

Policy PAC-6

Subject

Membership on Graduate Faculty

Approval Date: 07/01/85

Revision Date: 01/23/90

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PURPOSE: To outline the criteria and procedures for appointment to the graduate faculty.

CRITERIA FOR

FULL MEMBERSHIP: The following criteria must be met to be considered for Full Membership on the graduate faculty:

1. An earned terminal degree as defined in PAC-1, in the appropriate teaching discipline from an accredited institution.

2. ~~Competency and experience at the graduate level in teaching, committee work, student advisement, and~~

Redline and ~~strikeout~~ changes proposed by Vice President Philley

Italics changes proposed by Academic Policies Committee

~~directing student research as defined in the Procedure
for Appointment.~~

Graduate Committee version

* Competency and experience in teaching and directing student research/creative productions at the graduate level.

Academic Policies Committee version

*** Competency and experience in teaching at the graduate level and competency in student advisement and/or directing discipline appropriate student research/creative productions when opportunity is afforded by the department.*

3. ~~Evidence of recent professional growth and/or research and publications.~~

Graduate Committee version and accepted by Academic Policies Committee.

* Evidence of research and/or creative productions within the last five years.

Redline and ~~strikeout~~ changes proposed by Vice President Philley

Italics changes proposed by Academic Policies Committee

4. A departmental teaching need at the graduate level (500- or 600-level courses).
5. Associate membership for at least one year at Morehead State University.

CRITERIA FOR
ASSOCIATE
MEMBERSHIP:

The following criteria must be met to be considered for Associate Membership on the graduate faculty:

1. An earned terminal degree as defined in PAc-1 in the appropriate teaching discipline or, in the absence of this degree, an exceptionally high level of scholarly productivity, competency, and experience as determined by the University Graduate Committee.

2. ~~Potential for competency at the graduate level in teaching, committee work, student~~

* Revision proposed by Graduate Committee

** *Revision proposed by Academic Policies Committee*

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~~advisement, and directing student research as defined
in the Procedure for Appointment.~~

Graduate Committee version

* Potential for competency and experience in teaching and directing student research/creative productions at the graduate level.

Academic Policies Committee version

***Potential for Competency and experience in teaching at the graduate level and competency in student advisement and/or directing discipline appropriate student research/creative productions when opportunity is afforded by the department.*

3. ~~Evidence of recent professional growth and/or research and publications.~~

Graduate Committee version and accepted by Academic Policies Committee.

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* Evidence of research and/or creative productions within the last five years.

4. ~~A department teaching need for 500-level graduate courses. With the terminal degree, 600-level courses may be taught with the approval of the University Graduate Committee.~~

Graduate Committee version and Accepted by Academic Policies Committee.

* A departmental teaching need for 500-level graduate courses.

5. ~~In the absence of available graduate faculty with Full Membership, the Associate Member may teach courses restricted to graduate students, if he/she is recommended by the departmental graduate faculty, department chair, and the college dean as being highly competent in the teaching discipline, with the approval of the Dean of Graduate and Extended Campus~~

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~~Programs.~~

Graduate Committee version and accepted by Academic Policies Committee.

* In the absence of available graduate faculty with Full Membership, the Associate Member may teach 600-level courses, if he/she is recommended by the departmental graduate faculty, department chair, and the college dean as being highly competent in the teaching discipline, with the approval of the Dean of Graduate and Extended Campus Programs.

6. ~~All Associate Memberships shall be one academic year appointments.~~

Graduate Committee version and accepted by Academic Policies Committee.

* All Associate Memberships shall be for one academic year appointment.

* Revision proposed by Graduate Committee

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APPOINTMENT

PROCEDURE:

The following procedure shall be used for nomination and review of candidates:

- ~~1. When the department chair of an academic department determines that he/she needs to assign a graduate course to a faculty member who is not already a full member of the graduate faculty, he/she shall gain the concurrence of the departmental graduate faculty and then nominate the individual faculty member for Associate Membership in the graduate faculty.~~

Graduate Committee version

* When the department chair of an academic department determines that he/she needs to assign a graduate course to a faculty member who is not already a full member of the graduate faculty, he/she shall seek the recommendation of the departmental graduate faculty and then shall nominate the Individual faculty member for Associate Membership on the graduate

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faculty.

Academic Policies Committee version

***When the department chair of an academic department determines that he/she needs to assign a graduate course to a faculty member who is not already a full member of the graduate faculty, he/she shall seek the recommendation of the departmental graduate faculty and then shall nominate the Individual faculty member for Associate Membership on the graduate faculty either with or without the approval of the departmental graduate faculty.*

2. The department chair forwards the nomination, with supporting documentation (curriculum vita) to the respective college dean who forwards this with his/her recommendation to the College Graduate Committee. The supporting documentation shall provide evidence of teaching excellence, professional activities, and university/community service.

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** *Revision proposed by Academic Policies Committee*

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3. Upon approval of the College Graduate Committee, the nomination and supporting documentation are forwarded to the University Graduate Committee. If the nomination is rejected, justification shall be provided to the nominee and the department chair.
4. ~~The University Graduate Committee will make the final determination regarding the nominee's appointment as an Associate Member of the graduate faculty.~~

Graduate Committee version and accepted by Academic Policies Committee.

- * The University Graduate Committee will make the final determination regarding the nominee's appointment as an Associate Member of the graduate faculty.

Graduate Committee additions and accepted by Academic Policies Committee.

5. The Dean of Graduate and Extended Campus Programs will inform the nominee, department chair,

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** *Revision proposed by Academic Policies Committee*

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respective college dean, and the Executive Vice President for Academic Affairs and Dean of Faculty of the decision of the University Graduate Committee.

6. The University Graduate Committee must approve the appointment of Associate Members at least two weeks before scheduled graduate courses begin;

Graduate Committee version and accepted by Academic Policies Committee.

* otherwise, only temporary status may be granted for the current semester by the Dean of Graduate Programs.

TEMPORARY

APPOINTMENTS:

When, due to extraordinary circumstances, a member of the graduate faculty is unavailable to teach a previously scheduled course and circumstances will not permit appointment under normal procedures, the Dean of Graduate and Extended Campus Programs may temporarily appoint a

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faculty member to temporary status on the graduate faculty. Temporary appointments are for one semester only. At the time of the temporary appointment, the department chair requesting the appointment must initiate the regular appointment procedure.

In all other respects, a temporary appointee must meet the qualifications and expectations of a graduate faculty member.

The Dean of Graduate and Extended Campus Programs will inform all appropriate persons, including the University Graduate Committee, of his/her decision and direct that the procedure for nomination for Associate Membership be initiated.

REVIEW OF

MEMBERSHIPS:

Reviews of membership are made in accordance with the following schedule and principles:

* Revision proposed by Graduate Committee

** *Revision proposed by Academic Policies Committee*

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1. ~~Associate Members of the graduate faculty will be reviewed by the appropriate College Graduate Committee and the University Graduate Committee after the first year of membership to determine if an individual should be granted Full Membership on the graduate faculty.~~

Graduate Committee version and accepted by Academic Policies Committee.

* Associate Members of the graduate faculty will be reviewed by the appropriate departmental graduate faculty, department chair, college graduate committee, college dean and the university graduate committee after the first year of membership to determine if an Individual should be granted Full Membership on the graduate faculty.

2. Full Members of the graduate faculty will be reviewed by the appropriate College Graduate Committee and the

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University Graduate Committee every fifth year of membership to determine if an individual should continue on the graduate faculty.

3. In the review process, faculty will be evaluated according to the criteria in the section Criteria for Membership.

4. In response to the review process, the University Graduate Committee can:

Sequence changed by Academic Policies Committee and accepted by Graduate Committee.

- a. Grant Full Membership to the Associate Member,
- b. Renew Full Membership for five years.
- c. Deny Full Membership to the Associate Member,
- d. Downgrade the Full Member to an Associate Member, or

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- e. Remove Full Member from the graduate faculty.

Academic Policies Committee addition and accepted by Graduate committee.

5. *** A faculty member may appeal the outcome of the review process to the Faculty Rights and Responsibilities Committee as provided by PAc-18.*

6. The Dean of Graduate and Extended Campus Programs will inform in writing all appropriate persons of the decisions of the University Graduate Committee within 30 working days after the decision.

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