

MINUTES OF THE FACULTY MEETING
Morehead State College
January 18, 1966

The regular monthly faculty meeting was held at 4:10 p.m. on January 18 with Dean Warren C. Lappin presiding.

Announcements:

- Miss Chapman: Expressed appreciation to the faculty for checking on the library "black list" of those students who have not returned books. Asked that they continue to check as 98 books are still out.
- Dean Wilson: Said that all students and faculty who have not been immunized against diphtheria within 18 months may go to the college infirmary for an inoculation.
- Dean Lappin: Announced that Dr. Pryor will teach an introductory course in Russian. First session will be at 6:30 p.m. on February 7 in Room 101, Combs Building. Those who are interested may contact Mrs. LeMaster. Call Extension 348.
- Dr. Simpson: Introduced Dr. James Spears, who will teach biology and Mr. Randall Miller, who will teach physical science and mathematics.

Dean Lappin asked that Dr. Simpson, Dr. Duncan and Mr. Conyers remain for a short conference at the close of the faculty meeting.

Dean Lappin gave the following instructions:

GRADES--

All grades are due in the Data Processing Office not later than 12 noon on January 24. When the grades are recorded for a class, that set of cards should be turned in.

Said that grades are to be recorded on data processing cards and that absences are to be written above grade.

Turn Grade Summary Sheets in to the Dean's office.

REGISTRATION--

Announced that registration for the second semester will start on Saturday, January 29 for part-time students. The freshman and varsity basketball teams will be registered first on Monday, January 31.

Check master (pink) card first, noting classification and whether or not holder is on probation. (1's most important.)

Reminded faculty that, with few exceptions, there should be no freshmen in 300 courses; no sophomores in 400 or G courses. Note also that 500 courses are limited to those who hold degrees or are within 6 hours of completing requirements for a degree.

Information concerning registration continued:

MECHANICS OF REGISTRATION--

Asked that each one try to keep enrollment in sections of various courses even.

Check information on Trial Schedule Cards. If a change is necessary, be sure to make all changes. Watch for conflicts, especially in double laboratory periods.

Give out right class cards. Be sure it is the one called for on the Trial Schedule Card.

When class rolls are received, check them carefully and ask the students whose names are not on the roll to report to Dean Lappin's office.

Said that on registration days he checks only those who are on probation and those who carry an extra load. All others are checked by student assistants.

Said that students do not stand in line in his office but rather sign a card, make their requests and give reason for making them.

Said that student who is admitted to class late should present a yellow card. These cards should be checked for apparent erasures. If student is dropped, there is no card, but his name will not be on a later roll that is sent to instructors.

Urged that each faculty member try to do something for the student if there is no place in the class the student asks for. Usually, classes are not closed unless teaching stations are limited.

Be sure that advisor's signature is on Trial Schedule Card before giving out class cards.

Meeting adjourned at 4:45 p.m.

/s/ Alice Cox, Secretary

MINUTES OF THE FACULTY MEETING
Morehead State University
March 15, 1966

The regular monthly meeting of the Morehead State faculty was held at 4:10 p.m. on March 15 in the Baird Music Hall. Dean Lappin presided.

Announcements:

- Mr. Michael Keller invited everyone to attend the dinner at 6:30 on March 22 in the Doran Student House, sponsored by the Chamber of Commerce and the Morehead Jaycees in observance of University Recognition Day. Tickets are on sale in the Business Office. Price, \$2.
- Mr. Rondal Hart announced that tickets are on sale in the Business Office for a dance in the Fieldhouse from 8 to 11 on March 22, Morehead Recognition Day. Members of the faculty were asked to pick up tickets--no charge.
- Mr. Bangham announced that the Morehead Theater will present "Antigone" on Friday and Saturday nights. All seats are reserved.
- Mrs. Whitaker announced that the seniors will take examinations on April 8 from 8 to 10 a.m. Those students who are off campus will take the test on April 13.
- Dr. Doran expressed his appreciation to Mr. Keller and to Mr. Hart for their plans for a community day of college recognition.
- said that the assembly in the Fieldhouse at 10:30 on March 22 will be a family affair. Dean Lappin, Dr. Harry Sparks, student representatives and representatives from various stages of development of the institution will participate.
- challenged faculty to read what is going on at the college and university level and quoted extensively from John Gardner, Secretary of Health, Education and Welfare, concerning the importance of teaching and the importance of the college in the community.
- announced that on April 7 the Blue Key Club and the Political Science Club will bring Senator John Sherman Cooper to convocation at 10:30 in recognition of International Relations Day. Following a luncheon, a panel, including Dr. Vandenbosch and Colonel Smith of the ROTC, will talk about the students' concern for world affairs and southeast Asia.
- introduced Mr. D. C. Miles, Jr., Director of National Accounts for Blue Cross Hospital Plan, who explained the plan by which additional coverage would be available to the group. Literature, giving details, will be made available later.

Dr. Doran

urged those contemplating building or buying a house to do so now since the need for faculty housing is acute.

Dean Lappin

stated that, in the future, every "I" (indicating work not completed) must be accompanied by a letter stating reason for the grade.

Said that grade changes will be made only if instructor will put in writing that there has been a mechanical error. If there is a request for a grade to be lowered, the change will be made without question.

change an "I" by going to Registrar's Office to make the change and initial it. (This task cannot be delegated to an assistant.)

use blue cards to note change of schedule. Card is to be signed by faculty and returned.

Meeting adjourned at 5:10 p.m.

/s/ Alice Cox, Secretary

MINUTES OF THE FACULTY MEETING
Morehead State University
May 17, 1966

The regular monthly meeting of the Morehead State Faculty was held at 4:10 p.m. on May 17 in the Baird Music Hall. Dr. Doran presided.

Dr. Doran posed the question, "Should the Baccalaureate be dropped? Should there be modifications of some of the procedures? Should seats be reserved?"

Discussion followed.

Mr. Finsel moved that the faculty not be required to wear academic robes for the Baccalaureate in 1966. Motion, seconded by Dr. Hall, passed.

Mrs. Day moved that every student and every faculty member be given two reserve seat tickets and that seats should be claimed by a given time before the service. The unclaimed seats should be available for anyone who wanted them.

Mr. Wicker seconded motion.

Discussion followed. Motion was voted down.

Dr. Doran urged everyone to answer his letter from the Board of Regents by May 30.

Mr. McCabe questioned the practice of asking for an acceptance of a contract before the salary is made known.

Dr. Doran replied that the practice followed is according to the regulations set forth in the Faculty Handbook. He also said that no school knows how much money it will have until after the legislature meets.

Announcements:

Dr. Jackson announced that, in response to the letter from local KEA, the delegates to the KEA Convention in Florida are: Barber, first delegate; Jackson, second delegate; Hampton, first alternate; Ben Patton, second alternate.

Dr. Hall after some discussion of the need for dues, moved that annual dues of \$1 for the local branch of KEA be paid next year. Motion, seconded by Mr. Philley, carried.

Dean Wilson announced Academic Honors Day on Thursday, May 19, and said there would be reserved seats for the faculty.

Miss Chapman asked that all reserve shelves not to be used during the summer be cleared before the end of the semester. She also asked that information about books that are to be placed on reserve be sent to her soon.

Please help to get overdue books in so that the black list will be shorter.

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Mr. Fair announced the following changes in the names of applicants for degrees:
Change Edith Irene Hopkins to Edith Irene Hopkins Patton. Add Robert
Charles Streck. Drop Cheryleen Ray.

He also moved that degrees be granted to those whose names appear on
the corrected list if they meet all requirements. Motion carried.

Dean Lappin said that it is necessary to make changes in room assignments for the
summer. Changes will be announced later.

Asked for volunteers to meet classes from 4 to 5.

Meeting adjourned at 5:10 p.m.

/s/ Alice Cox, Secretary

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Meeting adjourned at 5:10 p.m.

/s/ Alice Cox, Secretary

MOREHEAD STATE UNIVERSITY

Minutes of Faculty Meeting
October 18, 1966

The regular meeting of the University faculty was called to order by Dean Warren C. Lappin at 4:10 on October 18.

Announcements:

- Mr. Wicker - see division head or dean of school for proper forms to use when paying KEA and NEA dues.
- pick up leaflets "Why Belong To The National Organization" and "What I Get From My NEA Dues" and a calendar at the close of the meeting.
 - Activities connected with regular "In-Service Days" (not Title I activities) should be considered as services rendered by the University without charge other than actual expenses if the school system concerned pays them.
- Mr. Wilson - report the number of your car sticker to your dean and new stickers will be supplied to replace those bearing the word "Morehead" misspelled.
- asked that each announce study halls to be set up in rooms 106, 107, 108, and 109 in the Combs Building from 6 to 9 on Monday through Thursday evenings.
- Mrs. Watts - announced the presentation of The Absence of a Cello by the Morehead Theater on Friday, October 21 and from October 24-28.
- Dr. Jackson - asked for nominations of delegates and alternates to EKEA and KEA. He explained that those chosen as delegates to EKEA would serve as alternates to KEA and those elected to serve as delegates to KEA would serve as alternates to EKEA.
- delegates elected to EKEA: Mr. Randall Miller, Dr. Lawrence Stewart, Dr. Glenn Fulbright, and Mrs. Hazel Whitaker.
 - delegates elected to KEA: Mr. Bill Hampton, Mrs. Dorothy Conley, Dr. Kenneth Dawson, and Dr. C. Bradley Clough.
- Dr. Derrickson - presented the slate of officers for the Morehead Education Association and moved that it be adopted. The slate included president - Roger Jones; vice-president - William Hampton; secretary Mabel Barber; reporter - Lucy Spiceland; and treasurer - James Chaplin. The slate was accepted without an opposing vote.
- Dean Lappin - announced that the M Club would like to recognize November 5 as Parents' Day. Members of the faculty were asked to be in their offices from 9 to 11:30 on that day for conferences with parents.

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- said that Edward Prichard would speak in favor of the proposed constitution at convocation on October 27.
- said that all those who do not have city stickers on their cars should attend to the matter immediately.
- asked every member of instructional staff to send travel requests to the dean of his school. Dean Lappin will check on those of the deans.
- said that information concerning marking is given in the catalog. Copies of paper prepared by Dean Lappin on the subject are available through his office.
- see Dean Lappin for chairs for classrooms.
- asked each faculty member to write his name, his highest degree, and the number of hours earned beyond that degree on a 3x5 card.
- explained the reason for assigning a four-week grade for first semester freshmen.

The report of the Committee System, which Dean Lappin distributed at the beginning of the meeting, was discussed and adopted with one dissenting vote.

The meeting was adjourned at 4:55.

/s/ Alice Cox
Secretary

MOREHEAD STATE UNIVERSITY
Minutes of the Faculty Meeting

November 15, 1966

The regular monthly meeting of the faculty was called to order at 4:10 p.m. on November 15 in the Baird Music Hall.

- ~~Dr. Bangham:~~ Announced that the Actors Theater of Louisville would present two one-act plays in the Little Theater on November 18.
- Mr. Glover: Extended an invitation to a one-man art exhibit by Mr. Michael David Fox. The show will continue until Thanksgiving.
- Dean Lappin: Reminded the group that mid-term grades were due on November 14.
- Asked that folders for each faculty member be brought up to date. All work done beyond a master's degree should be on record in each folder. Check with the Dean of your school or with Dean Lappin.
- Said that classes will follow the Tuesday, Thursday, Friday schedule the week following the Thanksgiving holiday.
- Explained the purpose of the Committee on Nominations and asked Mr. Fincel, chairman, to present the committee's report.
- Mr. Fincel: Yielded to Mr. Glover, who read the proposed slate and moved that the following committee be elected: Miss Patti Bolin, Dr. Lawrence Stewart, Mr. Robert Laughlin, Dr. Charles Pelfrey, Mr. Keith Huffman, Dr. Margaret Heaslip, Dr. Crayton Jackson, Dr. Roscoe Playforth, and Mr. Neville Fincel. Motion seconded by Mr. Fry, passed.
- Called a meeting of the Committee on Organization at the close of the faculty meeting.
- Mr. Gnagy: Asked that the IBM cards for the Social Ethics class be returned to him so that he could complete the records for his students.
- Dr. Hill: Asked that lists of students in "G" courses be returned to him with corrections noted.
- Dr. Doran: Raised question as to whether administrative officers lose faculty status.
- Explained the choice of Monday, November 28, as a holiday in celebration of the OVC victory. Stated that 11:30 classes will not meet on November 23, the beginning of the Thanksgiving holiday.
- Urged each one ^{to} look closely at the number of E's among freshmen for the first nine weeks.
- Asked that plans be made for additional study halls wherever needed. Rooms 106, 107, and 108 in the Combs Building are used as study halls at the present time.

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Mr. Miller: Announced that the Board of Regents has approved the purchase of term insurance for each faculty member and for nonfaculty administrative personnel. The plan will go into effect on ~~February 1, 1967, if plans can be worked out.~~

Explained the plan and asked for a voice vote. There were no dissenting votes.

Dean Wilson: Announced the showing of the training film of the Morehead-Eastern game at 7:30 on November 15 in the Button Auditorium.

The meeting was adjourned at 5:05.

/s/ Alice Cox
Secretary