

Frankfort, Kentucky,
August 10, 1925.

At a meeting of the Board of Regents of the Morehead State Normal School, held in the office of the Superintendent of Public Instruction, at the State Capitol, Frankfort, Kentucky, Monday, August 10, 1925, at 10:30 A. M., the following members were present:

Superintendent McHenry Rhoads,
Senator J. B. Clark,
Judge Allie W. Young.

A quorum being present, the following business was transacted:

(1) The minutes of the preceding meeting were read and unani-
mously ordered approved.

(2) Contract for Central Power Plant and Piping; also
for construction of Power Building.

The contractors submitting bids were invited to meet with the Board members in the office of the Chairman, where there respective bids were publicly opened and read, as follows:

For complete installation of power plant, distributing and heating system:

F. A. Clegg and Company, -----	\$42,500.00
Redmon Heating Company, -----	38,483.00
P. H. Meyer Company, -----	37.658.00

For erection of a power building:

Platoff and Bush, -----	\$30,220.00
C. A. Koerner, -----	29,900.00
L. W. Hancock, -----	27,950.00
J. C. Miller, -----	23,910.00

The bidders were then excused and the Board members conferred with the architect in regard to these proposals, after which it was moved by Clark that the bid of F. H. Meyer Company on the power plant and piping for the sum of \$37.658.00, and the bid of J. C. Miller on the power building for the sum of \$23,910.00, be accepted at said figures. This motion was seconded by Young, and the vote thereon resulted as follows:

Rhoads, ----- Aye.
 Clark, ----- Aye.
 Young, ----- Aye.

(3) The Board then heard a report of the Committee on Furniture, read by Z. T. Young, secretary of said committee, from which it appeared that the following proposals on furniture for the Classroom Building had been received:

Columbia School Supply Company, 566 Tablet Arm Chairs, -----	\$3,080.00
Detroit Movable Desk Company, 40 Movable Desks, -----	350.00
Detroit Movable Desk Company, 64 Movable Desks, -----	624.00
Lyon Metallic Company, 200 Steel Lockers, -----	894.00
Smith Specialty Company, 5 Teacher's Desks, -----	75.00
Smith Specialty Company, Miscellaneous Furniture, -----	<u>1,363.00</u>
Total, -----	\$6,386.00

It was moved by Young and seconded by Clark that the report of the Committee on Furniture be received and approved, and that this Committee, through its Chairman, be instructed to proceed with the purchase of the furniture above noted and see that the contracts covering these purchases are faithfully carried out. The vote on this motion was as follows:

Rhoads, ----- Aye.
 Clark, ----- Aye.
 Young, ----- Aye.

(4) The Committee on Furniture also reported a proposal for two Art Metal Counters used for filing purposes, for the sum of \$990.03, and it was moved by Clark and seconded by Rhoads, that the Committee on Furniture, through its Chairman, be instructed to purchase these Art Metal Counters, two in number, at the sum stated, \$990.03 for both. The vote on this motion follows:

Rhoads, ----- Aye.
 Clark, ----- Aye.
 Young, ----- Aye.

(5) President F. C. Button submitted the following report:

"Partial Report of the Morehead State Normal School for the session of 1924-5.

"HEALTH. The health of the student body during the year has been remarkably good. There have been no cases of typhoid, pneumonia or any other contagious diseases, except a few cases of tonsillitis and mild cases of influenza. This is in spite of the fact that one of our wells, according to the analysis of the Public Health Laboratories, shows sewerage contamination.

"IMPROVEMENTS. The improvements upon the grounds of the school and in connection therewith are now going forward rapidly. The administration and classroom building is nearing completion. It probably will not be entirely ready for use before November 1st. This building is substantial, commodious and beautiful. The girls' dormitory - Allie W. Young Hall - is being built very rapidly and will probably be ready for occupancy by February 1st. The water system, provided by the Town of Morehead, will be ready for use by the first of September. The sewer system will be ready before that date. Work is to be started Monday, August tenth, upon the approaches to the school.

"FACULTY. Our faculty for next year will remain as it was for the past year, except that Dean Lewis and Miss Catherine Braun have been granted leaves of absence for a year, and Miss Scott, who is to be married in this month, has resigned, and Miss Betty M. Robinson, Principal of the Lancaster, Kentucky, High School, has been employed to take her place.

"CERTIFICATES GRANTED DURING THE YEAR:

"First-Class Provisional,	-----	30
"Second-Class "	-----	158
"College Elementary,	-----	14
"Standard "	-----	8
"Advanced,	-----	5
"Total,	-----	215

"REPORTS. I have not been able to get a report of the financial condition of the school from the treasurer, and I suggest that the Board ask for such a report, as it will be impossible for me to complete my report for the biennial report of the State Superintendent to the next General Assembly without a statement of the financial condition of the institution.

"Complete statement of the history, organization of courses, credit system, and other information will appear in our catalogs which have been in the hands of the public printer for about three weeks. However, I can not say when these catalogs will be published, as the State Journal Company informs me that they have misplaced the copy of the catalog.

"ENROLLMENT 1924-25.

"First-year students,	-----	174	
"Second " "	-----	147	
"Third " "	-----	83	
"Fourth " "	-----	70	474

"JUNIOR COLLEGE STUDENTS.

"First-year students,	-----	120	
"Second " "	-----	32	152

"TRAINING SCHOOLS.

"Forehead,	-----	59	
"Gayhart, Rural,	-----	42	
"Wrigley,	-----	61	162

"CORRESPONDENCE AND EXTENSION.

"Total Enrollment,	-----	217	217
"Total Enrollment,	-----		1,005

"No student is counted twice in this enrollment.

"SUGGESTIONS. I venture to call the attention of the Board to some matters which they may wish to consider, as follows:

"1st. The heating of the old buildings on the school campus, as well as the new.

"2nd. The inauguration of a new system of bookkeeping, which will probably necessitate the employment of a bookkeeper.

"3rd. The question of the cafeteria and dining room.

"4th. The purchase of books for the library.

"5th. I call your attention to the report of the Committee on School Equipment enclosed."

It was moved by Rhoads and seconded by Clark, that the above report of President Button be received and made a part of the record, the items therein being acted upon separately. The vote upon this motion was as follows:

Rhoads,	-----	Aye.
Clark,	-----	Aye.
Young,	-----	Aye.

(6) President Button stated that he had been requested to lay before the Board the proposition of extending radiation for purposes of heating from the Central Heating Plant to the Boys' Dormitory. In the discussion which followed, it was unanimously agreed that such radiation should be extended from the Central Heating Plant to Burgess Hall, but it was moved by Clark and seconded by Rhoads that action on the request of the President with respect to the Boys' Dormitory be deferred. The vote upon this motion follows:

Rhoads, ----- Aye.
Clark, ----- Aye.
Young, ----- Aye.

(7) The question of equipment needed in the pursuit of studies in Chemistry, Biology, Physics and Agriculture was next discussed, and it was moved by Rhoads, seconded by Young, that President Button be directed to secure bids on scientific equipment for Chemistry, Biology, Physics and Agriculture, and submit same at a subsequent meeting of the Board. The vote upon this motion follows:

Young, ----- Aye.
Clark, ----- Aye.
Rhoads, ----- Aye.

(8) On motion of Young, seconded by Rhoads, the architect was directed to advertise for bids on kitchen equipment, said bids to be submitted to the Committee having that matter in charge, and full power is given the Committee to act thereon. This motion was put to a vote with the following result:

Clark, ----- Aye.
Rhoads, ----- Aye.
Young, ----- Aye.

(9) The proposition of piping natural gas from the Sam Howard farm to the school was next considered by the Board, and on motion of Clark, seconded by Rhoads, and unanimously carried, action thereon was deferred.

(10) It was then moved by Clark and seconded by Young, that Blau-gas be installed, provided a satisfactory contract for same could be made. This motion was put to a vote with the following result:

Rhoads, ----- Aye.
Young, ----- Aye.
Clark, ----- Aye.

(11) President Button then made a statement to the Board relative to the need of a bookkeeper for the institution, and a general discussion ensued, following which Young moved that the President and the Business Agent be appointed a Committee to employ a competent bookkeeper and auditor, as cheaply as possible, but at a salary not to exceed, in any event, the sum of \$2,400.00 per annum. This motion was seconded by Clark, and the vote thereon was as follows:

Rhoads, ----- Aye.
 Clark, ----- Aye.
 Young, ----- Aye.

(12) It was moved by Young and seconded by Rhoads, that the Treasurer be required to make to the Business Agent's office a full report of all money that has come to his hands - what has been received and what has been done with the same - up to the closing of the fiscal year June 30, 1925, and to file with each member of the Board a copy of said report. The vote upon this motion was as follows:

Rhoads, ----- Aye.
 Clark, ----- Aye.
 Young, ----- Aye.

(13) The inspector, C. T. Miller, having filed his report in conformity with instructions heretofore given by the Board, reports:

(a) That the cement being used in the Girls' Dormitory by the contractor, L. W. Hancock, has no tag upon it.

(b) That forms stripped from outside casement walls disclosed that no provision was made for window sills, as shown on basement floor plan sheet #1.

(c) That the water table was not being protected by water-proof paint.

(d) That Lintel "C" over million windows in rear of Basement is in two pieces and made of wood or iron, and not concrete.

(e) That the stone-setter and brick-layer setting water table is in brixment, instead of non-staining cement.

(f) That the walls of the building, outside of the face brick, are being laid entirely of hollow brick.

(g) All face brick laid stretchers and bonded with wall ties in each fourth or fifth course.

After the reading of the inspector's report and a discussion with the architect relative to points brought out in said report, Young offered the following resolution:

"Be it resolved that this report be filed and that the architect's attention be called to all these matters, and he is specifically directed not to change any specifications upon which bids were received, and to have the same carried out as specified unless otherwise directed by the Board."

Young moved the adoption of this resolution, and upon second by Clark, it was put to a vote with the following result:

Rhoads, ----- Aye.
Clark, ----- Aye.
Young, ----- Aye.

Young also proposed the following resolution:

"Be it further resolved that in all contracts in the future, the architect (whoever he may be) shall write into said contract this clause: 'That no change of specifications, material or in any other respect shall be made with reference to any building or job of work, except it be first submitted to the Board of Regents and is approved by them.'"

The adoption of the above resolution was seconded by Clark, and the vote thereon was as follows:

Rhoads, ----- Aye.
Clark, ----- Aye.
Young, ----- Aye.

(14) The following resolution was presented by Clark:

"Resolved, that it is the sense of the Board of Regents that the contract of Godfrey Miller, to build the approach and sidewalks for the Morehead State Normal School, which contract was signed by said Godfrey Miller on the 25th day of July, 1925, be accepted, and the Secretary is authorized to sign said contract for said Board of Regents; conditioned, however, upon said Miller executing a bond in the sum of \$20,000.00, with approved security by some responsible indemnifying or guaranty company."

Rhoads seconded the adoption of this resolution, and it was put to a vote, which resulted as follows:

Rhoads, ----- Aye.
Clark, ----- Aye.
Young, ----- Aye.

(15) Upon report of President Button that two students of the institution - Clara Robinson and Fon Carpenter - had completed the work required by law for the second class provisional certificate and had been regularly approved by the faculty, it was moved by Young, seconded by Rhoads, and unanimously carried that second class provisional certificates be granted to Clara Robinson and Fon Carpenter.

(16) There being no further business before the Board, upon motion duly made, seconded and carried, the meeting adjourned subject to call of the Chairman.

McHenry Rhoads
Chairman.

Secretary.

Approved: _____