

**MOREHEAD STATE UNIVERSITY**

**STAFF CONGRESS MINUTES**

**October 3, 2011**

**MEMBERS:**

Becki Alfrey	Craig Dennis	Michelle Hutchinson	Paige McDaniel	Matthew Nutter
Jessie Alfrey*	Julie Ferguson	Kevin Koett	Rebecca McGinnis	Joel Pace
Regina Beach	Aaron Gay	Margaret LaFontaine*	Tina McWain	Lora Pace
Benji Bryant	Kelly Griggs	Patty Little	Brooke Mills*	Kenna Allen Walter*
Rhonda Crisp	Shannon Harr	Rhonda Mackin*	Amy Moore*	Barbara Willoughby
Jason Dailey	Joe Hunsucker*	Jill McBride	Scott Niles	

\*Denotes member was absent.

Guests:	Phil Gniot, HR Director; Terry White, Staff Regent; Dr. Julia Ann Hypes, Associate Professor; and Dr. Scott McBride, Dean of Humanities.
---------	--

Chair McGinnis called the meeting to order at 1:05 p.m. and there was a quorum present. Rebecca suspended the meeting for Dr. Julia Ann Hypes, Associate Professor of Sports Management, and Dr. McBride, Dean of Humanities, to explain the University Scheduling Committee. Meeting resumed at 1:30pm.

<b>Motion:</b>	To approve the minutes from the September 2011 meeting.
	<b>Proposed:</b> S.Harr <b>Seconded:</b> J.Pace
<b>Called for Vote:</b>	Motion passed.
<b>Chair's Report</b>	Rebecca McGinnis reported the EC board did not have a complete meeting but she did meet individually with each committee chair and information will be shared by each chair during their reports. Presidential Leadership Council met and admitted three new members. They discussed enrollment, performance funding and the diversity plan. The next Presidential Leadership Council meetings will be on Oct. 19 and Nov. 16.
<b>Vice-Chair's Report</b>	Craig Dennis presented the list of committee appointments. Congress will vote on appointments in new business. He will put a link to HR PD day on our web page.
<b>Secretary's Report</b>	Barbara Willoughby gave the balance of \$2,990.60 in supplies.

## Committee Reports

<b>Credentials &amp; Elections</b>	Kevin Koett reported he will send out the constituents list.
<b>Staff Issues</b>	Shannon Harr discussed the PD day flyer. It will be sent out on the portal. Committee had also discussed rec. fees for group fitness.
<b>Personnel Policies &amp; Benefits</b>	Joel Pace reported that the results of the benefits. MSU rates in the top regarding days off in comparison to other universities in the state.
<b>Green Committee:</b>	Benji Bryant reported recycling bins have been placed in five academic buildings. Eco Eagles kicks off this wed. at 5 pm. Benji will report on the recycling amounts at our next meeting.

**Regent's Report:** Terry White reported the Board meeting was on Sept. 15. They approved tenure and discussed fall enrollment. The Board agenda is posted online. The next meeting is a work session on Nov. 17. Next quarterly meeting will be on Dec. 8.

**Human Resources Report:** Phil Gniot discussed fees for classes at the recreation center. HR will offer 10 certificates per semester for anyone who makes less than \$30,000. Health/Dental plans will stay the same. Open enrollment will be Oct. 31 thru Nov. 18. Premiums will be announced at a later date. Vacation accrual is still being reviewed. The Jan. 2 recommendation has not been approved yet.

**Cabinet Report:** No report.

**Old Business:** Goals were discussed and proposed to stay the same as last year; only added goal would be collaboration between faculty, staff and students. Rebecca asked for a motion to approve the goals, J. Pace motioned, 2<sup>nd</sup> Patty Little. An Ad-hoc committee will be created at a later date to assess the goals.

**New Business:** University Standing Committee appointments were approved.

**Announcements:**

- Next Meeting – Nov.7
- PD day Oct. 13
- Fall break Oct. 13-14
- Homecoming Oct. 20-23

Motion:	To adjourn.	
	Proposed: S. Harr	Seconded: T. McWain
Called for Vote:	Passed.	

Minutes submitted by: Barbara Willoughby, Secretary