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After calling the meeting to order Dean Lappin

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2. Asked that examination schedule be followed closely.
3. Emphasized importance of filing grades in Registrar's office by 4:00 p.m., on January 26.
4. Explained W's on report forms. "W" to be given to individual who enrolled and changed schedule before deadline. "WP" or "WE" to be given to those students for whom you receive pink cards. "WU" to be given to student who quits coming to class and you know nothing about him.
5. Called attention to registration for night and Saturday classes--old gym--from 8 to 12 on January 28. Freshman orientation on Monday afternoon, January 30. Advisers will be needed to meet with new students.

Dr. Doran:

1. Announced that Dr. Tant had been named on committee to study curriculum of elementary and secondary schools in Kentucky.
2. Asked that we urge students to return library books.
3. Urged that we make it impossible for students to get examination questions.
4. Called attention to story about Morehead State College in Kentucky School Journal.
5. Asked that all personnel records be completed. Forms for reporting physical examination are in President's office.
6. Reported results of research done by Mrs. Mary Ella Wells concerning standing of entering freshmen.

Dr. Tant:

Said that film requests will be handled in the usual manner during the second semester. Mr. Needham will check out equipment. If equipment breaks down, contact Mr. Hogan. Also announced that he will be in his office on Saturday mornings.

Dean Wilson:

Announced that Miss Decker will meet with staff members connected with nursing program at 10 a.m. on Monday, January 30, Room A-215.

Meeting was adjourned at 5:00 p.m.

MOREHEAD STATE COLLEGE

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/s/ Alice Cox, Sec.

Morehead State College
Minutes of Faculty Meeting
February 21, 1961

The regular monthly faculty meeting of Morehead State College was held at 4:10 p.m. on February 21 in the Breckinridge auditorium. Dean Lappin presided.

Absent: Mr. Bentley
 Mr. Fulbright
 Mrs. Hall
 Mrs. Lesueur
 Mr. Loughrie
 Mr. Mack
 Mr. Marzan
 Mr. Penny
 Dr. Williamson

Announcements:

Meeting of the Curriculum Committee at 4:10 p.m. on February 28, Room 215, Administration Building.

Faculty Handbooks are available through Dean Lappin's office.

Semester examinations for evening and Saturday classes will be given on the following dates:

Friday night and Saturday classes--June 2 and 3

Monday night and Wednesday night classes-- May 29 and 31

Dean Lappin distributed the revised report of OBJECTIVES OF TEACHER EDUCATION and asked that it be read carefully.

Meeting was adjourned at 4:50.

/s/ Alice Cox
Secretary

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Meeting was adjourned at 4:50.

/s/ Alice Cox
Secretary

April 18, 1961

The regular faculty meeting was held at 4:10 p.m. on April 18, in the Breckinridge Auditorium. Dean Lappin presided.

Mrs. Whitaker, Director of Training School, asked that application be made immediately for every child who will be six by December 31 and who wants to enter Breckinridge.

Dr. Duncan announced the Fine Arts Festival, beginning April 23.

Dr. Heaslip asked that proposals concerning research projects be made to Research Committee by May 1. Let it be known if teaching load be reduced or if secretarial help is needed.

Mr. Wicker (1) asked for names of those who want to teach between summer session and fall semester

(2) reminded of importance of completing recommendations and evaluations of students and of their work

(3) suggested that we encourage students to register with placement bureau.

Dean Lappin (1) told of Dr. Doran's illness and operation

(2) mentioned that indiscriminate giving of C's prevented student from receiving recognition on Honors Day

(3) distributed mimeographed copies of 24-Semester-Hour Program for advanced graduate work. Remainder of period was spent explaining the program.

Adjournment at 4:55.

/s/ Alice Cox, Secretary

The regular monthly meeting of the faculty was held on May 16, at 4:10 p.m. in Breckinridge Auditorium. Dean Lappin presided.

Absent: Mrs. Anderson	Dr. Jackson
Mr. Beane	Mr. Laughlin
Mr. Bentley	Mr. Loughrie
Mr. Chaney	Mr. Marzan
Mrs. Combs	Miss Pemberton
Dr. Duncan	Mr. Penny
Mrs. Dunagan	Mrs. Playforth
Mrs. Dunlap	Miss Smelley
Miss Evans	Mr. Venettozzi
Dr. Fowler	Mr. Whartenby
Dr. Grote	Dr. Williamson
Mr. Haggan	Mr. Woods

Mr. Fulbright announced the opera workshop production tonight in Baird Music Building.

Dr. Herrold announced the annual physical education program in Button gymnasium.

Mr. Fair presented the list of candidates for degrees, including 151 bachelor of arts, 65 bachelor of science and 10 master of arts in education. The names of James Rogers Edlridge and Donald L. Wetmore come off the list. Mr. Fair's motion that these candidates be granted degrees if they complete their work satisfactorily was seconded and passed without a dissenting vote.

Dr. Playforth presented the REPORT OF COMMITTEE ON ACADEMIC GUIDANCE. After discussion, the report was accepted by unanimous vote.

Reports on ADMISSION TO GRADUATE STUDY and THE SIXTH-YEAR PROGRAM were presented by Dean Lappin. He explained reports and stated that they fit our graduate program into the regulations of the Council of Higher Education.

Adjournment at 5 p.m.

/s/ Alice Cox, Secretary

MOREHEAD STATE COLLEGE
Morehead, Kentucky

MINUTES OF FACULTY MEETING
July 18, 1961

A meeting was called for 3:30 P.M. on July 18. Dean Lappin presided.

Announcements:

Mr. James Beane will present a song recital tonight, July 18, in Baird Music Hall. He will be accompanied by Mr. Glenn Fulbright.

Convocation at 8:40 on July 20. Faculty invited.

Mr. Fair presented the names of 222 applicants for degrees and moved that degrees be granted if applicants complete their present schedules satisfactorily. Motion, seconded by Mr. Wilson, carried without dissenting vote.

Dean Lappin urged that last class period be used for examination. More than one period may be used.

Dr. Doran discussed plans for fall program. These included

- (a) Luncheon on Friday, September 8.
- (b) Divisional and departmental meeting.
- (c) Meeting of advisors.
- (d) Academic guidance program coordinated by Dr. Williamson.

Adjournment at 3:45 P.M.

/s/ Alice Cox
Secretary

MOREHEAD STATE COLLEGE
Morehead, Kentucky

Minutes of Faculty Meeting
October 17, 1961

The Morehead State College faculty held its regular meeting at 4:10 p.m. on October 17, in the Breckinridge Auditorium. Dean Lappin presided.

Announcements:

Miss Chapman:

Freshmen will be instructed in the use of the Reader's Guide next week in assembly.

A Thermofax machine has been purchased by the library and is available to faculty. The charge is \$.05 per sheet.

Look Review cards from The Library Journal are available to faculty. They may be obtained at the library.

Dr. Duncan:

The Northeastern Kentucky Celebrity Series will present six performances in music, drama, and literature. Season tickets are:

Adult - \$5.00
Children - \$2.50
Family membership - \$15.00

Miss Saunders:

The regular meeting of the AAUW will be held Friday, October 20 instead of Tuesday, October 17 since the state president will be here on the 20th.

Dean Lappin:

Absences are to be handled by faculty except before and after holidays.

A list of those to be excused from classes will be mimeographed and sent to each faculty member if the information is turned in to the Dean's office soon enough to allow time for this to be done.

Communications between faculty and staff should be enclosed in an envelope in mailing.

Check list of students who have not yet paid. They are to be dropped from class immediately.

Dean Lappin (continued)

At the next registration period, it is probable that teachers will not sign students for courses, but will simply receive a list of students who are to be in the class.

On the request for travel sheet, one must indicate how his classes are to be handled while he is away. Generally speaking, students should not handle classes.

Memorandum from Dr. Doran:

Mrs. Jasper Ward, a lay member of the Legislative Research Commission, will be on the campus October 25 and 26.

Dean Lappin passed out mimeographed copies of the Report of Southern Association Committee. The report was read and discussed.

Mrs. Thelma Caudill and Dr. Roscoe Playforth were elected to serve as delegates to EKEA and KEA. Mr. Robert Needham and Dean Roger Wilson were elected to serve as alternates.

Adjournment at 5:00 p.m.

/s/ Joyce Chaney
Secretary pro tem

MOREHEAD STATE COLLEGE
Morehead, Kentucky

Minutes of Faculty Meeting
November 7, 1961

The Morehead State College faculty held its monthly meeting at 4:10 p.m. on November 7 in the Breckinridge Auditorium. Dean Lappin presided.

Announcements

Dean Lappin

The regular faculty meeting in December will be on the 12th.

Mid-semester grades: Instructors do not give grades to students. Freshmen get their grades from their advisers; upper-classmen get their grades from the Registrar's Office.

Be sure that the students' full names are given on the grade lists. Use middle initials also. Do not use nicknames.

Any grade lists having all "C's" will be returned to the instructor.

Today's meeting is largely being called to hear a review of the report of the Committee on Higher Education.

President Doran

President Doran reviewed Dr. Otis Amis's report. The authority for this study on public higher education comes from Senate Bill No. 102.

The report of the Committee on Higher Education has come up with fifteen recommendations. The report was made on November 1, 1961. Thirteen of these recommendations have to do with generalities with which everyone agrees and with which no one disagrees. Two of these recommendations, which are the heart of the report are: (1) The development of regional junior colleges to be located at Prestonsburg, Hazard-Blacky, Hopkinsville, and Somerset. (2) The committee also proposed to appoint a Board of Control for Higher Education to be composed of nine to thirteen members.

If Kentucky wants to control its higher educational system, it can be done through the present Council on Higher Education. There is a trend in higher education away from control to co-ordination.

In concluding, President Doran asked what interests we should have in this question:

1. The report requires that state control of public higher education be put in the hands of lay, unprofessional people who have other than professional motives.

2. The report requires that the professional educators abdicate their control of public higher education.

The people of this day are talking not about control but about local autonomy and co-ordination of public higher education.

Dean Leppin

Morehead's teacher-pupil ration is 1:23, which is higher than that recommended by the Southern Association (1:20). Our ratio should be about 1:15 for our undergraduate-graduate college curriculum.

/s/ Hollie W. Sharpe
Acting Secretary for
Miss Alice Cox

MINUTES OF FACULTY MEETING
December 12, 1961

A faculty meeting was held at 4:10 p.m. on December 12. Dean Lappin presided.

Announcements

Dr. Duncan

Urged attendance at band concert and dance at 7:30 p.m. on December 14. Proceeds to be used to finance trip of college band to Nice, France, as guest of Lions International and Lions of Kentucky.

Mrs. Whitaker

Extended invitation for:

- (1) 2:00 p.m., December 14, Living Christmas Tree Program.
- (2) 2:15 p.m., December 15, White Christmas Program.
- (3) 7:30 p.m., December 15, Christmas Musical Program by elementary grades.

Mr. Tom Young

Toy trains will be on display in his classroom. Parents and children invited.

Dean Lappin

Final examinations for night and Saturday classes are to be given the week of January 22-27.

Christmas holidays begin at close of classes on Saturday, December 16. No advance excuses to be given unless there is an emergency.

Report of absences due following holiday. (Some were not turned in after Thanksgiving.)

Read information in catalog about grades. Be sure that marks stand for what they are supposed to stand.

Hold classes for entire period. Do not dismiss early.

According to recommendations of visiting committee of Southern Association, graduate faculty must meet the following requirements:

- (1) Have earned two years of graduate credit.
- (2) Be prepared in subject matter involved.
- (3) Hold rank of assistant professor.

Dr. Doran

Fee payments must be made before students are admitted to class.

Students representing college are on a worthwhile mission. Excuses should be honored.

Membership in KEA and NEA has been pledged for every member of faculty.

/s/ Alice Cox, Secretary