

**MOREHEAD STATE UNIVERSITY**

**STAFF CONGRESS MINUTES**

**July 11, 2011**

**MEMBERS:**

Becki Alfrey	Craig Dennis	Michelle Hutchinson	Paige McDaniel	Matthew Nutter
Jessie Alfrey*	Julie Ferguson*	Kevin Koett	Rebecca McGinnis	Joel Pace
Regina Beach	Aaron Gay	Margaret LaFontaine	Tina McWain	Lora Pace
Benji Bryant*	Kelly Griggs	Patty Little	Brooke Mills	Kenna Allen Walter*
Rhonda Crisp	Shannon Harr	Rhonda Mackin*	Amy Moore*	Barbara Willoughby
Jason Dailey	Joe Hunsucker	Jill McBride	Scott Niles	

\*Denotes member was absent.

Guests:	Staff Regent Terry White and Yvette Kell, Director of the Recreation & Wellness Center
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Chair McGinnis called the meeting to order at 1:07 p.m. and there was a quorum present.

R. McGinnis then suspended the meeting to allow new Recreation Center Director, Yvette Kell, to address SC members. She discussed the status of the center, which opened today and also discussed the costs involved with using the facility. Faculty and Staff will have access to facility with no fees. There will be fees to rent lockers or take group fitness classes. Memberships will be \$325 for academic year – unlimited number of classes. You can also pay per semester or you can pay per class (\$5). Payroll deduction will be available for all memberships.

Ms. Kell stated that during the first week of school there will be sample classes and they will be free. Fees for spouses and employees not eligible for benefits will be \$240 for the academic year. Active alumni and +1 memberships will be \$360 per academic year. Fee sheets are available at the Recreation and Wellness Center.

Ms. Kell commented that the pool will not be open until August 1<sup>st</sup> and they will not sell group memberships or locker rentals until August 1<sup>st</sup>. Locker rental per year will be \$40 for small, \$50 for medium, \$70 for large and this includes towel service. MSU ID card will be used for admission to the Center.

R. McGinnis welcomed new SC members and new appointees R. Beach and Aaron Gay as well as re-appointees T. McWain and P. Little.

<b>Motion:</b>	To approve the minutes from the June 2011 meeting.	
	<b>Proposed:</b> S. Niles	<b>Seconded:</b> J. and L. Pace
<b>Called for Vote:</b>	Motion passed. One minor change noted to the spelling of M. LaFontaine in once instance.	
<b>Chair's Report</b>	R. McGinnis reported that the Executive Council met on July 7 <sup>th</sup> and discussed	

	<p>filling vacant SC positions, new member orientation, and upcoming elections for Chair, Vice Chair, and Secretary. Also discussed was filling University Standing Committee vacancies. No Presidential Leadership meeting this month as they have been suspended for the summer.</p> <p>R. McGinnis reported that money was used to purchase items for upcoming PD days and a new digital recorder for the new SC Secretary. R. McGinnis stated that the Congress has been more active and well-represented this year. She mentioned that she appreciated the members' efforts, time and dedication to move SC forward.</p>
<b>Vice-Chair's Report</b>	C. Dennis stated that the SC website is updated with minutes and agenda and he will be putting up new members today.
<b>Secretary's Report</b>	J. McBride reported that there was a balance of \$2,941 in supplies. FY 2012 funding was the same as the previous year.

### Committee Reports

<b>Credentials &amp; Elections</b>	K. Koett reported that all but one SC position has been filled, which is a Service/Maintenance position. He has one person that might be interested in the position and he will be contacting him to assess his interest.
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<b>Staff Issues</b>	S. Harr had no report.
<b>Personnel Policies &amp; Benefits</b>	A. Moore was not in attendance. No report.
<b>Green Committee:</b>	T. McWain reported that the committee has not met. No report.

**Regent's Report:** T. White reported that the next BOR work session is August 25<sup>th</sup> which is the Ribbon Cutting for the Recreation and Wellness Center. He does not have an agenda for the meeting but should have it by the August SC meeting and will share with members at that time.

**Human Resources Report:** P. Gniot was not in attendance. No report.

**Cabinet Report:** M. Walters was not in attendance. No report. .

**Old Business:** C. Dennis asked about the flex time for the summer. None of the members have heard about it from their supervisors. R. McGinnis indicated that 3 SC members have emailed P. Gniot about the policy but none received a response. Discussion followed on how some units have implemented the policy with their employees. It was recommended that this issue needs to be addressed by SC well before next summer to ensure that proper communications occur. R. McGinnis will follow up with M. Walters and P. Gniot to discuss this issue before the next SC meeting.

**New Business:** R. McGinnis stated that the first item in New Business is SC orientation for both new members and as a refresher for current members. She reviewed the by-laws, highlighting different areas such as representation (members need to be informed of what SC is doing and share information with their constituents), election process, area representation via EEO category and precincts, terms of office, vacancies, duties, meeting schedules, officers and duties of officers. R. McGinnis allowed current

officers to discuss what their position duties entail. R. McGinnis also mentioned the SC Standing Committees and allowed current committee chairs to discuss what each committee does.

### **Officer Elections:**

M. LaFontaine ran the SC Officer election and began by mentioning that you must have been a member of SC for a minimum of 1 year to run for a SC Officer position. She also stated that any SC member present at this meeting can vote.

M. LaFontaine opened up the floor for nominations for Chair. J. Hunsucker nominated R. McGinnis. R. McGinnis accepted the nomination. There were no other nominations. Motion for vote made by J. Pace and seconded by S. Harr. All were members in favor. R. McGinnis was elected Chair.

M. LaFontaine opened up the floor for nominations for Vice- Chair. K. Koett nominated J. McBride. J. McBride the nomination. L. Pace nominated C. Dennis. C. Dennis accepted the nomination. B. Willoughby nominated T. McWain. T. McWain accepted the nomination. Paper ballots were circulated. Ballots were tallied. C. Dennis was elected Vice-Chair.

M. LaFontaine opened up the floor for nominations for Secretary. S. Harr nominated B. Willoughby. B. Willoughby accepted the nomination. K. Koett nominated J. McBride. J. McBride declined as she has already served 2 consecutive years as secretary and cannot run again. J. Hunsucker nominated B. Alfrey. B. Alfrey respectively declined. Motion for vote made by J. Pace and seconded by S. Harr. All members were in favor. B. Willoughby was elected Secretary.

R. McGinnis asked T. White to discuss his role as Staff Regent and the duties that are involved with the position. There was much discussion that followed and R. McGinnis asked T. White to provide Ex. Council with a copy of upcoming BOR meeting agendas 1-2 weeks prior to each meeting so that SC members can know what will be discussed and can share their thoughts with the Staff Regent prior to the BOR meetings.

R. McGinnis established an ad hoc committee to make University Standing Committee appointments. She asked for volunteers. C. Dennis will serve as Chair of this committee. M. Hutchinson, L. Pace and P. Little volunteered to serve.

R. McGinnis asked SC members to move to three different areas of the room in order to self-select for one of the three SC Committees, Benefits & Compensation, Credentials & Elections, and Staff Issues. Each committee elected a chair and vice-chair. Benefits & Compensation chair is J. Pace, vice chair is K. Griggs; Credentials & Elections chair is K. Koett, vice chair, L. Pace; Staff Issues chair is S. Harr, vice chair is P. McDaniel.

R. McGinnis asked S. Niles to serve as Parliamentarian and he accepted the position.

### Announcements:

- Next Meeting – August 1, 2011
- SOAR – July 19, 2011
- New Student Move-in Day – Friday, August 19<sup>th</sup> – M. LaFontaine asked for volunteers. Those interested can sign up online.
- East Mignon construction is starting. Streets between the Mignons will be closed except on Move-in Day.

Motion:	To adjourn.	
	Proposed: J. Pace	Seconded: B. Alfrey
Called for Vote:	Passed. Meeting adjourned at 2:35 p.m.	

Minutes submitted by: Jill McBride, Secretary