

MOREHEAD STATE UNIVERSITY

STAFF CONGRESS MINUTES

April 4, 2011

MEMBERS:

Becki Alfrey*	Kelly Griggs	Margaret LaFontaine	Rebecca McGinnis	Scott Niles
Ed Beam*	Shannon Harr	Patty Little	Tina McWain	Matthew Nutter*
Rhonda Crisp	Joe Hunsucker	Rhonda Mackin*	Brooke Mills	Joel Pace
Craig Dennis	Kevin Koett	Jill McBride	Amy Moore*	Lora Pace
		Paige McDaniel*		Barbara Willoughby

*Denotes member was absent.

Guests:	P. Gniot, Director of Human Resources, T. White, Staff Regent
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Chair McGinnis called the meeting to order at 1:02 p.m. and there was a quorum present.

Motion:	To approve the minutes from the March 2011 meeting.
	Proposed: K. Koett Seconded: M. LaFontaine
Called for Vote:	Motion passed with changes.
Chair's Report	<p>R. McGinnis reported that the Executive Council met with only R. McGinnis and K. Koett in attendance. Discussion included the upcoming SC elections and nominations that had been received thus far.</p> <p>R. McGinnis reported that she met with M. Walters and discussed attendance numbers and feedback from recent Professional Development Day. They also discussed SC nominations and the upcoming election as well as two different staff issues.</p> <p>R. McGinnis also reported that the President's Leadership Council met and had the opportunity to meet the new Dean of Science & Technology, Dr. Roger McNeil. Jeffrey Liles and Holly Pollock gave a presentation on Datatel Recruiter, and PLC members were given an update on the UARs. Additional information sharing took place as well.</p> <p>R. McGinnis again congratulated MSU's men's basketball team, thanking K. Koett for organizing the trips and all of the folks involved with organizing the celebration events for the community, faculty, staff & students.</p>
Vice-Chair's Report	C. Dennis stated that the SC website is up to date. Election information has

	been added.
Secretary's Report	J. McBride reported that there was a balance of \$2,204.70 supplies.

Committee Reports

Credentials & Elections	<p>K. Koett reported on the upcoming elections. He stated that nominations are in, with 16 people nominated thus far. Today is the deadline for nominations. Sample ballots will come out this week and absentee voting will take place 4/11-4/15/11. Online voting will take place 4/26 - 4/27/11. K. Koett stated that he will bring up in discussion the reallocation of some at-large positions. K. Koett said that there is a need for representation in Area 4 (off campus).</p> <p>R. McGinnis reminded SC members to encourage their constituents to participate in the upcoming election.</p>
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Staff Issues	<p>S. Harr reported on the recent Professional Development day. He stated that there were approximately 100 staff members who participated, which was an increase over previous PD days. He reported that the morning sessions were better attended and that the committee will meet, sort through the evaluations, tally the results, and look at any suggestions that were made. S. Harr said that there will be another PD Day in the fall and asked SC members to email him topic suggestions.</p> <p>S. Harr stated that he will be meeting with P. Gniot on PG-44.</p>
Personnel Policies & Benefits	A. Moore was not in attendance. No report.
Green Committee:	T. McWain reported on the upcoming Earth Day events and stated that anyone interested in volunteering can sign up to participate by going online to the Green Committee website. Events are also listed on the Green Committee Website. Posters and online advertising will be coming out soon.

Regent's Report: T. White reported that the BOR will have a work session on 4/21/11, discussing the master plan. There will be a regular quarterly meeting on 6/9/11. J. Pace asked about the date for Faculty Regent election. No answer was given.

Human Resources Report: P. Gniot thanked SC for PD day. He thought the sessions went very well and the event was well organized. He gave a presentation on MSU's Affirmative Action Plan. MSU has had an AAP for many years and is required as a federal law. The plan is used as a measurement tool and measures what an institution's minority population, including women, is based on your geographic population. The Plan fits in with MSU's Diversity Plan. It is comprised of a written plan and a statistical analysis and is used to identify where the University is underutilized or where we are lacking in women or minorities.

The plan has been re-written to make it more meaningful since the last audit in 2008. Human Resources has looked at how to best communicate the plan. They came up with a summary to share with the

Cabinet that gives them an idea, or snapshot, of how the University is doing. P. Gniot stated that the plan is available for viewing by anyone who would like to see it.

Cabinet Report: M. Walters was not in attendance. No report.

Old Business: R. McGinnis asked SC members to look at 2 UARs and provide feedback via the President’s Leadership Council Website. She stated that there has not been much feedback lately. She showed the feedback that has been submitted thus far.

New Business: SACS Review – R. McGinnis reported that she sat in on the exit interview. She stated that the group was very complementary of the campus and the collaboration and appreciated how kind everyone was, especially the host committee. R. McGinnis thanked all of those who participated on a SACs committee.

Elections – K. Koett discussed the current representation model, stating we currently have 5 at-large members and we only need 3 members. He asked for recommendations, comments, and feedback. Discussion took place. J. Pace expressed an interest in representing area 4.

K. Koett – Motion for J. Pace to serve in Area 4 through 2013. 2nd from K. Griggs. All members approved, with J. Pace abstaining.

R. McGinnis volunteered to move to Prof/ Non-faculty. Motion to approve from J. Pace. 2nd from S. Niles. All members approved. L. Pace will be running for Executive/ Managerial.

R. McGinnis stated that Commencement volunteers are needed to serve as greeters and ushers, handing out programs. If interested, contact R. McGinnis. There will be two ceremonies in the spring 10:00 am & 2:00 pm. Volunteers will be fed between ceremonies.

Announcements:

- Next Meeting – May 2, 2011
- SOAR – April 16 & 17, 2011. (300 students registered for each day) \
- SC elections – Absentee voting April 11-15, 2011, online voting April 26 & 27, 2011.
- President’s Lawn Concert – April 28, 2011
- Spring Gala – April 30, 2011
- Commencement- May 15, 2011- 2 ceremonies.

Motion:	To adjourn.	
	Proposed: J. Pace	Seconded: M. LaFontaine
Called for Vote:	Passed. Meeting adjourned at 1:43 p.m.	

Minutes submitted by: Jill McBride, Secretary