGA, including residence hall presidents. The first SGA meeting was held yesterday.

Forty-two candidates have been nominated for Homecoming Queen; the election is October 3. Pictures of candidates are being taken today in Allie Young; a poster will be printed next week.

Parents Weekend is September 22-24. Ten acts have signed up for the talent show. Reservations have been received for events as follows:

- Breakfast - 218
- Golf Tournament - 48
- "First Shots of Rage" - 92 (limited to 100)
- Fish Fry - 311
- Boat Ride - 230

Captains are needed for the boats. Mr. Mincey asked the directors and assistant directors to serve as captains or hosts.

Homecoming is October 13-15. The Charlie Daniels concert is October 13. Student tickets are $3; faculty/staff tickets are $5 (limit of four), and general admission tickets are $10. Tickets will go on sale Monday.

A first aid room staffed by health clinic personnel will be set up from 8 p.m. until after the concert. This is the first time this has been done. Mr. Mincey asked Mrs. Huffman to contact Gene Ranvier and let him know that we can provide this service for commencement.

Mr. White - There are 3,835 students in residence halls. Everyone in expanded rooms in Butler and Waterfield Hall who wanted to move has been moved. Ms. Sammons is working on getting a list to Business Services of those students who should receive a rebate.

Residence hall presidents and councils have been elected. The first Residence Hall Association meeting was held yesterday. One concern expressed was the storage of extra beds in the rooms; currently no space is available. Furniture for Fields Hall is now being ordered and should be here by May.

The Family Housing Association hosted an ice cream social yesterday; there was a good turnout.

Dan Anderson - The health clinic is averaging over 90 patients daily. The counseling center expects to have a waiting list or begin referring students to Pathways. Dr. Anderson noted that the nurses have a concern about the first aid station at the concert in regard to liability and how much they can do without a doctor present. Two stress management workshops
are being conducted next week, one for a Biology 101 class and one for an MSU 101 class.

Ms. Huffman - Bob Hall conducted a conflict management seminar for RA's on Tuesday, which was well received. Tuesday night he presented a program in Button Auditorium; approximately 350-400 students attended.

The alcohol awareness committee met yesterday to discuss plans for Alcohol Awareness Week, October 15-21. Homecoming is the weekend prior to Alcohol Awareness Week, so activities will be incorporated into homecoming activities. The SGA will sponsor a "Meet the Team" night, at which non-alcoholic drinks will be served. Representatives from all student populations (Greeks, commuters, family housing residents, etc.) are included on the committee.

Mr. Rhodes - Enrollment is 7,931. The first-time freshman class is expected to be up from last year.

"Meet Morehead State" days are scheduled next week, September 19, 20, and 21. Students will be brought to the AAC for a group picture; a program in Button Auditorium will last about 45 minutes; and then every student will have the opportunity to visit five different areas, including a residence hall and a choice of academic areas and services. Approximately 1,000-1,500 students are expected. There will be no displays at the AAC. Mr. Gore volunteered minority affairs staff to assist in any way to increase that area's visibility to prospective students.

Interviews for the admissions counselor position are being conducted this week; there were 61 applicants for the position.

Financial Aid has made another two transmittals. About $11,000 has been lent to students through the emergency loan fund.

Mr. Gore - 250 minority students are enrolled, which is 13 more than last year. Two surveys have been sent: one to students who did not return, and one to students who were admitted but did not enroll. On the surveys returned to date, most students have indicated financial reasons and said they are still interested in MSU.

A reception was held last week for the Big Brothers/Big Sisters program; there was a good turnout.

Dan Connell, Renee Warfield, and Mr. Gore are meeting tomorrow; Mr. Connell wants academic support services to become more involved with minority students. Marge Thomas will work on some specific programs.

Mr. Gore attended a Minority Task Force meeting yesterday. On December 8 and 9 the Council on Higher Education will sponsor
a minority retention program in Paducah for students and parents. The council is asking each institution to prepare packets of information for about 300 students. Each institution is also being asked to prepare a scholarship for a student from the Paducah area.

Jefferson County has asked each institution to supply a list of all new freshmen from Jefferson County.

The Black Student Coalition has met twice. They are in the process of selecting students to attend the Black Alliance Conference at Kent State. The conference will focus on student organizations.

Tomorrow Peggy Overly is going to Mason County High School. Next Wednesday night there will be a meeting of the minority student recruiters. Nineteen students have applied for the positions.

Mr. Doan - He is working on putting together a TV program to be aired on "PM Magazine" on fraternities and sororities. Debbie Slone from WSAZ is coordinating the program and plans to submit it for national airing. They will be re-enacting some rush procedures and include Tau Kappa Epsilon's recent decision to discontinue pledging.

A tailgate party will be held before the football game Saturday, coordinated by SGA, IFC, and Panhellenic Council. Information has gone out to students.

The residence life review board is meeting this afternoon to review two cases.

Mr. Cornett - Admissions has begun visiting in the schools. The admissions application has been changed to cut down on some of the paperwork.

Ms. Becker - Financial Aid is continuing with verifications.

Ms. Huffman - Reminded staff of the radio programs which are being produced for WMKY. She asked directors to identify six topics which could be covered, which would be a year's worth of programs. The programs will be 3-5 minutes in length. A faculty member from communications is working with Student Support Services on this.

Mr. Mincey asked directors to continue encouraging their staff to be positive and helpful to students.

The meeting adjourned at 9:10.
DIVISION OF STUDENT LIFE
DIRECTORS MEETING
September 18, 1989

Present:

Mike Mincey  
Dan Anderson  
Myron Doan  
Jerry Gore  
Mike Hopper  
Madonna Huffman

Jim Morton  
Charlie Myers  
Tim Rhodes  
Larry Stephenson  
Kenny White

Mr. Mincey reminded directors of the Kentucky Student Affairs Conference at Eastern Kentucky University October 3 & 4 and encouraged directors to attend. A pre-conference workshop on alcohol awareness is being conducted Tuesday morning, October 3.

Directors' Reports

Mr. Rhodes - The "Meet Morehead State Days" are scheduled this week. Students will arrive at the AAC at about 9:30 and have their pictures taken and register. The program will begin at 10:00 in Button Auditorium and last about 45 minutes. Students will be divided into as many as 20 groups of about 20 people and go on five tours, including a residence hall. Lunch will be served in the Crager Room at 12:30.

Mr. Myers - They have been distributing the new admission applications; reaction has been very favorable. The application includes information on the pre-college curriculum. Students may respond to particular questions to automatically generate a housing preference form and a financial aid student data sheet. High school counselors in the region are expressing a positive attitude toward MSU, particularly in regard to the scholarship program. They feel we have focused more attention on that area than have other universities.

All home football games have been designated guest games. Tickets have been distributed to high schools.

The PAR is being processed to hire Lamonna Edwards as an admissions counselor.

Mr. Morton - No report.

Mr. Gore - Peggy Overly visited Mason County High School last week and is visiting Fleming County and Maysville High Schools this week. Mr. Mincey asked that Minority Affairs coordinate their recruiting schedule with Admissions.
The Big Brothers/Big Sisters met last night to review the first week's activities. They are trying to schedule a variety of activities on the weekends.

A student is working on "Minority Affairs Perspective," a newsletter, which will be published on a quarterly basis. The first issue should be out September 29. This newsletter will be distributed to students on campus, prospective students, churches and other organizations, and alumni.

Mr. White - There is still no storage space available for beds. Mr. Mincey asked Mr. White for a count of the beds and a written request to look for storage space off campus.

Mrs. Huffman - A press release will be sent to the president regarding Alcohol Awareness Week, which is October 15-21. The Faculty Senate has been asked to endorse letters to faculty asking that they incorporate alcohol education in their classes if possible. One activity is being incorporated into the "Meet the Team" night for basketball. The Greeks are planning a variety show in ADUC.

A meeting is being held this week with Don Lanham regarding the radio program.

Mr. Doan - Programs for "PM Magazine" are being taped this week and next week.

Mr. Stephenson - Gave updated reservation numbers for Parents Weekend activities:
- Breakfast - 299
- Golf Tournament - 58
- "First Shots of Rage" - 101 (with a waiting list)
- Fish Fry - 403
- Boat Ride - 283

Directors have been asked to serve as drivers/hosts. Mr. Stephenson asked that everyone be at the boat dock at 1:30. Families are invited.

Dr. Anderson - No report.

Dr. Hopper - Reported that he attended the Midwest College Placement Association conference and indicated that he would like to give a brief presentation on the conference at a future meeting. He noted that one issue of discussion was the shortage of minority candidates for employment. Mr. Gore noted that his office is encouraging senior minority students to prepare a credentials file with Career Planning and Placement.

The meeting adjourned at 8:50.
DIVISION OF STUDENT LIFE
September 25, 1989
8 a.m.

Present:

Mike Mincey    Madonna Huffman
Dan Anderson    Jim Morton
Dan Cornett     Tim Rhodes
Jerry Gore      Larry Stephenson
Mike Hopper     Kenny White

Directors' Reports

Dr. Hopper - Plans are progressing for Career Day next Wednesday. Last Friday was Leslie Buck's last day of work; she was the co-op job developer/coordinator.

Mr. White - Five people from housing will attend the Student Affairs Conference next week. He is meeting today to select a color scheme for Fields Hall.

Dr. Anderson - He and Janet Belcher will attend the pre-conference workshop on counseling next week.

Mr. Gore - There was a good number of black parents at Parents Weekend; several attended the worship service on Sunday.

Mr. Rhodes - Thanked those who helped with the Meet Morehead State Days. 1,089 students attended, compared with 1,231 last year; two schools canceled at the last minute. Those who attended seemed to be more interested in college. The program went well.

Meet Morehead State Nights begin October 10 with a trip to Louisville. Everyone should have received a schedule.

Mr. Stephenson - Parents Weekend went well. The golf tournament was canceled; and the fish fry was moved into the Crager Room, which caused some minor problems. Attendance at activities was:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Attendance</th>
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<tbody>
<tr>
<td>Breakfast</td>
<td>325</td>
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<tr>
<td>Fish Fry</td>
<td>425</td>
</tr>
<tr>
<td>&quot;First Shots of Rage&quot;</td>
<td>160</td>
</tr>
<tr>
<td>Equestrian Show</td>
<td>168</td>
</tr>
<tr>
<td>Boat Rides</td>
<td>225</td>
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</tbody>
</table>

A follow-up mailing is being prepared.

Homecoming Queen election is October 3. The homecoming concert is October 13; tickets are now on sale. We have hired the Morehead/Rowan County Ambulance Service and EMT's for the concert. Madonna is checking into liability regarding having the nurses there.
Mr. Stephenson noted that a parent, Ottie Mae Creech, was struck by a car at Regents Hall Friday night. Mrs. Creech was not seriously injured and did not want to press charges because she said it was her fault.

**Mrs. Huffman** - Plans are progressing for Alcohol Awareness Week and the radio programs. A video conference will be held in November on AIDS. Mrs. Huffman and others are attending the KAWDAC meeting this week.

**Mr. Morton** - He and Ms. Becker are attending the KASFAA conference next week. The emergency student loan fund has a minus balance. Funds have been used for students who did not get their financial aid or did not get paid for their workstudies. About $7,000 is outstanding for this semester. Because the amount of funds in the emergency loan fund has increased since its inception, there is a need to computerize the processing of loans from this fund.

The meeting adjourned at 8:30.
DIVISION OF STUDENT LIFE
December 4, 1989
8 a.m.

Present:
Mike Mincey
Dan Anderson
Dan Cornett
Myron Doan
Jerry Gore
Mike Hoppaz
Madonna Huffman
Jim Morton
Tim Rhodes
Jeanie Scruggs
Larry Stephenson
Kenny White

Mr. Mincey reminded directors that insurance forms must be submitted to Personnel by tomorrow for continued coverage.

Mr. Mincey reported that the executive committee is reviewing the policy on staff teaching classes. President Grote has a concern that people are being paid twice for the same hour of work. They are also reviewing the policy regarding staff taking classes during work hours. They have also been discussing the proposed five-year calendar. A Thursday/Friday registration with classes beginning on Monday is a possibility. The directors discussed all of these policies.

Directors' Reports

Mr. Doan - No report

Mr. White - Mr. Mincey asked Mr. White and Mr. Rhodes to meet with some Residence Hall Association representatives and hall directors and prepare a recommendation on Fields Hall by Friday. He asked that they include any other recommendations regarding the mix of coed and single-six halls.

Mr. White reported that Richard Miles, band director, has indicated that he is trying to schedule the Holiday Inn rather than residence halls for his band clinic.

Mr. White does not know yet about housing needs for Christmas break. Family housing will be used. The basketball teams will be staying in West Mignon and Alumni Tower; these halls could be used if necessary. There is a graduate assistant with the team in Alumni Tower, but there is no supervisor for the team in West Mignon.

Mr. Rhodes - No report

Mr. Cornett - They have received the ACT tape; there is an increase in the number of scores reported to us. Interest is still good in schools.

Dr. Anderson - No report
Mr. Gore - The Black Gospel Ensemble's trip for the weekend was canceled. They performed at the Christmas parade in Morehead.

This weekend there is a workshop in Paducah for minority students and their parents, sponsored by the Council on Higher Education.

Ms. Huffman - She and Hill Smith are going to testify tomorrow at a public hearing regarding substance abuse/drug education programs.

Dr. Hopper - A Summer Jobs Fair is scheduled for January 31. A Nursing Fair is scheduled for February 2, at the request of the nursing department. Approximately 25-30 hospitals are participating.

Dr. Hopper noted that he has received comments from employers that students are doing well in interviews.

Mr. Stephenson - The SGA Christmas Party is Wednesday night from 8 p.m. to midnight.

Ms. Scruggs - The division Christmas luncheon is Monday, December 18, from 11:30-1:00 in the ADUC first floor lobby.

Mr. Morton - They are making awards, processing applications, etc.

Mr. Stephenson reported on discussions being held in the Registration Advisory Committee. The business office has proposed a different arrangement for the arena; plans are to be developed by the business office for the next meeting.

Mr. Mincey noted that the public safety reports regularly include reports on incidents that involve non-students. Mr. Mincey is going to appoint a task force to look into security in halls, visitation policies, safety precautions, etc. This information may possibly be compared with other universities.

Mr. Mincey noted that the Student Conduct Code needs to be reviewed; he will appoint a committee to do this.

Information from both reviews should be submitted to the Student Life Committee.

Mr. White indicated that hall directors have voiced concern regarding incidents in halls, particularly the inability of Public Safety to provide assistance because there is only one officer on duty at night to cover 13 halls.

The meeting adjourned at 9 a.m.
DIVISION OF STUDENT LIFE  
December 18, 1989  
8 a.m.

Present:  Mike Mincey  
Myron Doan  
Mike Hopper  
Madonna Huffman  
Jim Morton  

Charlie Myers  
Tim Rhodes  
Larry Stephenson  
Kenny White

Mr. Mincey announced that the directors will be meeting with Virginia Wheeless on January 25, 1990, from 8 to 10 a.m. in East Room A of ADUC to review their concerns and questions about the strategic themes and goals. Mr. Mincey asked directors to review their area goals in terms of these themes and goals.

The vice presidents are meeting today to begin budget review.

Mr. Mincey asked directors to give him the telephone numbers where they can be reached during the break. He asked that a copy of this information also be sent to Public Safety.

Directors' Reports

Mr. White - The residence halls are closing today. There are still a few students in housing, who will move out today. Family housing is available for those who cannot leave campus.

On Saturday three beds were moved into a room in Fields Hall to see if the room can accommodate three students. Three people will be assigned to each room.

Representatives from the Residence Hall Association, residence hall directors, and housing staff have developed a proposal for Fields Hall. The proposal is that first priority be given to current residents of Thompson Hall who lived there last spring and this fall; second priority to those assigned to Thompson for this fall; and the remaining spaces for students who have a GPA of at least 3.5 and who have no disciplinary record. The current residents of Thompson could be assigned only with their present roommates or other Thompson residents; they could not be assigned with anyone not living in Thompson now. Fields would be considered an honors hall, and any student violating a regulation would immediately be removed from Fields, including the current Thompson Hall residents. Mr. Mincey expressed a concern that graduate students were not included as a priority group for Fields. He asked if there is a need for special housing for graduate students; discussion followed. Mr. Mincey asked Mr. White to consider this question.
Mr. Myers - Admissions is processing applications for spring. Information is going out the first of January regarding the spring open houses. Guest tickets for basketball games are being given to high schools. Al Baldwin is working on the Ashland Oil "Day on Campus" program. We are starting to receive the enhanced ACT scores. Issues of "MSU and You" will probably be sent monthly during the spring semester. The admissions application will probably be reviewed during the spring.

Mr. Doan - He is preparing a report on discipline cases during the semester; the report will show an increase in drug charges and sexual offenses. There was discussion on what should be done if a student indicates on his application that he has been convicted of a crime; Mr. Mincey advised that he and/or Mr. Rhodes should be advised in such cases.

Dr. Hopper - Asked about the memo from Virginia Wheeless on the release of student information and what he should be doing about requests from employers for student information; discussion followed. Dr. Hopper is working some with coop programs at students' requests.

Mr. Stephenson - No report. He will talk with Mickey Wells regarding opening the weight room during the break.

Ms. Huffman - They are working on end of semester reports. Rick Miller will conduct leadership workshops in January with RA's and student leaders.

Mr. Mincey asked Ms. Huffman to contact Chris Gallaher today regarding scheduling Addison Reed, a member of the music department at the University of Cincinnati and a Scott Joplin expert, for an appearance during Black History Month or Black Awareness Week. The cost would be $500 plus travel expenses.

Ms. Huffman announced that Edith Moore is retiring in January. Student Support Services and University Center/Student Activities will coordinate a reception for her.

Mr. Morton - He has received no information from deans regarding the information which must be submitted to the Department of Education by December 31. Mr. Mincey asked him to contact the deans today and to send a letter to the DOE indicating that we are in the process of collecting the information.

We are up to date on processing financial aid on the system. The business office ran a transmittal this week to credit student accounts for aid.

Mr. Rhodes - Residence hall directors Steve Sauber, Donna Goins, and Tony Bohrer have resigned; housing will proceed to hire directors.
Prospects are up 18%; applicants are up 20%, and admits are up 40%. Attendance was down at Meet Morehead State nights but up in open houses.

Mr. Mincey reported that he has received a copy of the proposed 1990-91 academic calendar. A recommendation from the calendar committee is to have registration for the fall on Thursday and Friday, August 16 and 17, and begin classes on Monday, August 20. The Spring 1991 registration would be Thursday and Friday, January 3 and 4, with classes beginning on Monday, January 7. The directors discussed concerns about this schedule.

Mr. Stephenson announced that the business office has approved a plan for the Main Street Cafeteria in ADUC to open only from 10:30 a.m. to 1:30 p.m. with no evening meal served. The ADUC grill will be open until 8 p.m. Groups that have had evening meetings at ADUC may get food from the grill and take it into the cafeteria for their meetings.

The meeting adjourned at 10 a.m.