

Morehead, Kentucky
January 9, 1981

The Board of Regents of Morehead State University met in the Riggle Room of the Adron Doran University Center on Friday, January 9, 1981, at 1:30 p.m.

Chairman Lloyd Cassity called the meeting to order.

Elmer Anderson, Assistant to the President and Director of Student Financial Aid, delivered the invocation.

Keith Kappes, Director of Public Affairs, introduced the members of the news media.

President Norfleet presented the members of the administrative staff in attendance.

Notary Public Elmer Anderson administered the oath of office to John Baird, Pikeville, who was appointed by Governor John Y. Brown for a four-year term ending June 30, 1984.

On roll call, the following members answered present:

Lloyd Cassity
John Baird
Ethel Foley
Billy Joe Hall
Sam F. Kibbey
Cloyd D. McDowell
Steve O'Connor
Charles Pelfrey
J. M. Richardson

Absent: Jerry Howell

In a reorganization of the Board, Judge Richardson nominated LLOYD Cassity as Chairman and Jerry Howell as Vice Chairman whereupon Mr. Cassity relinquished the chair to Judge Richardson and Mr. McDowell moved that the nominations be closed and that Mr. Cassity be elected Chairman and Mr. Howell be elected Vice Chairman by acclamation. Motion was seconded by Dr. Pelfrey and unanimously approved.

Judge Richardson moved that John Graham, Treasurer, and Mrs. Carol Johnson, Secretary, be elected to succeed themselves. Motion was seconded by Dr. Pelfrey and unanimously approved.

Motion by Mr. McDowell that the minutes of the meeting held September 19, 1980, be approved as distributed. Motion was seconded by Judge Richardson and unanimously approved.

President Norfleet presented his report on the operation of the University for the period September 19, 1980, to January 9, 1981:

MOREHEAD STATE UNIVERSITY
Morehead, Kentucky
January 9, 1981

Board of Regents
Morehead State University
Morehead, Kentucky

Gentlemen:

I am submitting my report on the operation of the University for the period of September 19, 1980, to January 9, 1981, with certain recommendations:

I. REVISED BUDGET

I recommend that the Board approve the revised 1981 budget based on the reduced general fund appropriation as presented in Exhibit I.

II. AUDIT

I recommend that the Board approve the audit as prepared by Kelley, Galloway & Company, Ashland, for the 1979-80 fiscal year, copies of which have been mailed to the members of the Board.

III. ASSUMPTIONS FOR THE 1981-1986 PLANNING PERIOD

Exhibit III

IV. FIVE YEAR PLAN FOR COMPUTING SERVICE 1981 - 1986

I recommend that the Board approve the Five Year Plan for Computing Service 1981 - 1986 as contained in Exhibit IV.

V. ALTERATION OF 1981 SUMMER AND FALL ACADEMIC CALENDARS

The University Calendar Committee has voted unanimously to endorse the academic calendar changes proposed by the Council of Academic Deans for the summer and fall of 1981. Specifically, the changes include:

1. Elimination of the two-week Intersession for an indefinite period.
2. Opening of Summer I on May 26 instead of June 1 as originally scheduled and closing of the term on June 30 instead of July 3.
3. Scheduling Summer Commencement on August 7 instead of August 14.
4. Opening of the Fall Semester on August 24 instead of August 17 and closing of the term on December 19 instead of December 12.
5. Adoption of a four-day instructional week for each summer term with Fridays reserved for library and field assignments.

I recommend that the Board adopt the changes in the academic calendar for 1981 as suggested by the Council of Academic Deans and the University Calendar Committee.

VI. DEVELOPMENT PLAN

I recommend that the Board approve the Morehead State University Plan for Educational Fund Raising From Private Sources for the Period 1980-83 as prepared by the Office of Development. Exhibit VI.

VII. REPORT OF TOTAL GIVING FROM PRIVATE SOURCES TO MSU JULY 1, 1980 - DECEMBER 31, 1980

Exhibit VII

VIII. ACCREDITATION

Exhibit VIII

IX. ISSUES IN TEACHER EDUCATION

Exhibit IX

X. REORGANIZATION OF SCHOOL OF EDUCATION

I recommend that the Board approve the proposal for the reorganization of the School of Education as presented in Exhibit X.

XI. COOPERATIVE EDUCATIONAL AGREEMENT

I recommend that the Board approve the Cooperative Educational Agreement between Morehead State University and the Warsaw Agricultural University in Poland. Exhibit XI.

XII. STANDARDS OF PRACTICE

I recommend that the Board adopt the "Standards of Practice" of the Radio-Television News Directors Association to be observed by students and faculty and staff members involved in the preparation and broadcast of radio and television news programs emanating from Morehead State University. Exhibit XII.

XIII. PERSONNEL CHANGES

I recommend that the Board approve the Personnel Changes as suggested in Exhibit XIII.

XIV. CONSTRUCTION PROGRESS REPORT

A. Academic-Athletic Center

The Academic-Athletic Center has been inspected, but there is still considerable work that remains to be done which will take approximately another month to finish.

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A. Academic-Athletic Center

The Academic-Athletic Center has been inspected, but there is still considerable work that remains to be done which will take approximately another month to finish.

B. Button Auditorium

The architect has been authorized to proceed with Phase B (Drawings) and should have them completed by the end of January.

C. Switchgear House

The switchgear is scheduled for delivery the 20th of January. (See Item XV for Report on Fire)

XV. REPORT ON FIRE

At approximately 1:00 a.m. on December 21, 1980, an electrical explosion and fire destroyed the majority of the switchgear in Switchgear House "A" on the campus. In addition, the power surge overheated and destroyed one set of the overhead feeder cables supplying power to the switchgear house from the substation approximately one quarter mile away. The other parallel set of feeder cables was also damaged by the overheating and burning of the insulation falling from the first set. The surge continued into the substation and damaged one phase of the power line serving our Switchgear House "B".

We do not know what initiated the explosion, but we suspect that moisture from condensation caused a short between the main bus bars and the switchgear case. Conditions in the Switchgear House "A" have been very poor. This situation is in the process of being corrected under a contract issued by the Division of Engineering.

Temporary repair of service was started immediately by our Maintenance and Operations personnel and with Bell Construction Company, the electrical subcontractor on the above mentioned contract. Service to the campus was restored on December 24, with the exception of one circuit which was energized on December 26.

We have been able to restore service to a maximum of 300 amps capacity as compared with 1,200 amps which we originally had. We are working to increase this capacity to 400 amps but this will be the absolute maximum until the new switchgear is installed and the feeder cables serving the switchgear are replaced.

Kentucky Utilities Company has inspected the damaged feeder cables and recommends that both be replaced as the insulation is burned completely through to the conductor on the cables still in service. The set of parallel feeder cables belongs to the University and were installed by Kentucky Utilities for us. We have been informed that delivery time for this type of cable is eight to ten weeks. Due to the damage in the remaining set of cables, we are uncertain how long it will remain in service. Apparently, we are at the mercy of the weather and a period of wet weather could result in another power failure.

As a result of this electrical failure, we have had pump and fan motors to be destroyed, fan and heating coils to freeze, water pipes to freeze and burst and still we do not know the total extent of the damage. We have been repairing and/or isolating damaged components as they are discovered. It will be some time before we know what the total cost of this catastrophe will be.

We are currently developing a plan to curtail the demand for electrical service on the campus since we now have approximately one-fourth the electrical capacity we need. This is going to have an impact upon all operations and affect some of the educational programs, especially in the technical areas. However, we have no alternative if we are to avoid another power failure.

I have written to George Atkins, Secretary of Finance, requesting approval for the repairs necessary to be made on an emergency purchase basis and approval to proceed immediately to replace the feeder cables due to the long delivery time and to the very real potential failure of the cable in service currently. We have been informed by the Department of Insurance that we do not have insurance coverage to cover this loss. This, coupled with our financial situation, may dictate that we will have to request funds from the Emergency Repair, Maintenance and Replacement Fund once we are able to determine the total loss.

I recommend that the Board authorize the President to proceed immediately to seek the emergency funding from the state to make the necessary repairs.

XVI. OPEN HOUSE PROPOSAL

I recommend that the Board adopt the Student Association's open house proposal requesting an increase in the hours of open house in freshman halls from 10 to 18 hours per week on an alternating basis and a change in the present hours (1:30 - 5:30 p.m.) of open house in all residence halls to the time for open house in all residence halls from 7 p.m. - 11 p.m. on Sunday evenings on an alternating basis as presented in Exhibit XVI. This proposal was approved by the Committee on Student Life on November 24, 1980.

XVII. RANK I PROGRAM

I recommend that the Board approve the Rank I Program for Secondary Teachers with an option in Vocational Education as presented in Exhibit XVII.

XVIII. DEGREE PROGRAMS

I recommend that the Board give authority to the Academic Affairs Committee to review and submit any proposed degree programs to the Council on Higher Education by February 1, 1981. These degree programs would be presented to the full Board for ratification at the next meeting.

XIX. GRANTS

I recommend that the Board accept the state and federal grants which have been received by Morehead State University and are listed in Exhibit XIX.

XX. NDSL COLLECTIONS

During the 1978-79 fiscal year, we collected \$479,351 and had a delinquency rate of 19.5%.

Therefore, we are now able to operate our NDSL program from collections and do not have to ask the Federal Government for additional dollars.

XXI. RESOLUTION OF COMMENDATION FOR EMPLOYEES

I recommend that the Board adopt a resolution commending the University employees who went beyond the call of duty to restore heat and electrical service to the campus during our recent emergency. Exhibit XXI.

XXII. POLICY ON DISPOSAL OF WASTE MATERIAL WITH NO MARKETABLE VALUE

I recommend that the Board adopt the policy on the disposal of waste materials with no marketable value as presented in Exhibit XXII.

-----End of the President's Report Except for Following Exhibits-----

CURRENT UNRESTRICTED FUND REVENUES

EXPENDITURES AND TRANSFERS

	Estimated 1980-81	Revised 1980-81 Estimates
REVENUES		
Education and General		
Student Tuition and Fees	\$ 4,270,420	\$ 4,270,420
Governmental Appropriations	19,418,400	17,987,400
Indirect Cost Recoveries	81,000	81,000
Sales and Services of Educational Activities	151,100	151,100
Other Sources	204,500	204,500
CHE Allocation	25,000	25,000
Fund Balance	700,000	700,000
Subtotal	<u>\$24,850,420</u>	<u>\$23,419,420</u>
Auxiliary Enterprises	<u>\$ 4,263,245</u>	<u>\$ 4,277,669</u>
Total Revenues	<u>\$29,113,665</u>	<u>\$27,697,089</u>
EXPENDITURES AND TRANSFERS		
Educational and General Instruction		
Instruction	\$ 8,608,215	\$ 8,162,715
Research	20,000	10,000
Public Service	440,905	391,410
Libraries	861,255	792,114
Academic Support	1,538,836	1,482,267
Student Services	2,130,068	2,094,273
Institutional Support	5,408,908	5,233,443
Operation and Maintenance of Plant	3,485,408	2,898,373
Student Aid	<u>550,620</u>	<u>548,620</u>
Total Educational and General Expenditures	\$23,044,215	\$21,613,215
Mandatory Transfers	<u>\$ 1,806,205</u>	<u>\$ 1,806,205</u>
Total Educational and General	\$24,850,420	\$23,419,420
Auxiliary Enterprises	<u>\$ 4,263,245</u>	<u>\$ 4,277,669</u>
Total Expenditures and Transfers	<u>\$29,113,665</u>	<u>\$27,697,089</u>

Annual Financial Report

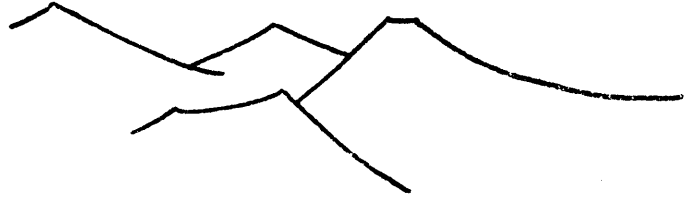
MOREHEAD STATE UNIVERSITY
Morehead, Kentucky



For the Fiscal Year Ended June 30, 1980

MOREHEAD STATE UNIVERSITY

MOREHEAD, KENTUCKY 40351



October 30, 1980

Dr. Morris L. Norfleet
President
Morehead State University
Morehead, Kentucky 40351

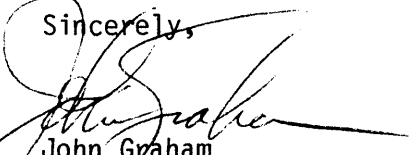
Dear President Norfleet:

I am submitting herewith the annual financial report of Morehead State University for the fiscal year ended June 30, 1980. This report contains the balance sheets, statements of changes in fund balances and current fund revenues, expenditures and other changes.

This financial report has been prepared on the accrual accounting basis and represents the financial position of Morehead State University as of June 30, 1980, and the results of its operation for the year then ended.

The financial statements, records and accounts of the University have been examined by Kelley, Galloway and Company, Certified Public Accountants, Ashland, Kentucky. Their opinion is included as a part of this report.

Sincerely,



John Graham
Vice President for
Fiscal Affairs

JG:cs

MOREHEAD STATE UNIVERSITY

MOREHEAD, KENTUCKY

BOARD OF REGENTS

Mr. Lloyd Cassity, Chairman, Ashland, Kentucky
Mr. Jerry F. Howell, Vice Chairman, Jackson, Kentucky
Mr. John Baird, Pikeville, Kentucky
Mrs. Ethel Foley, Maysville, Kentucky
Mr. Billy Joe Hall, Mt. Sterling, Kentucky
Mr. Sam F. Kibbey, Grayson, Kentucky
Mr. Cloyd D. McDowell, Williamsburg, Kentucky
Mr. J. M. Richardson, Owingsville, Kentucky
Dr. Charles Pelfrey, Faculty Representative, Morehead, Kentucky
Mr. Steve O'Connor, Student Representative, Morehead, Kentucky

President

Dr. Morris L. Norfleet

Vice President for Fiscal Affairs
and Treasurer

Mr. John Graham

Controller

Mr. Michael R. Walters, CPA

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KELLEY, GALLOWAY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

1200 Bath Avenue - Post Office Box 990

Ashland, Kentucky 41101

BRANCH OFFICE
PIKEVILLE, KENTUCKY 41501
606-437-7389

606-329-1811

BRANCH OFFICE
MOREHEAD, KENTUCKY 40351
606-784-6334

President Morris Norfleet and
Board of Regents of
Morehead State University
Morehead, Kentucky
and
The Commissioner of Finance
Commonwealth of Kentucky
Frankfort, Kentucky

We have examined the balance sheets of Morehead State University, Morehead, Kentucky, as of June 30, 1980 and 1979, and the related statements of changes in fund balances and current funds revenues, expenditures and other changes for the years then ended. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the financial statements referred to above present fairly the financial position of Morehead State University at June 30, 1980 and 1979, and the changes in fund balances and the current funds revenues, expenditures and other changes for the years then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

Kelley, Galloway & Company

September 29, 1980

MOREHEAD STATE UNIVERSITY

BALANCE SHEETS

JUNE 30, 1980 AND 1979

ASSETS

	<u>1980</u>	<u>1979</u>
CURRENT FUNDS:		
Unrestricted:		
Cash	\$ 1,726,833.73	\$ 1,671,131.31
Accounts receivable, less allowance for doubtful accounts of \$58,404.19 at 1980 and \$37,958.54 at 1979	185,394.40	186,210.41
Inventories (Note 1)	465,425.87	467,082.36
Due from restricted Current Funds	213,549.24	166,542.08
Due from Loan Funds	14,231.00	13,570.96
Total unrestricted	<u>2,605,434.24</u>	<u>2,504,537.12</u>
Restricted:		
Cash	(47,376.79)	72,760.19
Federal and state funds receivable	341,493.23	306,014.57
Total restricted	<u>294,116.44</u>	<u>378,774.76</u>
Total current funds	<u>\$ 2,899,550.68</u>	<u>\$ 2,883,311.88</u>
LOAN FUNDS:		
Cash	\$ 616,766.94	\$ 449,640.82
Loans to students, less allowance for doubtful accounts of \$430,237.91 at 1980 and \$453,569.73 at 1979	3,101,398.67	3,354,153.48
Total loan funds	<u>\$ 3,718,165.61</u>	<u>\$ 3,803,794.30</u>
ENDOWMENT FUNDS:		
Cash	\$ 1,491.92	\$ 1,476.92
Investments - at cost	702.58	702.58
Total endowment funds	<u>\$ 2,194.50</u>	<u>\$ 2,179.50</u>
PLANT FUNDS:		
Unexpended--Cash	<u>\$ 2,789,705.74</u>	<u>\$ 5,333,147.48</u>

LIABILITIES AND FUND BALANCES

	<u>1980</u>	<u>1979</u>
CURRENT FUNDS:		
Unrestricted:		
Accounts payable	\$ 492,603.65	\$ 309,565.76
Fund balance -		
Allocated	1,878,750.35	1,616,877.12
Unallocated	234,080.24	578,094.24
	<u>2,112,830.59</u>	<u>2,194,971.36</u>
Total unrestricted	<u>2,605,434.24</u>	<u>2,504,537.12</u>
Restricted:		
Accrued wages	37,943.52	22,767.54
Accounts payable	-	37,726.41
Due to unrestricted Current Funds	213,549.24	166,542.08
Fund balance	42,623.68	151,738.73
	<u>294,116.44</u>	<u>378,774.76</u>
Total restricted	<u>294,116.44</u>	<u>378,774.76</u>
Total current funds	<u>\$ 2,899,550.68</u>	<u>\$ 2,883,311.88</u>
LOAN FUNDS:		
Due to unrestricted Current Funds	\$ 14,231.00	\$ 13,570.96
Fund balance -		
U. S. Government contributions	4,858,688.00	4,846,675.00
Institutional contributions	539,856.09	536,511.09
Deficit	(1,694,609.48)	(1,592,962.75)
	<u>3,703,934.61</u>	<u>3,790,223.34</u>
Total loan funds	<u>\$ 3,718,165.61</u>	<u>\$ 3,803,794.30</u>
ENDOWMENT FUNDS--fund balance	<u>\$ 2,194.50</u>	<u>\$ 2,179.50</u>
PLANT FUNDS:		
Unexpended--Fund balances:		
Reserve for encumbrances	\$ 1,508,729.40	\$ 4,329,177.24
Restricted	1,280,976.34	1,003,970.24
	<u>2,789,705.74</u>	<u>5,333,147.48</u>
Total unexpended	<u>2,789,705.74</u>	<u>5,333,147.48</u>

MOREHEAD STATE UNIVERSITY

BALANCE SHEETS (CONCLUDED)

JUNE 30, 1980 AND 1979

ASSETS

	<u>1980</u>	<u>1979</u>
PLANT FUNDS (CONCLUDED):		
Renewal and Replacement:		
Cash	\$ 126,612.06	\$ 89,968.05
Investments in U. S. Treasury securities, at cost	80,695.38	80,000.00
Total renewal and replacement	<u>207,307.44</u>	<u>169,968.05</u>
Retirement of Indebtedness:		
Cash	962,439.67	331,831.68
Investments in U. S. Treasury securities, at cost	2,644,582.50	2,372,411.41
Total retirement of indebtedness	<u>3,607,022.17</u>	<u>2,704,243.09</u>
Investment in Plant (Note 1):		
Land and improvements	3,421,891.98	2,040,097.35
Buildings	60,234,575.35	56,008,442.62
Library	3,625,750.72	3,360,958.03
Charles M. Derrickson Agricultural Complex	368,550.00	343,790.00
Vehicles	227,431.00	227,431.00
Equipment	5,991,893.12	5,639,944.37
Construction in progress	8,041,827.58	9,679,270.81
Total investment in plant	<u>81,911,919.75</u>	<u>77,299,934.18</u>
Total plant funds	<u>\$88,515,955.10</u>	<u>\$85,507,292.80</u>
 AGENCY FUNDS--Cash	 <u>\$ 747,147.21</u>	 <u>\$ 598,066.23</u>

LIABILITIES AND FUND BALANCES

PLANT FUNDS (CONCLUDED):	1980	1979
Renewal and Replacement--fund balance	\$ 207,307.44 -----	\$ 169,968.05 -----
Retirement of Indebtedness--restricted fund balance	3,607,022.17 -----	2,704,243.09 -----
Investment in Plant:		
Bonds payable (Note 4)	31,465,000.00	32,465,000.00
Net investment in plant	50,446,919.75 -----	44,834,934.18 -----
Total investment in plant	81,911,919.75 -----	77,299,934.18 -----
Total plant funds	<u>\$88,515,955.10</u>	<u>\$85,507,292.80</u>
AGENCY FUNDS:		
Accounts payable	\$ -	\$ 60,430.98
Deposits held in custody for others	747,147.21 -----	537,635.25 -----
Total agency funds	<u>\$ 747,147.21</u>	<u>\$ 598,066.23</u>

The accompanying notes to financial statements
are an integral part of these balance sheets.

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CHANGES IN FUND BALANCES

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	Unrestricted	Restricted
CURRENT FUNDS:		
BALANCE, beginning of year	\$ 2,194,971.36	\$ 151,738.73
REVENUES AND OTHER ADDITIONS:		
Unrestricted Current Fund revenues	27,135,296.28	-
Federal and State grants and contracts	-	2,197,812.25
Increase in accounts receivable	-	-
Increase in inventories	-	-
Insurance proceeds	7,935.71	-
Increase in imprest petty cash allotment	-	-
	27,143,231.99	2,197,812.25
EXPENDITURES AND OTHER DEDUCTIONS:		
Educational and general expenditures	20,627,616.12	2,280,034.60
Auxiliary enterprises expenditures	3,297,733.43	206,999.70
	23,925,349.55	2,487,034.30
TRANSFERS AMONG FUNDS - ADDITIONS (DEDUCTIONS):		
Mandatory -		
Transfers to Plant Fund - retirement of indebtedness	(3,087,397.50)	-
Transfers to Plant Fund - renewals and replacement	(29,500.00)	-
Transfers to restricted Current Funds	(180,107.00)	180,107.00
Transfers to Loan Funds	(3,018.71)	-
Transfers to Plant Fund - unexpended	-	-
	(3,300,023.21)	180,107.00
NET INCREASE (DECREASE) FOR THE YEAR	(82,140.77)	(109,115.05)
BALANCE, end of year	\$ 2,112,830.59	\$ 42,623.68

1979

<u>Unrestricted</u>	<u>Restricted</u>
\$ 1,586,745.82	\$ (17,564.39)
25,542,619.87	-
-	2,618,549.27
68,716.38	-
35,587.38	-
18,351.13	-
35,000.00	-
-----	-----
25,700,274.76	2,618,549.27
19,253,985.10	2,461,367.17
2,884,465.36	229,209.98
-----	-----
22,138,450.46	2,690,577.15
(2,582,543.76)	-
(29,500.00)	-
(241,331.00)	241,331.00
(2,224.00)	-
(98,000.00)	-
-----	-----
(2,953,598.76)	241,331.00
608,225.54	169,303.12
-----	-----
<u>\$ 2,194,971.36</u>	<u>\$ 151,738.73</u>

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CHANGES IN FUND BALANCES (CONTINUED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	<u>1980</u>	<u>1979</u>
LOAN FUNDS:		
BALANCE, beginning of year	\$3,790,223.34	\$3,886,534.36
REVENUES AND OTHER ADDITIONS:		
Federal capital contribution	12,013.00	20,011.00
Interest on loans receivable	95,423.30	76,484.57
Investment income	-	4,500.00
Cancellation reimbursement	38,991.29	34,626.05
	<u>146,427.59</u>	<u>135,621.62</u>
EXPENDITURES AND OTHER DEDUCTIONS:		
Loan principal and interest cancelled	143,757.92	117,904.94
Administrative expenses	15,628.86	18,070.96
Collection expense	67,613.25	42,286.01
Increase in allowance for uncollectible accounts	-	47,478.73
	<u>227,000.03</u>	<u>225,740.64</u>
TRANSFERS AMONG FUNDS - ADDITIONS (DEDUCTION):		
Transfers from unrestricted Current Funds	3,018.71	2,224.00
Transfers to unrestricted Current Funds	(8,735.00)	(8,416.00)
	<u>(5,716.29)</u>	<u>(6,192.00)</u>
NET DECREASE FOR THE YEAR	<u>86,288.73</u>	<u>96,311.02</u>
BALANCE, end of year	<u>\$3,703,934.61</u>	<u>\$3,790,223.34</u>
ENDOWMENT FUNDS:		
BALANCE, beginning of year	\$ 2,179.50	\$ 2,274.50
REVENUES AND OTHER ADDITIONS:		
Investment income	15.00	30.00
EXPENDITURES -- Scholarships	<u>-</u>	<u>125.00</u>
NET INCREASE (DECREASE) IN FUND BALANCE	<u>15.00</u>	<u>(95.00)</u>
BALANCE, end of year	<u>\$ 2,194.50</u>	<u>\$ 2,179.50</u>

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CHANGES IN FUND BALANCES (CONTINUED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980		
	<u>Unexpended</u>	<u>Renewal and Replacement</u>	<u>Retirement of Indebtedness</u>
PLANT FUNDS:			
BALANCE, beginning of year	\$ 5,333,147.48	\$169,968.05	\$2,704,243.09
REVENUES AND OTHER ADDITIONS:			
Interest income	-	7,839.39	292,210.49
Gain on investments	-	-	7,099.37
Appropriations for plant funds	1,430,671.06	-	-
Retirement of indebtedness Expended for plant fund facilities	-	-	-
	1,430,671.06	7,839.39	299,309.86
EXPENDITURES AND OTHER DEDUCTIONS:			
Retirement of indebtedness	-	-	1,000,000.00
Interest on indebtedness	-	-	1,483,773.75
Loss on investments	-	-	-
Expenditures for plant additions	3,974,112.80	-	-
Disposal of plant facilities	-	-	-
Miscellaneous	-	-	154.53
	3,974,112.80	-	2,483,928.28
TRANSFERS AMONG FUNDS - ADDITIONS (DEDUCTIONS):			
Mandatory -			
Transfers from unrestricted Current Funds for debt service	-	29,500.00	3,087,397.50
Transfer from unrestricted Current Funds	-	-	-
	-	29,500.00	3,087,397.50
NET INCREASE (DECREASE) FOR THE YEAR			
	(2,543,441.74)	37,339.39	902,779.08
BALANCE, end of year	<u>\$ 2,789,705.74</u>	<u>\$207,307.44</u>	<u>\$3,607,022.17</u>

1980	1979			
<u>Investment In Plant</u>	<u>Unexpended</u>	<u>Renewal and Replacement</u>	<u>Retirement of Indebtedness</u>	<u>Investment In Plant</u>
<u>\$44,834,934.18</u>	<u>\$ 8,528,310.01</u>	<u>\$135,468.05</u>	<u>\$2,553,738.98</u>	<u>\$38,803,324.75</u>
-	-	5,000.00	168,685.43	-
-	-	-	783.05	-
-	1,309,708.57	-	-	-
1,000,000.00	-	-	-	955,000.00
<u>4,611,985.57</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,088,455.43</u>
<u>5,611,985.57</u>	<u>1,309,708.57</u>	<u>5,000.00</u>	<u>169,468.48</u>	<u>6,043,455.43</u>
-	-	-	955,000.00	-
-	-	-	1,646,267.50	-
-	-	-	-	-
-	4,602,871.10	-	-	-
-	-	-	-	11,846.00
-	-	-	240.63	-
<u>-</u>	<u>4,602,871.10</u>	<u>-</u>	<u>2,601,508.13</u>	<u>11,846.00</u>
-	-	29,500.00	2,582,543.76	-
-	98,000.00	-	-	-
<u>-</u>	<u>98,000.00</u>	<u>29,500.00</u>	<u>2,582,543.76</u>	<u>-</u>
5,611,985.57	(3,195,162.53)	34,500.00	150,504.11	6,031,609.43
<u>50,446,919.75</u>	<u>\$ 5,333,147.48</u>	<u>\$169,968.05</u>	<u>\$2,704,243.09</u>	<u>\$44,834,934.18</u>

1980	1979			
<u>Investment In Plant</u>	<u>Unexpended</u>	<u>Renewal and Replacement</u>	<u>Retirement of Indebtedness</u>	<u>Investment In Plant</u>
<u>\$44,834,934.18</u>	<u>\$ 8,528,310.01</u>	<u>\$135,468.05</u>	<u>\$2,553,738.98</u>	<u>\$38,803,324.75</u>
-	-	5,000.00	168,685.43	-
-	-	-	783.05	-
-	1,309,708.57	-	-	-
1,000,000.00	-	-	-	955,000.00
<u>4,611,985.57</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,088,455.43</u>
<u>5,611,985.57</u>	<u>1,309,708.57</u>	<u>5,000.00</u>	<u>169,468.48</u>	<u>6,043,455.43</u>
-	-	-	955,000.00	-
-	-	-	1,646,267.50	-
-	-	-	-	-
-	4,602,871.10	-	-	-
-	-	-	-	11,846.00
-	-	-	240.63	-
<u>-</u>	<u>4,602,871.10</u>	<u>-</u>	<u>2,601,508.13</u>	<u>11,846.00</u>
-	-	29,500.00	2,582,543.76	-
-	98,000.00	-	-	-
<u>-</u>	<u>98,000.00</u>	<u>29,500.00</u>	<u>2,582,543.76</u>	<u>-</u>
5,611,985.57	(3,195,162.53)	34,500.00	150,504.11	6,031,609.43
<u>50,446,919.75</u>	<u>\$ 5,333,147.48</u>	<u>\$169,968.05</u>	<u>\$2,704,243.09</u>	<u>\$44,834,934.18</u>

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CHANGES IN FUND BALANCES (CONCLUDED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	<u>1980</u>	<u>1979</u>
AGENCY FUNDS:		
BALANCE, beginning of year	\$ -	\$ -
ADDITIONS:		
Agency Fund receipts	3,314,069.33	2,735,977.38
	-----	-----
	3,314,069.33	2,735,977.38
	-----	-----
DEDUCTIONS:		
Increase in deposits held for others	209,511.96	88,427.84
Agency Fund disbursements	3,104,557.37	2,647,549.54
	-----	-----
	3,314,069.33	2,735,977.38
	-----	-----
NET INCREASE FOR THE YEAR	-	-
	-----	-----
BALANCE, end of year	<u>\$ -</u>	<u>\$ -</u>

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CURRENT FUNDS REVENUES,
EXPENDITURES AND OTHER CHANGES

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	Unrestricted	Restricted
REVENUES:		
Tuition and fees	\$ 4,241,384.47	\$ -
State appropriations	17,828,096.11	-
Governmental grants and contracts	272,440.59	2,197,812.25
Indirect cost reimbursement	43,174.27	-
Sales and services of educational activities	224,910.65	-
Sales and services of auxiliary enterprises	3,962,329.26	-
Other sources	562,960.93	-
	-----	-----
Total current revenues	27,135,296.28	2,197,812.25
	-----	-----
EXPENDITURES AND MANDATORY TRANSFERS:		
Educational and general:		
Instruction	9,305,729.28	1,043,603.19
Research	52,982.61	144,229.52
Public service	438,980.40	491,107.86
Library	904,560.12	91,437.61
Academic support	1,654,700.68	34,212.17
Student services	1,814,526.75	186,240.49
Institutional support	2,873,593.07	79,096.67
Operation and maintenance of plant	3,032,591.40	5,492.34
Student financial aid	549,951.81	204,614.75
	-----	-----
Educational and general expenditures	20,627,616.12	2,280,034.60
Mandatory transfers for -		
Principal and interest	1,583,598.75	-
College Work Study and Loan Fund matching grants	183,125.71	-
	-----	-----
Total educational and general	22,394,340.58	2,280,034.60
	-----	-----
Auxiliary enterprises:		
Expenditures	3,297,733.43	206,999.70
Mandatory transfers for principal and interest	1,533,298.75	-
	-----	-----
Total auxiliary enterprises	4,831,032.18	206,999.70
	-----	-----
Total expenditures and mandatory transfers	27,225,372.76	2,487,034.30
	-----	-----

<u>1980</u>	<u>1979</u>
Totals	Totals
\$ 4,241,384.47	\$ 4,258,356.87
17,828,096.11	16,743,485.75
2,470,252.84	2,746,117.12
43,174.27	56,107.87
224,910.65	211,117.54
3,962,329.26	3,770,642.58
562,960.93	375,341.41
-----	-----
29,333,108.53	28,161,169.14
-----	-----
10,349,332.47	9,745,217.61
197,212.13	191,941.74
930,088.26	763,550.14
995,997.73	947,683.24
1,688,912.85	1,594,264.62
2,000,767.24	1,834,458.16
2,952,689.74	2,711,939.43
3,038,083.74	2,971,163.69
754,566.56	955,133.64
-----	-----
22,907,650.72	21,715,352.27
1,583,598.75	1,585,476.26
183,125.71	243,555.00
-----	-----
24,674,375.18	23,544,383.53
-----	-----
3,504,733.13	3,113,675.34
1,533,298.75	1,026,567.50
-----	-----
5,038,031.88	4,140,242.84
-----	-----
29,712,407.06	27,684,626.37
-----	-----

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CURRENT FUNDS REVENUES,
EXPENDITURES AND OTHER CHANGES (CONCLUDED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	<u>Unrestricted</u>	<u>Restricted</u>
OTHER TRANSFERS AND ADDITIONS (DEDUCTIONS):		
Transfers to Plant Funds	\$ -	\$ -
Insurance proceeds	7,935.71	-
Increase in imprest petty cash allotment	-	-
Increase in receivables	-	-
Increase in inventories	-	-
Transfers from unrestricted funds	-	180,107.00
	-----	-----
	7,935.71	180,107.00
	-----	-----
NET INCREASE IN FUND BALANCES	<u>\$ (82,140.77)</u>	<u>\$ (109,115.05)</u>

<u>1980</u>	<u>1979</u>
<u>Totals</u>	<u>Totals</u>
\$ -	\$ (98,000.00)
7,935.71	18,351.13
-	35,000.00
-	68,716.38
-	35,587.38
180,107.00	241,331.00
-----	-----
188,042.71	300,985.89
-----	-----
<u>\$ (191,255.82)</u>	<u>\$ 777,528.66</u>

MOREHEAD STATE UNIVERSITY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1980 AND 1979

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting principles followed by Morehead State University and the methods of applying those principles which materially affect the University's financial statements are summarized below.

Accrual Basis

The financial statements of the University have been prepared on the accrual basis, except for depreciation accounting which is discussed below under Investment in Plant. The statement of current funds revenues, expenditures and other changes is a statement of financial activities of current funds related to the current reporting period. It does not purport to present the results of operations or the net income or loss for the period as would a statement of income or a statement of revenues and expenses.

To the extent that current funds are used to finance plant assets, the amounts so provided are accounted for as (1) expenditures, in the case of normal replacement of movable equipment and library books; (2) mandatory transfers, in the case of required provisions for debt amortization and interest and equipment renewal and replacement; and (3) as transfers of a non-mandatory nature for all other cases.

Fund Accounting

In order to ensure observance of limitations and restrictions placed on the use of the resources available to the University, the accounts of the University are maintained in accordance with the principles of "fund accounting". This is the procedure by which resources for various purposes are classified for accounting and reporting purposes into funds that are in accordance with activities or objectives specified. Separate accounts are maintained for each fund; however, funds that have similar characteristics have been combined into fund groups in the accompanying financial statements. Accordingly, all financial transactions have been recorded and reported by fund group.

Within each fund group, fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes by action of the governing board. Externally restricted funds may only be utilized in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the governing board retains full control to use in achieving any of its institutional purposes.

Endowment funds are subject to the restrictions of gift instruments requiring in perpetuity that the principal be invested and the income only be utilized.

All gains and losses arising from the sale, collection, or other disposition of investments and other noncash assets are accounted for in the fund which owned such

Fund Accounting (Concluded)

assets. Ordinary income derived from investments, receivables, and the like, is accounted for in the fund owning such assets, except for income derived from investments of endowment and similar funds, which income is accounted for in the fund to which it is restricted or, if unrestricted, as revenues in unrestricted current funds.

All other unrestricted revenue is accounted for in the unrestricted current funds. Restricted gifts, grants, appropriations, endowment income, and other restricted resources are accounted for in the appropriate restricted funds. Restricted current funds are reported as revenues and expenditures when expended for current operating purposes.

Investments

Investments are stated at cost, which does not exceed quoted market values.

Investment in Plant

Investment in plant is stated at cost at date of acquisition or fair value at date of donation in the case of gifts. In accordance with generally accepted accounting principles of colleges and universities, no provision has been made in the accompanying financial statements for depreciation on the investment in plant.

Inventories

Inventories are stated at the lower of cost (first-in, first-out basis) or market.

(2) LONG-TERM LEASE

In October, 1967, the University entered into a long-term lease on the Athletic Dormitory with an initial term ending July 30, 1968, having the right to extend for eleven successive one-year periods, plus an additional partial year so that the full term equals one hundred forty-four months. The annual rental amounts to \$50,508. The University is required to pay as additional rent all real estate taxes, assessments, and other public charges, if any. The University may purchase said premises at the end of any extended term of the lease by payment of the remaining balance of the mortgage given by the lessor on the leased premises, with said purchase being conditioned on the terms of the existing mortgage. Should such option to purchase be exercised or should the lease be extended and all rents and payments provided for in the lease have been made, the lessor shall convey the premises to the University in fee simple with covenant of general warranty of title.

(3) BONDS PAYABLE

The following is a summary of bonds payable at June 30, 1980 and 1979:

	<u>1980</u>	<u>1979</u>
2.875 - 5.4% Housing and Dining System Bonds, Series A through J, repayable in annual installments with the final installment due on November 1, 2005	\$12,845,000	\$13,235,000

BONDS PAYABLE (CONCLUDED)

	<u>1980</u>	<u>1979</u>
3 - 6.4% Consolidated Educational Building Revenue Bonds, Series A through G, repayable in annual installments with the final installments due on May 1, 2001	\$18,620,000	\$19,230,000
	<u>\$31,465,000</u>	<u>\$32,465,000</u>

In order to retire the bonds, the University is required to make deposits to sinking funds in annual amounts sufficient to meet the principal and interest payments due within the next twelve months. During 1980, the University transferred \$901,798.75 to the Housing and Dining System Revenue Bonds Sinking Fund and \$1,583,598.75 to the Consolidated Educational Building Revenue Bonds Sinking Fund for payment of current year principal and interest. In addition, the University transferred \$602,000 to the Housing and Dining System Bonds Debt Service Reserve Fund to increase the Reserve Fund balances to the level required by the bond indenture.

The principal and interest repayment requirements relating to outstanding bonds payable at June 30, 1980, are as follows:

Year Ending <u>June 30,</u>	<u>Repayment Requirements</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1981	\$ 1,025,000	\$ 1,441,398	\$ 2,466,398
1982	1,095,000	1,395,360	2,490,360
1983	1,140,000	1,346,438	2,486,438
1984	1,190,000	1,295,774	2,485,774
1985	1,245,000	1,242,395	2,487,395
1986-2005	25,770,000	10,558,424	36,328,424
	<u>\$31,465,000</u>	<u>\$17,279,789</u>	<u>\$48,744,789</u>

(4) PENSION PLAN

Faculty and staff members of Morehead State University are members of the Kentucky Teacher's Retirement System and the Kentucky Employee's Retirement System. Under these plans, the participants make contributions to the retirement systems which are matched as discussed below.

The Kentucky Teacher's Retirement System contributions are matched by the State of Kentucky. These matching contributions of \$725,880.31 and \$675,526.20 for the years ended June 30, 1980 and 1979, respectively, were not recorded on the accounting records of the University, but are reflected as both revenues and expenditures for financial statement purposes. In addition to the matching contributions for participant withholdings, the State provided an overmatch amounting to \$300,907.68 for 1980 and \$285,124.69 for 1979 in order to reduce the unfunded debt of the retirement system. These overmatch contributions do not accrue to participants' accounts and, accordingly, are not reflected in the financial statements.

The contributions of participants in the Kentucky Employee's Retirement System are matched by Morehead State University. The University's contributions to this plan for the years ended June 30, 1980 and 1979 were \$286,317.98 and \$253,672.61, respectively.



KELLEY, GALLOWAY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

1200 Bath Avenue - Post Office Box 990

Abland, Kentucky 41101

606-829-1811

BRANCH OFFICE
PIKEVILLE, KENTUCKY 41501
606-437-7389

BRANCH OFFICE
MOREHEAD, KENTUCKY 40351
606-784-8334

Dr. Morris Norfleet, President
Members of the Board of Regents
Morehead State University
Morehead, Kentucky

We have examined the financial statements of Morehead State University for the year ended June 30, 1980, and have issued our report thereon dated September 29, 1980. As a part of our examination, we made a study and evaluation of the University's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the University's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the University is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of Morehead State University taken as a whole.

However, our study and evaluation did disclose the following conditions that we believe result in more than a relatively low risk that errors or irregularities in amounts that would be material in relation to the financial statements of Morehead State University may occur and not be detected within a timely period.

Student Accounts Receivable

The University's accounting procedures for student credit are not integrated as to billing, cash receipts and detailed record update and several basic internal control techniques are not present in the system. Some members of management have indicated that they are aware of the situation, but believe that correction of the weaknesses can be resolved only through mechanization of procedures for recording cash receipts, inter-account billing and processing of student charges. We concur that mechanization is desirable and would welcome the opportunity to work with the University in evaluating mechanization requirements.

In addition to increased utilization of the computer, we understand that management is investigating the possibility of utilizing sophisticated cash registers in the cashiers office within the Bureau of Fiscal Affairs in order to establish better internal control over receipts and provide for better distribution to revenue accounts, etc. However accomplished, we suggest that the following controls be implemented as soon as possible.

1. The University records student credit transactions on the cash basis and does not reflect accounts receivable except at year-end. Although detailed student receivable cards are maintained, the basic internal control feature of periodic balancing of the detail to the accounts receivable control account is not followed, since there is no general ledger control account. In order to control accidental loss of accounts receivable detail, to help prevent unauthorized forgiveness of student indebtedness and to safeguard against defalcation of collections on accounts receivable, we recommend that student accounts receivable transactions be controlled with one or more general ledger control accounts, that the control account be adjusted only as authorized by designated responsible personnel who do not have access to cash receipts or ledger cards and that the receivable detail be balanced to the general ledger at least monthly.
2. The individual in charge of the detailed accounts receivable records is also responsible for supervising the cashier function, updating and adjusting the detailed accounts receivable cards and follow-up on delinquent accounts. Good accounting procedures would dictate that these duties be segregated. We suggest that persons having access to the accounting records not have access to cash.
3. Uncollectible accounts are "written-off" by simply removing the student's accounts receivable card from the ledger tray. Thus, the loss from uncollectible student accounts is not accumulated and recorded on the University's books. This method of accounting does not provide a control to help assure that student receivable cards are kept in the active file until collected or authorized for charge-off. We recommend that all write-offs be approved in advance by the Controller and the amount of such adjustments be reflected in the University's accounting records. A memorandum control record and related detailed listing should be maintained to establish a record of activity of accounts charged off.

During our work, we noted clerical errors which resulted in misstatements in the accumulation of accounts receivable at June 30. Such errors were corrected by audit adjustments, but would have been detected by University procedures if the above controls had been in place.

Plant Fund

The University has approximately \$82,000,000 invested in physical plant and other plant fund assets. Most Plant Fund accounts are not recorded on the general ledger and are adjusted only at year-end for financial reporting purposes. We recommend that the following steps be taken to improve controls over Plant Fund assets:

All accounts should be recorded on the general ledger and related transactions reflected on a timely basis.

2. In connection with the above comment, appropriate subsidiary records should be maintained. We understand that the University is planning to physically count and tag movable property in the near future and in connection therewith will develop a detail subsidiary ledger for such assets. The responsibility for implementing and updating these procedures has been assigned to the Purchasing Agent. We commend the Administration for their efforts in this area and encourage them to aggressively pursue these matters. For this effort to be meaningful, there should be appropriate integration of effort between the Controller and the Purchasing Agent.
3. In connection with the development of the accounting manual subsequently discussed, formal procedures governing the disposition of fixed assets should be developed, including the preparation of appropriate reporting forms. Such procedures should include a description of the required approval, disposition forms to be completed, etc. Also, all department heads and other appropriate personnel should be informed of such procedures, the importance of strong controls over such assets and their roles in the system. Such procedures would also apply to disposition of unwanted materials and inventory items.

While a considerable amount of time will be incurred to develop and implement the policies and procedures outlined above, such policies and procedures will significantly improve control over the University's property, plant and equipment. The University's data processing facilities should be utilized to facilitate the updating procedures.

Compliance with State Purchasing Laws

During our audit work, nothing came to our attention which would indicate that the University had violated any State purchasing laws and regulations promulgated thereunder, except as discussed in the "Report of Morehead State University Investigation" issued by the Office of Attorney General dated August, 1980, as related to use of the Departmental Purchases Fund. Such use has been discontinued.

The above conditions were considered in determining the nature, timing, and extent of the audit tests to be applied in our examination of the 1980 financial statements, and this report does not affect our report on those financial statements dated September 29, 1980.

This report is intended solely for the use of the Administration, Members of the Board of Regents and the Office of the Auditor of Public Accounts of the Commonwealth of Kentucky and should not be used for any other purpose.

Kelley, Galloway & Company

September 29, 1980

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KELLEY, GALLOWAY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

1200 Bath Avenue - Post Office Box 990

Ashland, Kentucky 41101

BRANCH OFFICE
PIKEVILLE, KENTUCKY 41501
606-437-7389

606-329-1811

BRANCH OFFICE
MOREHEAD, KENTUCKY 40351
606-784-6334

President Morris Norfleet and
Board of Regents of
Morehead State University
Morehead, Kentucky
and
The Commissioner of Finance
Commonwealth of Kentucky
Frankfort, Kentucky

We have examined the balance sheets of Morehead State University, Morehead, Kentucky, as of June 30, 1980 and 1979, and the related statements of changes in fund balances and current funds revenues, expenditures and other changes for the years then ended. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the financial statements referred to above present fairly the financial position of Morehead State University at June 30, 1980 and 1979, and the changes in fund balances and the current funds revenues, expenditures and other changes for the years then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

Kelley, Galloway & Company

September 29, 1980

MOREHEAD STATE UNIVERSITY

BALANCE SHEETS

JUNE 30, 1980 AND 1979

ASSETS

	<u>1980</u>	<u>1979</u>
CURRENT FUNDS:		
Unrestricted:		
Cash	\$ 1,726,833.73	\$ 1,671,131.31
Accounts receivable, less allowance for doubtful accounts of \$58,404.19 at 1980 and \$37,958.54 at 1979	185,394.40	186,210.41
Inventories (Note 1)	465,425.87	467,082.36
Due from restricted Current Funds	213,549.24	166,542.08
Due from Loan Funds	14,231.00	13,570.96
Total unrestricted	<u>2,605,434.24</u>	<u>2,504,537.12</u>
Restricted:		
Cash	(47,376.79)	72,760.19
Federal and state funds receivable	341,493.23	306,014.57
Total restricted	<u>294,116.44</u>	<u>378,774.6</u>
Total current funds	<u>\$ 2,899,550.68</u>	<u>\$ 2,883,311.88</u>
LOAN FUNDS:		
Cash	\$ 616,766.94	\$ 449,640.82
Loans to students, less allowance for doubtful accounts of \$430,237.91 at 1980 and \$453,569.73 at 1979	3,101,398.67	3,354,153.48
Total loan funds	<u>\$ 3,718,165.61</u>	<u>\$ 3,803,794.30</u>
ENDOWMENT FUNDS:		
Cash	\$ 1,491.92	\$ 1,476.92
Investments - at cost	702.58	702.58
Total endowment funds	<u>\$ 2,194.50</u>	<u>\$ 2,179.50</u>
PLANT FUNDS:		
Unexpended--Cash	<u>\$ 2,789,705.74</u>	<u>\$ 5,333,147.48</u>

LIABILITIES AND FUND BALANCES

	<u>1980</u>	<u>1979</u>
CURRENT FUNDS:		
Unrestricted:		
Accounts payable	\$ 492,603.65	\$ 309,565.76
Fund balance -		
Allocated	1,878,750.35	1,616,877.12
Unallocated	234,080.24	578,094.24
	2,112,830.59	2,194,971.36
	-----	-----
Total unrestricted	2,605,434.24	2,504,537.12
	-----	-----
Restricted:		
Accrued wages	37,943.52	22,767.54
Accounts payable	-	37,726.41
Due to unrestricted Current Funds	213,549.24	166,542.08
Fund balance	42,623.68	151,738.73
	-----	-----
Total restricted	294,116.44	378,774.76
	-----	-----
Total current funds	<u>\$ 2,899,550.68</u>	<u>\$ 2,883,311.88</u>
	-----	-----
LOAN FUNDS:		
Due to unrestricted Current Funds	\$ 14,231.00	\$ 13,570.96
	-----	-----
Fund balance -		
U. S. Government contributions	4,858,688.00	4,846,675.00
Institutional contributions	539,856.09	536,511.09
Deficit	(1,694,609.48)	(1,592,962.75)
	-----	-----
	3,703,934.61	3,790,223.34
	-----	-----
Total loan funds	<u>\$ 3,718,165.61</u>	<u>\$ 3,803,794.30</u>
	-----	-----
ENDOWMENT FUNDS--fund balance	<u>\$ 2,194.50</u>	<u>\$ 2,179.50</u>
	-----	-----
PLANT FUNDS:		
Unexpended--Fund balances:		
Reserve for encumbrances	\$ 1,508,729.40	\$ 4,329,177.24
Restricted	1,280,976.34	1,003,970.24
	-----	-----
Total unexpended	2,789,705.74	5,333,147.48
	-----	-----

MOREHEAD STATE UNIVERSITY

BALANCE SHEETS (CONCLUDED)

JUNE 30, 1980 AND 1979

ASSETS

	<u>1980</u>	<u>1979</u>
PLANT FUNDS (CONCLUDED):		
Renewal and Replacement:		
Cash	\$ 126,612.06	\$ 89,968.05
Investments in U. S. Treasury securities, at cost	80,695.38	80,000.00
Total renewal and replacement	----- 207,307.44	----- 169,968.05
Retirement of Indebtedness:		
Cash	962,439.67	331,831.68
Investments in U. S. Treasury securities, at cost	2,644,582.50	2,372,411.41
Total retirement of indebtedness	----- 3,607,022.17	----- 2,704,243.09
Investment in Plant (Note 1):		
Land and improvements	3,421,891.98	2,040,097.
Buildings	60,234,575.35	56,008,442
Library	3,625,750.72	3,360,958 3
Charles M. Derrickson Agricultural Complex	368,550.00	343,790 0
Vehicles	227,431.00	227,431.00
Equipment	5,991,893.12	5,639,944.37
Construction in progress	8,041,827.58	9,679,270.81
Total investment in plant	----- 81,911,919.75	----- 77,299,934.18
Total plant funds	<u>\$88,515,955.10</u>	<u>\$85,507,292.80</u>
AGENCY FUNDS--Cash	<u>\$ 747,147.21</u>	<u>\$ 598,066.23</u>

LIABILITIES AND FUND BALANCES

PLANT FUNDS (CONCLUDED):	<u>1980</u>	<u>1979</u>
Renewal and Replacement--fund balance	\$ 207,307.44 -----	\$ 169,968.05 -----
Retirement of Indebtedness--restricted fund balance	3,607,022.17 -----	2,704,243.09 -----
Investment in Plant:		
Bonds payable (Note 4)	31,465,000.00	32,465,000.00
Net investment in plant	50,446,919.75 -----	44,834,934.18 -----
Total investment in plant	81,911,919.75 -----	77,299,934.18 -----
Total plant funds	\$88,515,955.10 -----	\$85,507,292.80 -----
AGENCY FUNDS:		
Accounts payable	\$ -	\$ 60,430.98
Deposits held in custody for others	747,147.21 -----	537,635.25 -----
Total agency funds	\$ 747,147.21 -----	\$ 598,066.23 -----

The accompanying notes to financial statements
are an integral part of these balance sheets.

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CHANGES IN FUND BALANCES

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	<u>Unrestricted</u>	<u>Restricted</u>
CURRENT FUNDS:		
BALANCE, beginning of year	\$ 2,194,971.36	\$ 151,738.73
REVENUES AND OTHER ADDITIONS:		
Unrestricted Current Fund revenues	27,135,296.28	-
Federal and State grants and contracts	-	2,197,812.25
Increase in accounts receivable	-	-
Increase in inventories	-	-
Insurance proceeds	7,935.71	-
Increase in imprest petty cash allotment	-	-
	<u>27,143,231.99</u>	<u>2,197,812.25</u>
EXPENDITURES AND OTHER DEDUCTIONS:		
Educational and general expenditures	20,627,616.12	2,280,034.60
Auxiliary enterprises expenditures	3,297,733.43	206,999.70
	<u>23,925,349.55</u>	<u>2,487,034.30</u>
TRANSFERS AMONG FUNDS - ADDITIONS (DEDUCTIONS):		
Mandatory -		
Transfers to Plant Fund - retirement of indebtedness	(3,087,397.50)	-
Transfers to Plant Fund - renewals and replacement	(29,500.00)	-
Transfers to restricted Current Funds	(180,107.00)	180,107.00
Transfers to Loan Funds	(3,018.71)	-
Transfers to Plant Fund - unexpended	-	-
	<u>(3,300,023.21)</u>	<u>180,107.00</u>
NET INCREASE (DECREASE) FOR THE YEAR	<u>(82,140.77)</u>	<u>(109,115.05)</u>
BALANCE, end of year	<u>\$ 2,112,830.59</u>	<u>\$ 42,623.68</u>

1979

<u>Unrestricted</u>	<u>Restricted</u>
<u>\$ 1,586,745.82</u>	<u>\$ (17,564.39)</u>
25,542,619.87	-
-	2,618,549.27
68,716.38	-
35,587.38	-
18,351.13	-
35,000.00	-
<u>25,700,274.76</u>	<u>2,618,549.27</u>
19,253,985.10	2,461,367.17
2,884,465.36	229,209.98
<u>22,138,450.46</u>	<u>2,690,577.15</u>
(2,582,543.76)	-
(29,500.00)	-
(241,331.00)	241,331.00
(2,224.00)	-
(98,000.00)	-
<u>(2,953,598.76)</u>	<u>241,331.00</u>
<u>608,225.54</u>	<u>169,303.12</u>
<u>\$ 2,194,971.36</u>	<u>\$ 151,738.73</u>

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CHANGES IN FUND BALANCES (CONTINUED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	<u>1980</u>	<u>1979</u>
LOAN FUNDS:		
BALANCE, beginning of year	\$3,790,223.34	\$3,886,534.36
REVENUES AND OTHER ADDITIONS:		
Federal capital contribution	12,013.00	20,011.00
Interest on loans receivable	95,423.30	76,484.57
Investment income	-	4,500.00
Cancellation reimbursement	38,991.29	34,626.05
	<u>146,427.59</u>	<u>135,621.62</u>
EXPENDITURES AND OTHER DEDUCTIONS:		
Loan principal and interest cancelled	143,757.92	117,904.94
Administrative expenses	15,628.86	18,070.96
Collection expense	67,613.25	42,286.01
Increase in allowance for uncollectible accounts	-	47,478.73
	<u>227,000.03</u>	<u>225,740.64</u>
TRANSFERS AMONG FUNDS - ADDITIONS (DEDUCTION):		
Transfers from unrestricted Current Funds	3,018.71	2,224.00
Transfers to unrestricted Current Funds	(8,735.00)	(8,416.00)
	<u>(5,716.29)</u>	<u>(6,192.00)</u>
NET DECREASE FOR THE YEAR	<u>86,288.73</u>	<u>96,311.02</u>
BALANCE, end of year	<u>\$3,703,934.61</u>	<u>\$3,790,223.34</u>
ENDOWMENT FUNDS:		
BALANCE, beginning of year	\$ 2,179.50	\$ 2,274.50
REVENUES AND OTHER ADDITIONS:		
Investment income	15.00	30.00
EXPENDITURES -- Scholarships	<u>-</u>	<u>125.00</u>
NET INCREASE (DECREASE) IN FUND BALANCE	<u>15.00</u>	<u>(95.00)</u>
BALANCE, end of year	<u>\$ 2,194.50</u>	<u>\$ 2,179.50</u>

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CHANGES IN FUND BALANCES (CONTINUED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980		
	<u>Unexpended</u>	<u>Renewal and Replacement</u>	<u>Retirement of Indebtedness</u>
PLANT FUNDS:			
BALANCE, beginning of year	\$ 5,333,147.48	\$169,968.05	\$2,704,243.09
REVENUES AND OTHER ADDITIONS:			
Interest income	-	7,839.39	292,210.49
Gain on investments	-	-	7,099.37
Appropriations for plant funds	1,430,671.06	-	-
Retirement of indebtedness Expended for plant fund facilities	-	-	-
	----- 1,430,671.06	----- 7,839.39	----- 299,309.86
EXPENDITURES AND OTHER DEDUCTIONS:			
Retirement of indebtedness	-	-	1,000,000.00
Interest on indebtedness	-	-	1,483,773.75
Loss on investments	-	-	-
Expenditures for plant additions	3,974,112.80	-	-
Disposal of plant facilities	-	-	-
Miscellaneous	-	-	154.53
	----- 3,974,112.80	----- -	----- 2,483,928.28
TRANSFERS AMONG FUNDS - ADDITIONS (DEDUCTIONS):			
Mandatory -			
Transfers from unrestricted Current Funds for debt service	-	29,500.00	3,087,397.50
Transfer from unrestricted Current Funds	-	-	-
	----- -	----- 29,500.00	----- 3,087,397.50
NET INCREASE (DECREASE) FOR THE YEAR	(2,543,441.74)	37,339.39	902,779.08
BALANCE, end of year	<u>\$ 2,789,705.74</u>	<u>\$207,307.44</u>	<u>\$3,607,022.17</u>

<u>1980</u>	<u>1979</u>			
<u>Investment In Plant</u>	<u>Unexpended</u>	<u>Renewal and Replacement</u>	<u>Retirement of Indebtedness</u>	<u>Investment In Plant</u>
<u>\$44,834,934.18</u>	<u>\$ 8,528,310.01</u>	<u>\$135,468.05</u>	<u>\$2,553,738.98</u>	<u>\$38,803,324.75</u>
-	-	5,000.00	168,685.43	-
-	-	-	783.05	-
-	1,309,708.57	-	-	-
1,000,000.00	-	-	-	955,000.00
<u>4,611,985.57</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,088,455.43</u>
5,611,985.57	1,309,708.57	5,000.00	169,468.48	6,043,455.43
-	-	-	955,000.00	-
-	-	-	1,646,267.50	-
-	-	-	-	-
-	4,602,871.10	-	-	-
-	-	-	-	11,846.00
-	-	-	240.63	-
<u>-</u>	<u>4,602,871.10</u>	<u>-</u>	<u>2,601,508.13</u>	<u>11,846.00</u>
-	-	29,500.00	2,582,543.76	-
-	98,000.00	-	-	-
<u>-</u>	<u>98,000.00</u>	<u>29,500.00</u>	<u>2,582,543.76</u>	<u>-</u>
5,611,985.57	(3,195,162.53)	34,500.00	150,504.11	6,031,609.43
<u>\$50,446,919.75</u>	<u>\$ 5,333,147.48</u>	<u>\$169,968.05</u>	<u>\$2,704,243.09</u>	<u>\$44,834,934.18</u>

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CHANGES IN FUND BALANCES (CONCLUDED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	<u>1980</u>	<u>1979</u>
AGENCY FUNDS:		
BALANCE, beginning of year	\$ -	\$ -
ADDITIONS:		
Agency Fund receipts	3,314,069.33	2,735,977.38
	-----	-----
	3,314,069.33	2,735,977.38
	-----	-----
DEDUCTIONS:		
Increase in deposits held for others	209,511.96	88,427.84
Agency Fund disbursements	3,104,557.37	2,647,549.54
	-----	-----
	3,314,069.33	2,735,977.38
	-----	-----
NET INCREASE FOR THE YEAR	-	-
	-----	-----
BALANCE, end of year	<u>\$ -</u>	<u>\$ -</u>

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CURRENT FUNDS REVENUES,
EXPENDITURES AND OTHER CHANGES

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	Unrestricted	Restricted
REVENUES:		
Tuition and fees	\$ 4,241,384.47	\$ -
State appropriations	17,828,096.11	-
Governmental grants and contracts	272,440.59	2,197,812.25
Indirect cost reimbursement	43,174.27	-
Sales and services of educational activities	224,910.65	-
Sales and services of auxiliary enterprises	3,962,329.26	-
Other sources	562,960.93	-
	-----	-----
Total current revenues	27,135,296.28	2,197,812.25
	-----	-----
EXPENDITURES AND MANDATORY TRANSFERS:		
Educational and general:		
Instruction	9,305,729.28	1,043,603.19
Research	52,982.61	144,229.52
Public service	438,980.40	491,107.86
Library	904,560.12	91,437.61
Academic support	1,654,700.68	34,212.17
Student services	1,814,526.75	186,240.49
Institutional support	2,873,593.07	79,096.67
Operation and maintenance of plant	3,032,591.40	5,492.34
Student financial aid	549,951.81	204,614.75
	-----	-----
Educational and general expenditures	20,627,616.12	2,280,034.60
Mandatory transfers for -		
Principal and interest	1,583,598.75	-
College Work Study and Loan Fund matching grants	183,125.71	-
	-----	-----
Total educational and general	22,394,340.58	2,280,034.60
	-----	-----
Auxiliary enterprises:		
Expenditures	3,297,733.43	206,999.70
Mandatory transfers for principal and interest	1,533,298.75	-
	-----	-----
Total auxiliary enterprises	4,831,032.18	206,999.70
	-----	-----
Total expenditures and mandatory transfers	27,225,372.76	2,487,034.30
	-----	-----

<u>1980</u>	<u>1979</u>
Totals	Totals
\$ 4,241,384.47	\$ 4,258,356.87
17,828,096.11	16,743,485.75
2,470,252.84	2,746,117.12
43,174.27	56,107.87
224,910.65	211,117.54
3,962,329.26	3,770,642.58
562,960.93	375,341.41
-----	-----
29,333,108.53	28,161,169.14
-----	-----
10,349,332.47	9,745,217.61
197,212.13	191,941.74
930,088.26	763,550.14
995,997.73	947,683.24
1,688,912.85	1,594,264.62
2,000,767.24	1,834,458.16
2,952,689.74	2,711,939.43
3,038,083.74	2,971,163.69
754,566.56	955,133.64
-----	-----
22,907,650.72	21,715,352.27
1,583,598.75	1,585,476.26
183,125.71	243,555.00
-----	-----
24,674,375.18	23,544,383.53
-----	-----
3,504,733.13	3,113,675.34
1,533,298.75	1,026,567.50
-----	-----
5,038,031.88	4,140,242.84
-----	-----
29,712,407.06	27,684,626.37
-----	-----

MOREHEAD STATE UNIVERSITY

STATEMENTS OF CURRENT FUNDS REVENUES,
EXPENDITURES AND OTHER CHANGES (CONCLUDED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	<u>Unrestricted</u>	<u>Restricted</u>
OTHER TRANSFERS AND ADDITIONS (DEDUCTIONS):		
Transfers to Plant Funds	\$ -	\$ -
Insurance proceeds	7,935.71	-
Increase in imprest petty cash allotment	-	-
Increase in receivables	-	-
Increase in inventories	-	-
Transfers from unrestricted funds	-	180,107.00
	<u>7,935.71</u>	<u>180,107.00</u>
NET INCREASE IN FUND BALANCES	<u>\$ (82,140.77)</u>	<u>\$ (109,115.05)</u>

<u>1980</u>	<u>1979</u>
<u>Totals</u>	<u>Totals</u>
\$ -	\$ (98,000.00)
7,935.71	18,351.13
-	35,000.00
-	68,716.38
-	35,587.38
----- 180,107.00	----- 241,331.00
----- 188,042.71	----- 300,985.89
----- <u>\$ (191,255.82)</u>	----- <u>\$ 777,528.66</u>

MOREHEAD STATE UNIVERSITY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1980 AND 1979

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting principles followed by Morehead State University and the methods of applying those principles which materially affect the University's financial statements are summarized below.

Accrual Basis

The financial statements of the University have been prepared on the accrual basis, except for depreciation accounting which is discussed below under Investment in Plant. The statement of current funds revenues, expenditures and other changes is a statement of financial activities of current funds related to the current reporting period. It does not purport to present the results of operations or the net income or loss for the period as would a statement of income or a statement of revenues and expenses.

To the extent that current funds are used to finance plant assets, the amounts so provided are accounted for as (1) expenditures, in the case of normal replacement of movable equipment and library books; (2) mandatory transfers, in the case of required provisions for debt amortization and interest and equipment renewal and replacement; and (3) as transfers of a non-mandatory nature for all other cases.

Fund Accounting

In order to ensure observance of limitations and restrictions placed on the use of the resources available to the University, the accounts of the University are maintained in accordance with the principles of "fund accounting". This is the procedure by which resources for various purposes are classified for accounting and reporting purposes into funds that are in accordance with activities or objectives specified. Separate accounts are maintained for each fund; however, funds that have similar characteristics have been combined into fund groups in the accompanying financial statements. Accordingly, all financial transactions have been recorded and reported by fund group.

Within each fund group, fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes by action of the governing board. Externally restricted funds may only be utilized in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the governing board retains full control to use in achieving any of its institutional purposes.

Endowment funds are subject to the restrictions of gift instruments requiring in perpetuity that the principal be invested and the income only be utilized.

All gains and losses arising from the sale, collection, or other disposition of investments and other noncash assets are accounted for in the fund which owned such

Fund Accounting (Concluded)

assets. Ordinary income derived from investments, receivables, and the like, is accounted for in the fund owning such assets, except for income derived from investments of endowment and similar funds, which income is accounted for in the fund to which it is restricted or, if unrestricted, as revenues in unrestricted current funds.

All other unrestricted revenue is accounted for in the unrestricted current funds. Restricted gifts, grants, appropriations, endowment income, and other restricted resources are accounted for in the appropriate restricted funds. Restricted current funds are reported as revenues and expenditures when expended for current operating purposes.

Investments

Investments are stated at cost, which does not exceed quoted market values.

Investment in Plant

Investment in plant is stated at cost at date of acquisition or fair value at date of donation in the case of gifts. In accordance with generally accepted accounting principles of colleges and universities, no provision has been made in the accompanying financial statements for depreciation on the investment in plant.

Inventories

Inventories are stated at the lower of cost (first-in, first-out basis) or market.

(2) LONG-TERM LEASE

In October, 1967, the University entered into a long-term lease on the Athletic Dormitory with an initial term ending July 30, 1968, having the right to extend for eleven successive one-year periods, plus an additional partial year so that the full term equals one hundred forty-four months. The annual rental amounts to \$50,508. The University is required to pay as additional rent all real estate taxes, assessments, and other public charges, if any. The University may purchase said premises at the end of any extended term of the lease by payment of the remaining balance of the mortgage given by the lessor on the leased premises, with said purchase being conditioned on the terms of the existing mortgage. Should such option to purchase be exercised or should the lease be extended and all rents and payments provided for in the lease have been made, the lessor shall convey the premises to the University in fee simple with covenant of general warranty of title.

(3) BONDS PAYABLE

The following is a summary of bonds payable at June 30, 1980 and 1979:

	<u>1980</u>	<u>1979</u>
2.875 - 5.4% Housing and Dining System Bonds, Series A through J, repayable in annual installments with the final installment due on November 1, 2005	\$12,845,000	\$13,235,000

BONDS PAYABLE (CONCLUDED)

	<u>1980</u>	<u>1979</u>
3 - 6.4% Consolidated Educational Building Revenue Bonds, Series A through G, repayable in annual installments with the final installments due on May 1, 2001	\$18,620,000	\$19,230,000
	<u>\$31,465,000</u>	<u>\$32,465,000</u>

In order to retire the bonds, the University is required to make deposits to sinking funds in annual amounts sufficient to meet the principal and interest payments due within the next twelve months. During 1980, the University transferred \$901,798.75 to the Housing and Dining System Revenue Bonds Sinking Fund and \$1,583,598.75 to the Consolidated Educational Building Revenue Bonds Sinking Fund for payment of current year principal and interest. In addition, the University transferred \$602,000 to the Housing and Dining System Bonds Debt Service Reserve Fund to increase the Reserve Fund balances to the level required by the bond indenture.

The principal and interest repayment requirements relating to outstanding bonds payable at June 30, 1980, are as follows:

<u>Year Ending</u> <u>June 30,</u>	<u>Repayment Requirements</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1981	\$ 1,025,000	\$ 1,441,398	\$ 2,466,398
1982	1,095,000	1,395,360	2,490,360
1983	1,140,000	1,346,438	2,486,438
1984	1,190,000	1,295,774	2,485,774
1985	1,245,000	1,242,395	2,487,395
1986-2005	25,770,000	10,558,424	36,328,424
	<u>\$31,465,000</u>	<u>\$17,279,789</u>	<u>\$48,744,789</u>

(4) PENSION PLAN

Faculty and staff members of Morehead State University are members of the Kentucky Teacher's Retirement System and the Kentucky Employee's Retirement System. Under these plans, the participants make contributions to the retirement systems which are matched as discussed below.

The Kentucky Teacher's Retirement System contributions are matched by the State of Kentucky. These matching contributions of \$725,880.31 and \$675,526.20 for the years ended June 30, 1980 and 1979, respectively, were not recorded on the accounting records of the University, but are reflected as both revenues and expenditures for financial statement purposes. In addition to the matching contributions for participant withholdings, the State provided an overmatch amounting to \$300,907.68 for 1980 and \$285,124.69 for 1979 in order to reduce the unfunded debt of the retirement system. These overmatch contributions do not accrue to participants' accounts and, accordingly, are not reflected in the financial statements.

The contributions of participants in the Kentucky Employee's Retirement System are matched by Morehead State University. The University's contributions to this plan for the years ended June 30, 1980 and 1979 were \$286,317.98 and \$253,672.61, respectively.

SUPPLEMENTAL INFORMATION

KELLEY, GALLOWAY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

1200 Bath Avenue - Post Office Box 990

Ashland, Kentucky 41101

606-329-1811

BRANCH OFFICE
PIKEVILLE, KENTUCKY 41501
606-437-7389

BRANCH OFFICE
MOREHEAD, KENTUCKY 40351
606-784-6334

President Morris Norfleet and
Board of Regents of
Morehead State University
Morehead, Kentucky
and
The Commissioner of Finance
Commonwealth of Kentucky
Frankfort, Kentucky

The financial statements of the University and our auditors' report thereon are presented in the preceding section of this report. The financial information presented hereinafter for the years ended June 30, 1980 and 1979, was derived from the accounting records tested by us as part of the auditing procedures followed in our examinations of the aforementioned financial statements and, in our opinion it is fairly presented in all material respects in relation to the financial statements taken as a whole; however, it is not necessary for a fair presentation of the financial position, changes in fund balances and current funds revenues, expenditures and other changes of the University.

Kelley, Galloway & Company

September 29, 1980

MOREHEAD STATE UNIVERSITY

SCHEDULES OF CURRENT FUNDS REVENUES

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	<u>Unrestricted</u>	<u>Restricted</u>
EDUCATIONAL AND GENERAL:		
Tuition and fees:		
Degree credit - Fall	\$ 1,791,252.59	\$ -
Degree credit - Spring	1,671,394.80	-
Degree credit - Summer and special sessions	571,724.57	-
Other student fees:		
Student activity and service fee	170,569.89	-
Music	22,346.62	-
Extension and correspondence	14,096.00	-
Governmental appropriations:		
State	16,953,900.00	-
Other state allotment	148,315.80	-
Kentucky teacher's retirement	725,880.31	-
Governmental grants and contracts:		
Supplemental Education Opportunity Grants	-	110,000.00
College Work Study	-	777,088.35
Other State and Federal grants	272,440.59	1,310,723.90
Indirect cost reimbursement	43,174.27	-
Sales and services of educational activities	224,910.65	-
Other sources	562,960.93	-
	-----	-----
	23,172,967.02	2,197,812.25
	-----	-----
 SALES AND SERVICES OF AUXILIARY ENTERPRISES:		
Residence halls	1,510,871.78	-
Married student and faculty housing	242,096.06	-
Food service	976,183.69	-
University store	926,355.76	-
Other sources	306,821.97	-
	-----	-----
	3,962,329.26	-
	-----	-----
 TOTAL CURRENT FUNDS REVENUES	 <u>\$27,135,296.28</u>	 <u>\$2,197,812.25</u>

<u>1980</u>	<u>1979</u>
<u>Totals</u>	<u>Totals</u>
\$ 1,791,252.59	\$ 1,850,456.91
1,671,394.80	1,709,875.84
571,724.57	571,915.14
170,569.89	87,174.98
22,346.62	25,829.00
14,096.00	13,105.00
16,953,900.00	15,799,400.00
148,315.80	268,559.55
725,880.31	675,526.20
110,000.00	234,283.10
777,088.35	924,778.40
1,583,164.49	1,587,055.62
43,174.27	56,107.87
224,910.65	211,117.54
562,960.93	375,341.41
-----	-----
25,370,779.27	24,390,526.56
-----	-----
1,510,871.78	1,384,583.11
242,096.06	226,969.49
976,183.69	1,032,143.40
926,355.76	834,536.49
306,821.97	292,410.09
-----	-----
3,962,329.26	3,770,642.58
-----	-----
<u>\$29,333,108.53</u>	<u>\$28,161,169.14</u>

MOREHEAD STATE UNIVERSITY

SCHEDULES OF CURRENT FUND EXPENDITURES AND
MANDATORY TRANSFERS

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	<u>1980</u>	
	<u>Unrestricted</u>	<u>Restricted</u>
EDUCATIONAL AND GENERAL:		
Instruction:		
Personal services	\$ 8,366,705.20	\$ 837,290.12
Operating expenses	832,679.11	191,046.55
Capital outlay	106,344.97	15,266.52
	-----	-----
	9,305,729.28	1,043,603.19
	-----	-----
Research:		
Personal services	9,405.66	78,813.19
Operating expenses	40,723.32	59,440.62
Capital outlay	2,853.63	5,975.71
	-----	-----
	52,982.61	144,229.52
	-----	-----
Public service:		
Personal services	329,288.03	313,723.17
Operating expenses	81,457.06	161,770.72
Capital outlay	28,235.31	15,613.97
	-----	-----
	438,980.40	491,107.86
	-----	-----
Library:		
Personal services	585,365.27	63,787.79
Operating expenses	47,220.99	27,649.82
Capital outlay	271,973.86	-
	-----	-----
	904,560.12	91,437.61
	-----	-----
Academic support:		
Personal services	1,111,331.99	34,212.17
Operating expenses	491,652.82	-
Capital outlay	51,715.87	-
	-----	-----
	1,654,700.68	34,212.17
	-----	-----
Student services:		
Personal services	1,240,156.18	174,889.92
Operating expenses	556,817.36	11,350.57
Capital outlay	17,553.21	-
	-----	-----
	1,814,526.75	186,240.49
	-----	-----
Institutional support:		
Personal services	1,928,497.95	79,096.67
Operating expenses	881,940.46	-
Capital outlay	63,154.66	-
	-----	-----
	2,873,593.07	79,096.67
	-----	-----

<u>1980</u>	<u>1979</u>
<u>Totals</u>	<u>Totals</u>
\$ 9,203,995.32	\$ 8,543,413.79
1,023,725.66	1,048,351.68
121,611.49	153,452.14
-----	-----
10,349,332.47	9,745,217.61
-----	-----
88,218.85	97,211.91
100,163.94	94,729.83
8,829.34	-
-----	-----
197,212.13	191,941.74
-----	-----
643,011.20	439,320.31
243,227.78	283,339.83
43,849.28	40,890.00
-----	-----
930,088.26	763,550.14
-----	-----
649,153.06	614,314.78
74,870.81	51,135.17
271,973.86	282,233.29
-----	-----
995,997.73	947,683.24
-----	-----
1,145,544.16	1,163,806.58
491,652.82	420,420.19
51,715.87	10,037.85
-----	-----
1,688,912.85	1,594,264.62
-----	-----
1,415,046.10	1,328,295.23
568,167.93	497,436.42
17,553.21	8,726.51
-----	-----
2,000,767.24	1,834,458.16
-----	-----
2,007,594.62	1,839,272.80
881,940.46	770,487.81
63,154.66	102,178.82
-----	-----
2,952,689.74	2,711,939.43
-----	-----

MOREHEAD STATE UNIVERSITY

SCHEDULES OF CURRENT FUND EXPENDITURES AND
MANDATORY TRANSFERS (CONTINUED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	<u>Unrestricted</u>	<u>Restricted</u>
EDUCATIONAL AND GENERAL		
(CONCLUDED):		
Operation and maintenance of plant:		
Personal services	\$ 1,407,039.34	\$ 5,492.34
Operating expenses	1,491,599.26	-
Capital outlay	133,952.80	-
	3,032,591.40	5,492.34
Student financial aid:		
Personal services	42,939.92	62,387.84
Operating expenses	507,011.89	142,052.03
Capital outlay	-	174.88
	549,951.81	204,614.75
Total educational and general expenditures:		
Personal services	15,020,729.54	1,649,693.21
Operating expenses	4,931,102.27	593,310.31
Capital outlay	675,784.31	37,031.08
	20,627,616.12	2,280,034.60
Mandatory transfers:		
Principal and interest	1,583,598.75	-
Loan and other matching grants	183,125.71	-
	1,766,724.46	-
TOTAL EDUCATIONAL AND GENERAL	\$22,394,340.58	\$2,280,034.60
AUXILIARY ENTERPRISES:		
Expenditures:		
Personal services	\$ 1,193,480.68	\$ 206,999.70
Operating expenses	2,048,584.77	-
Capital outlay	55,667.98	-
	3,297,733.43	206,999.70
Mandatory transfers:		
Principal and interest	1,533,298.75	-
TOTAL AUXILIARY ENTERPRISES	\$ 4,831,032.18	\$ 206,999.70

<u>1980</u> <u>Totals</u>	<u>1979</u> <u>Totals</u>
\$ 1,412,531.68	\$ 1,524,900.86
1,491,599.26	1,362,107.20
133,952.80	84,155.63
-----	-----
3,038,083.74	2,971,163.69
-----	-----
105,327.76	148,394.27
649,063.92	806,739.37
174.88	-
-----	-----
754,566.56	955,133.64
-----	-----
16,670,422.75	15,698,930.53
5,524,412.58	5,334,747.50
712,815.39	681,674.24
-----	-----
22,907,650.72	21,715,352.27
-----	-----
1,583,598.75	1,585,476.26
183,125.71	243,555.00
-----	-----
1,766,724.46	1,829,031.26
-----	-----
<u>\$24,674,375.18</u>	<u>\$23,544,383.53</u>
\$ 1,400,480.38	\$ 1,062,719.23
2,048,584.77	2,029,153.93
55,667.98	21,802.18
-----	-----
3,504,733.13	3,113,675.34
-----	-----
1,533,298.75	1,026,567.50
-----	-----
<u>\$ 5,038,031.88</u>	<u>\$ 4,140,242.84</u>

MOREHEAD STATE UNIVERSITY

SCHEDULES OF CURRENT FUND EXPENDITURES AND
MANDATORY TRANSFERS (CONCLUDED)

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	<u>Unrestricted</u>	<u>Restricted</u>
TOTAL EXPENDITURES AND MANDATORY TRANSFERS:		
Expenditures:		
Personal services	\$16,214,210.22	\$1,856,692.91
Operating expenses	6,979,687.04	593,310.31
Capital outlay	731,452.29	37,031.08
	<u>23,925,349.55</u>	<u>2,487,034.30</u>
Mandatory transfers:		
Principal and interest	3,116,897.50	-
Loan and other matching grants	183,125.71	-
	<u>3,300,023.21</u>	<u>-</u>
TOTAL EXPENDITURES AND MANDATORY TRANSFERS	<u>\$27,225,372.76</u>	<u>\$2,487,034.30</u>

<u>1980</u>	<u>1979</u>
<u>Totals</u>	<u>Totals</u>
\$18,070,903.13	\$16,761,649.76
7,572,997.35	7,363,901.43
768,483.37	703,476.42
-----	-----
26,412,383.85	24,829,027.61
-----	-----
3,116,897.50	2,612,043.76
183,125.71	243,555.00
-----	-----
3,300,023.21	2,855,598.76
-----	-----
<u>\$29,712,407.06</u>	<u>\$27,684,626.37</u>

MOREHEAD STATE UNIVERSITY

SCHEDULES OF CHANGES IN FUND BALANCES
LOAN FUNDS

FOR THE YEARS ENDED JUNE 30, 1980 AND 1979

	1980	
	<u>National Direct (Defense) Student Loan Fund</u>	<u>Nursing Student Loan Fund</u>
BALANCE, Beginning of year	\$3,699,462.03 -----	\$ 90,761.31 -----
INCREASES:		
Federal capital contribution	-	12,013.00
Institutional capital contribution	2,010.00	1,008.71
Reimbursements for cancellations	38,665.00	326.29
Interest income on loans	94,787.80	635.50
Interest income on investments	-	-
	----- 135,462.80 -----	----- 13,983.50 -----
DECREASES:		
Loan principal cancelled	127,478.53	3,757.75
Loan interest cancelled	12,157.38	364.26
Administrative and collection expenses	83,242.11	-
Provision for doubtful accounts	-	-
Transfers to Current Fund	8,735.00	-
	----- 231,613.02 -----	----- 4,122.01 -----
BALANCE, End of year	<u>\$3,603,311.81</u>	<u>\$100,622.80</u>

<u>1980</u>	<u>1979</u>
<u>Totals</u>	<u>Totals</u>
\$3,790,223.34 -----	\$3,886,534.36 -----
12,013.00	20,011.00
3,018.71	2,224.00
38,991.29	34,626.05
95,423.30	76,484.57
-	4,500.00
-----	-----
149,446.30	137,845.62
-----	-----
131,236.28	104,512.22
12,521.64	13,392.72
83,242.11	60,356.97
-	47,478.73
8,735.00	8,416.00
-----	-----
235,735.03	234,156.64
-----	-----
<u>\$3,703,934.61</u>	<u>\$3,790,223.34</u>

MOREHEAD STATE UNIVERSITY

SCHEDULE OF INVESTMENTS BY FUNDS

JUNE 30, 1980

	Endowment <u>Funds</u>	Consolidated Educational Building <u>Sinking Fund</u>	Housing System <u>Sinking Fund</u>
U. S. Treasury Notes	\$702.58	\$ -	\$240,695.38
U. S. Treasury Bills	-	2,484,582.50	-
	<u>\$702.58</u>	<u>\$2,484,582.50</u>	<u>\$240,695.38</u>

MOREHEAD STATE UNIVERSITY

SCHEDULE OF INVESTMENT IN PLANT

JUNE 30, 1980

	Balance <u>June 30, 1979</u>	Net Additions (Deletions)	Balance <u>June 30, 1980</u>
LAND AND IMPROVEMENTS:			
Campus and other land	\$ 1,401,096.00	\$ -	\$ 1,401,096.00
University farm	90,000.00	271,066.97	361,066.97
University golf course	84,588.00	-	84,588.00
Tennis courts	196,316.85	13,268.60	209,585.45
Parking area and drives	123,177.00	-	123,177.00
Street lighting	10,634.00	-	10,634.00
Central clock system	2,261.00	-	2,261.00
Triplett Creek Dam	2,199.00	-	2,199.00
Sidewalks and walks	125,025.50	-	125,025.50
Sanitary taps	4,800.00	-	4,800.00
Adron Doran University			
Center mall	-	20,188.15	20,188.15
Football practice area	-	99,874.48	99,874.48
Utility tunnel	-	977,396.43	977,396.43
	-----	-----	-----
	2,040,097.35	1,381,794.63	3,421,891.98
	-----	-----	-----
BUILDINGS:			
Adron Doran University			
Center	3,801,075.35	37,363.00	3,838,438.35
Lyman Ginger Education Bldg.	2,818,399.61	-	2,818,399.61
Alumni Tower	2,424,596.00	-	2,424,596.00
Laughlin Health Building and Weatherby Gymnasium	2,381,885.00	12,405.28	2,394,290.28
Combs Classroom Building	1,556,957.67	-	1,556,957.67
Lloyd Cassity Building	1,250,931.00	-	1,250,931.00
Howell-McDowell Building	557,651.95	-	557,651.95
Baird Music Hall	1,731,063.00	-	1,731,063.00
Breathitt Sports Center	535,376.74	-	535,376.74
Radar Hall	2,134,333.00	-	2,134,333.00
Palmer House	38,500.00	-	38,500.00
Camden-Carroll Library	1,349,105.00	2,798,404.39	4,147,509.39
University Breckinridge School	1,511,350.00	-	1,511,350.00
Lappin Science Hall	1,878,148.71	-	1,878,148.71
Claypool-Young Art Building	1,046,082.00	3,468.31	1,049,550.31
Button Auditorium	1,313,916.77	-	1,313,916.77
Senff Natatorium	214,792.00	-	214,792.00
Allie Young Hall	2,254,165.18	-	2,254,165.18
Fields Hall	702,125.00	-	702,125.00
Thompson Hall	551,231.00	-	551,231.00

MOREHEAD STATE UNIVERSITY

SCHEDULE OF INVESTMENT IN PLANT (CONTINUED)

JUNE 30, 1980

	<u>Balance</u> <u>June 30, 1979</u>	<u>Net</u> <u>Additions</u> <u>(Deletions)</u>	<u>Balance</u> <u>June 30, 1980</u>
BUILDINGS (CONCLUDED):			
Waterfield Hall	\$ 1,165,798.00	\$ -	\$ 1,165,798.00
Butler Hall	693,691.81	-	693,691.81
Wilson Hall	922,150.00	-	922,150.00
Regents Hall	1,049,346.00	-	1,049,346.00
Cooper Hall	850,555.00	-	850,555.00
Mignon Hall	1,382,761.00	259,838.35	1,642,599.35
West Mignon Hall	1,003,130.00	-	1,003,130.00
East Mignon Hall	968,074.00	-	968,074.00
Mignon Tower	1,589,300.00	-	1,589,300.00
Lakewood Terrace	1,091,521.00	-	1,091,521.00
Carter Hall	264,718.00	-	264,718.00
Perkins Hall	177,483.00	-	177,483.00
Normal Hall	725,012.00	-	725,012.00
Faculty housing	151,329.00	-	151,329.00
Faculty duplexes	180,000.00	-	180,000.00
Downing Hall	420,000.00	-	420,000.00
W. H. Cartmell Hall	2,607,028.00	-	2,607,028.00
Nunn Hall	2,485,827.00	-	2,485,827.00
Mays Hall	589,606.00	-	589,606.00
Married student housing-Rt. 32	513,275.00	-	513,275.00
President's home	58,406.00	-	58,406.00
Faculty housing	19,048.00	-	19,048.00
Power plant and waterworks	2,007,494.00	-	2,007,494.00
Waterworks addition	141,589.00	-	141,589.00
New boiler	293,709.00	-	293,709.00
W. H. Rice Service Building	205,980.28	-	205,980.28
Farm duplex	76,833.00	-	76,833.00
Baseball stadium	92,109.00	-	92,109.00
B. F. Reed Technical Institute	3,776,729.59	-	3,776,729.59
Veterinary Technology Lab and Kennels	428,450.84	1,751.03	430,201.87
Barns	25,804.12	56,163.64	81,967.76
University farm	-	1,056,738.73	1,056,738.73
	56,008,442.62	4,226,132.73	60,234,575.35
VEHICLES	227,431.00	-	227,431.00
EQUIPMENT:			
Office of the President	15,687.75	-	15,687.75
Bureau of Fiscal Affairs	103,885.75	16,848.34	120,734.09

MOREHEAD STATE UNIVERSITY

SCHEDULE OF INVESTMENT IN PLANT (CONTINUED)

JUNE 30, 1980

	<u>Balance</u> <u>June 30, 1979</u>	<u>Net</u> <u>Additions</u> <u>(Deletions)</u>	<u>Balance</u> <u>June 30, 1980</u>
EQUIPMENT (CONTINUED):			
Bureau of Student Affairs	\$ 63,642.80	\$ 2,510.00	\$ 66,152.80
Division of Public Affairs	12,510.00	23,293.50	35,803.50
Bureau of University and Regional Development	224,154.53	17,763.52	241,918.05
Appalachian Development Center	25,089.24	20,908.37	45,997.61
Bureau of Academic Affairs	47,126.00	12,013.00	59,139.00
School of Applied Science and Technology	743,702.55	30,555.53	774,258.08
School of Business and Economics	187,380.65	13,173.94	200,554.59
School of Education	667,360.60	12,229.15	679,589.75
School of Humanities	402,305.60	55,922.35	458,227.95
School of Science and Mathematics	549,412.34	23,105.48	572,517.82
School of Social Science	83,303.00	1,615.29	84,918.29
University Breckinridge	115,396.00	-	115,396.00
Athletics	28,471.00	8,065.76	36,536.76
Military Science	17,416.00	-	17,416.00
University Farm	-	83,941.80	83,941.80
Golf course	21,807.00	-	21,807.00
Camden-Carroll Library	58,186.78	6,643.96	64,830.74
Maintenance and operations	236,592.00	23,358.76	259,950.76
Auxiliary Enterprise--Housing -			
Allie Young Hall	273,303.78	-	273,303.78
Fields Hall	46,850.00	-	46,850.00
Thompson Hall	50,395.00	-	50,395.00
Mays Hall	62,210.00	-	62,210.00
Waterfield Hall	81,205.00	-	81,205.00
Mignon Hall	40,160.00	-	40,160.00
Regents Hall	60,020.00	-	60,020.00
West Mignon Hall	47,970.00	-	47,970.00
Butler Hall	38,470.00	-	38,470.00
Wilson Hall	63,709.00	-	63,709.00
East Mignon Hall	48,230.00	-	48,230.00
Cooper Hall	45,970.00	-	45,970.00
Mignon Tower	61,450.00	-	61,450.00
Alumni Tower	83,960.00	-	83,960.00
Downing Hall	36,825.00	-	36,825.00
Nunn Hall	54,061.00	-	54,061.00
W. H. Cartmell Hall	107,801.00	-	107,801.00

MOREHEAD STATE UNIVERSITY

SCHEDULE OF INVESTMENT IN PLANT (CONTINUED)

JUNE 30, 1980

	<u>Balance</u> <u>June 30, 1979</u>	<u>Net</u> <u>Additions</u> <u>(Deletions)</u>	<u>Balance</u> <u>June 30, 1980</u>
EQUIPMENT (CONCLUDED):			
Auxiliary Enterprise--Housing			
(Concluded) -			
Carter Hall	\$ 16,800.00	\$ -	\$ 16,800.00
Haggan Hall	7,540.00	-	7,540.00
Holbrook Hall	8,405.00	-	8,405.00
Humphrey Hall	7,590.00	-	7,590.00
Lewis Hall	7,815.00	-	7,815.00
Normal Hall	36,000.00	-	36,000.00
Perkins Hall	13,865.00	-	13,865.00
Perratt Hall	7,350.00	-	7,350.00
Royalty Hall	7,320.00	-	7,320.00
Shader Hall	7,420.00	-	7,420.00
Vansant Hall	7,930.00	-	7,930.00
Refrigerators	56,741.00	-	56,741.00
Auxiliary Enterprise--Adron			
Doran University Center -			
Adron Doran University			
Center Cafeteria and Grill	324,964.00	-	324,964.00
Alumni Tower Cafeteria	246,442.00	-	246,442.00
University Store	25,015.00	-	25,015.00
Adron Doran University			
Center	52,728.00	-	52,728.00
	-----	-----	-----
	5,639,944.37	351,948.75	5,991,893.12
	-----	-----	-----
 LIBRARY -- Books, periodicals, etc.	 3,360,958.03	 264,792.69	 3,625,750.72
	-----	-----	-----
 CHARLES M. DERRICKSON AGRICULTURAL COMPLEX	 343,790.00	 24,760.00	 368,550.00
	-----	-----	-----
 CONSTRUCTION IN PROGRESS:			
University Farm improvements	1,360,236.43	(1,360,236.43)	-
Power plant improvements	616,392.28	7,507.18	623,899.46
Library addition	2,758,884.25	(2,758,884.25)	-
Athletic complex	3,919,499.27	3,029,940.49	6,949,439.76
Tobacco, foaling, breeding and beef barns	55,672.65	(55,672.65)	-
Various repairs and renovations	303,305.65	(140,558.79)	162,746.86
Utility tunnel	412,825.61	(412,825.61)	-
Football practice area	91,778.87	(91,778.87)	-

MOREHEAD STATE UNIVERSITY

SCHEDULE OF INVESTMENT IN PLANT (CONCLUDED)

JUNE 30, 1980

	<u>Balance</u> <u>June 30, 1979</u>	<u>Net</u> <u>Additions</u> <u>(Deletions)</u>	<u>Balance</u> <u>June 30, 1980</u>
CONSTRUCTION IN PROGRESS (CONCLUDED):			
Decking - Claypool Young	\$ 3,468.31	\$ (3,468.31)	\$ -
Land acquisition	33,543.25	-	33,543.25
Switch gear	1,500.00	9,567.56	11,067.56
New horse barn	105,908.82	70,413.10	176,321.92
Weatherby gym	2,513.98	(2,513.98)	-
ADUC mini-mall	2,941.44	(2,941.44)	-
Academic/Athletic Complex	10,800.00	-	10,800.00
Jayne Stadium renovations	-	29,836.68	29,836.68
BF Reed Hall renovations	-	3,000.00	3,000.00
Coal Mining Laboratory building	-	41,172.09	41,172.09
	----- 9,679,270.81	----- (1,637,443.23)	----- 8,041,827.58
GRAND TOTAL	77,299,934.18	4,611,985.57	81,911,919.75
LESS--BONDS PAYABLE	----- 32,465,000.00	----- (1,000,000.00)	----- 31,465,000.00
NET INVESTMENT IN PLANT	<u>\$44,834,934.18</u>	<u>\$5,611,985.57</u>	<u>\$50,446,919.75</u>

MOREHEAD STATE UNIVERSITY

SUMMARY SCHEDULE OF BONDS PAYABLE

JUNE 30, 1980

	<u>Original Issue</u>	<u>Outstanding June 30, 1980</u>
HOUSING AND DINING SYSTEM REVENUE BONDS:		
Series A	\$1,040,000.00	\$ 735,000.00
Series B	735,000.00	515,000.00
Series C	525,000.00	370,000.00
Series D	1,050,000.00	790,000.00
Series E	200,000.00	135,000.00
Series F	390,000.00	390,000.00
Series G	1,340,000.00	1,270,000.00
Series H	1,840,000.00	1,465,000.00
Series I	3,920,000.00	3,165,000.00
Series J	5,800,000.00	4,010,000.00
 CONSOLIDATED EDUCATIONAL BUILDING REVENUE BONDS:		
Series A	1,425,000.00	430,000.00
Series B	1,400,000.00	870,000.00
Series C	1,950,000.00	1,445,000.00
Series D	5,300,000.00	3,865,000.00
Series E	4,350,000.00	3,175,000.00
Series F	4,100,000.00	3,155,000.00
Series G	6,300,000.00	5,680,000.00

 TOTAL BONDS PAYABLE		<u>\$31,465,000.00</u>

MOREHEAD STATE UNIVERSITY
STATEMENT OF RECEIPTS, DISBURSEMENTS AND FUND BALANCES

SINKING FUNDS

FOR THE YEAR ENDED JUNE 30, 1980

	<u>Housing and Dining System</u>			<u>Consolidated Educational Building Bonds</u>	<u>Totals</u>
	<u>Sinking Fund</u>	<u>Debt Service Reserve Fund</u>	<u>Repair Fund</u>		
CASH BALANCES, July 1, 1979	\$ 331,870.50	\$ -	\$ 89,968.05	\$ (38.82)	\$ 421,799.73
RECEIPTS:					
Transferred from Housing System Revenue Fund	901,798.75	602,000.00	29,500.00	-	1,533,298.75
Transferred from Consolidated Educational Revenue Fund	-	-	-	1,583,598.75	1,583,598.75
Income from investments	-	22,634.03	7,839.39	276,675.83	307,149.25
Redemption of investments	-	-	80,000.00	7,864,497.94	7,944,497.94
Transfer from Sinking Fund	-	139,233.25	-	-	139,233.25
	<u>901,798.75</u>	<u>763,867.28</u>	<u>117,339.39</u>	<u>9,724,772.52</u>	<u>11,507,777.94</u>
TOTAL AVAILABLE FUNDS	<u>1,233,669.25</u>	<u>763,867.28</u>	<u>207,307.44</u>	<u>9,724,733.70</u>	<u>11,929,577.67</u>
DISBURSEMENTS:					
Redemption of bonds	390,000.00	-	-	610,000.00	1,000,000.00
Payment of interest	510,175.00	-	-	973,598.75	1,483,773.75
Purchase of investments	-	-	80,695.38	8,136,669.03	8,217,364.41
Transfer to Debt Service Reserve Fund	139,233.25	-	-	-	139,233.25
Paying agent's fee	137.25	-	-	17.28	154.53
	<u>1,039,545.50</u>	<u>-</u>	<u>80,695.38</u>	<u>9,720,285.06</u>	<u>10,840,525.94</u>
CASH BALANCES, June 30, 1980	194,123.75	763,867.28	126,612.06	4,448.64	1,089,051.73
INVESTMENTS	-	160,000.00	80,695.38	2,484,582.50	2,725,277.88
FUND BALANCES, June 30, 1980	<u>\$ 194,123.75</u>	<u>\$923,867.28</u>	<u>\$207,307.44</u>	<u>\$2,489,031.14</u>	<u>\$ 3,814,329.61</u>

MOREHEAD STATE UNIVERSITY
STATEMENT OF RECEIPTS, DISBURSEMENTS AND FUND BALANCES
HOUSING AND EDUCATIONAL BUILDING REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 1980

	Consolidated Educational Revenue Fund	Housing System Revenue Fund	Married Student And Faculty Housing Fund	Totals
CASH BALANCES, July 1, 1979	\$ 260,390.83	\$ 64,684.95	\$ 79,475.93	\$ 404,551.71
RECEIPTS:				
Transferred from current receipts - student fees	4,083,590.35	-	-	4,083,590.35
Transferred from current receipts - room rent	-	1,501,512.20	242,391.86	1,743,904.06
	4,083,590.35	1,501,512.20	242,391.86	5,827,494.41
TOTAL AVAILABLE FUNDS	4,343,981.18	1,566,197.15	321,867.79	6,232,046.12
DISBURSEMENTS:				
Transferred to:				
Kentucky State Treasurer	2,650,000.00	-	200,000.00	2,850,000.00
Bond sinking fund	1,583,598.75	1,533,298.75	-	3,116,897.50
Refunds	49,218.39	16,054.25	295.80	65,568.44
Maintenance and rentals	-	4.81	62,232.31	62,237.12
	4,282,817.14	1,549,357.81	262,528.11	6,094,703.06
CASH AND FUND BALANCES, June 30, 1980	\$ 61,164.04	\$ 16,839.34	\$ 59,339.68	\$ 137,343.06

MOREHEAD STATE UNIVERSITY
SCHEDULE OF BOND RETIREMENT AND INTEREST PAYMENTS
HOUSING AND DINING SYSTEM REVENUE BONDS

SUBSEQUENT TO JUNE 30, 1980

Year Ending June 30,	SERIES A		SERIES B		SERIES C		SERIES D	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
1981	\$ 30,000.00	\$ 21,600.00	\$ 20,000.00	\$ 14,518.75	\$ 15,000.00	\$ 11,328.13	\$ 20,000.00	\$ 27,300.00
1982	30,000.00	20,700.00	20,000.00	13,943.75	15,000.00	10,859.37	25,000.00	26,512.50
1983	30,000.00	19,800.00	20,000.00	13,368.75	15,000.00	10,390.63	30,000.00	25,550.00
1984	30,000.00	18,900.00	20,000.00	12,793.75	15,000.00	9,921.87	30,000.00	24,500.00
1985	30,000.00	18,000.00	20,000.00	12,218.75	15,000.00	9,453.13	30,000.00	23,450.00
1986-2005	585,000.00	135,225.00	415,000.00	94,371.87	295,000.00	73,203.12	655,000.00	215,162.50
TOTALS	<u>\$735,000.00</u>	<u>\$234,225.00</u>	<u>\$515,000.00</u>	<u>\$161,215.62</u>	<u>\$370,000.00</u>	<u>\$125,156.25</u>	<u>\$790,000.00</u>	<u>\$ 342,475.00</u>
TOTAL PRINCIPAL AND INTEREST		<u>\$969,225.00</u>		<u>\$676,215.62</u>		<u>\$495,156.25</u>		<u>\$1,132,475.00</u>

MOREHEAD STATE UNIVERSITY

SCHEDULE OF BOND RETIREMENT AND INTEREST PAYMENTS
HOUSING AND DINING SYSTEM REVENUE BONDS (CONTINUED)

SUBSEQUENT TO JUNE 30, 1980

<u>Year Ending</u> <u>June 30,</u>	<u>SERIES E</u>		<u>SERIES F</u>		<u>SERIES G</u>		<u>SERIES H</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
1981	\$ 5,000.00	\$ 4,471.87	\$ -	\$ 13,162.50	\$ 35,000.00	\$ 43,837.50	\$ 35,000.00	\$ 54,281.25
1982	5,000.00	4,303.13	-	13,162.50	40,000.00	42,525.00	40,000.00	52,875.00
1983	5,000.00	4,134.37	-	13,162.50	40,000.00	41,125.00	40,000.00	51,375.00
1984	5,000.00	3,965.63	-	13,162.50	40,000.00	39,725.00	40,000.00	49,875.00
1985	5,000.00	3,796.87	-	13,162.50	45,000.00	38,237.50	45,000.00	48,281.25
1986-2005	110,000.00	35,775.00	390,000.00	132,637.50	1,070,000.00	366,975.00	1,265,000.00	526,406.25
TOTALS	<u>\$135,000.00</u>	<u>\$ 56,446.87</u>	<u>\$390,000.00</u>	<u>\$198,450.00</u>	<u>\$1,270,000.00</u>	<u>\$ 572,425.00</u>	<u>\$1,465,000.00</u>	<u>\$ 783,093.75</u>
TOTAL PRINCIPAL AND INTEREST		<u>\$191,446.87</u>		<u>\$588,450.00</u>		<u>\$1,842,425.00</u>		<u>\$2,248,093.75</u>

MOREHEAD STATE UNIVERSITY

SCHEDULE OF BOND RETIREMENT AND INTEREST PAYMENTS
HOUSING AND DINING SYSTEM REVENUE BONDS (CONCLUDED)

SUBSEQUENT TO JUNE 30, 1980

<u>Year Ending</u> <u>June 30,</u>	<u>SERIES I</u>		<u>SERIES J</u>		<u>Total Requirements</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
1981	\$ 75,000.00	\$ 93,825.00	\$ 150,000.00	\$ 211,867.50	\$ 385,000.00	\$ 496,192.50
1982	80,000.00	91,500.00	165,000.00	203,598.75	420,000.00	479,980.00
1983	80,000.00	89,100.00	175,000.00	194,673.75	435,000.00	462,680.00
1984	85,000.00	86,625.00	185,000.00	185,085.00	450,000.00	444,553.75
1985	85,000.00	84,075.00	195,000.00	174,825.00	470,000.00	425,500.00
1986-2005	2,760,000.00	977,400.00	3,140,000.00	1,210,140.00	10,685,000.00	3,767,296.24
TOTALS	<u>\$3,165,000.00</u>	<u>\$1,422,525.00</u>	<u>\$4,010,000.00</u>	<u>\$2,180,190.00</u>	<u>\$12,845,000.00</u>	<u>\$ 6,076,202.49</u>
TOTAL PRINCIPAL AND INTEREST		<u>\$4,587,525.00</u>		<u>\$6,190,190.00</u>		<u>\$18,921,202.49</u>

MOREHEAD STATE UNIVERSITY
SCHEDULE OF BOND RETIREMENT AND INTEREST PAYMENTS
CONSOLIDATED EDUCATIONAL BUILDING REVENUE BONDS
SUBSEQUENT TO JUNE 30, 1980

Year Ending June 30,	SERIES A		SERIES B		SERIES C	
	Principal	Interest	Principal	Interest	Principal	Interest
1981	\$ 80,000.00	\$ 15,850.00	\$ 40,000.00	\$ 34,281.25	\$ 45,000.00	\$ 53,712.50
1982	80,000.00	12,650.00	45,000.00	32,631.25	45,000.00	51,968.75
1983	85,000.00	9,450.00	45,000.00	30,775.00	45,000.00	50,225.00
1984	90,000.00	6,475.00	45,000.00	28,862.50	50,000.00	48,537.50
1985	95,000.00	3,325.00	45,000.00	26,950.00	50,000.00	46,662.50
1986-2001	-	-	650,000.00	86,862.50	1,210,000.00	262,051.25
TOTALS	<u>\$430,000.00</u>	<u>\$ 47,750.00</u>	<u>\$870,000.00</u>	<u>\$ 240,362.50</u>	<u>\$1,445,000.00</u>	<u>\$ 513,157.50</u>
TOTAL PRINCIPAL AND INTEREST		<u>\$477,750.00</u>		<u>\$1,110,362.50</u>		<u>\$1,958,157.50</u>

MOREHEAD STATE UNIVERSITY

SCHEDULE OF BOND RETIREMENT AND INTEREST PAYMENTS
CONSOLIDATED EDUCATIONAL BUILDING REVENUE BONDS (CONCLUDED)

SUBSEQUENT TO JUNE 30, 1980

Year Ending June 30,	SERIES D		SERIES E		SERIES F		SERIES G		Total Requirements	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
1981	\$ 135,000.00	\$ 156,256.25	\$ 130,000.00	\$ 151,775.00	\$ 110,000.00	\$ 177,757.50	\$ 100,000.00	\$ 355,572.50	\$ 640,000.00	\$ 945,205.00
1982	140,000.00	151,025.00	135,000.00	145,600.00	120,000.00	171,432.50	110,000.00	350,072.50	675,000.00	915,380.00
1983	150,000.00	145,565.00	145,000.00	139,187.50	120,000.00	164,532.50	115,000.00	344,022.50	705,000.00	883,757.50
1984	155,000.00	139,715.00	150,000.00	132,300.00	125,000.00	157,632.50	125,000.00	337,697.50	740,000.00	851,220.00
1985	160,000.00	133,515.00	160,000.00	125,175.00	135,000.00	150,445.00	130,000.00	330,822.50	775,000.00	816,895.00
1986-2001	3,125,000.00	911,400.00	2,455,000.00	769,382.50	2,545,000.00	1,140,507.50	5,100,000.00	3,620,925.00	15,085,000.00	6,791,128.75
TOTALS	\$3,865,000.00	\$1,637,476.25	\$3,175,000.00	\$1,463,420.00	\$3,155,000.00	\$1,962,307.50	\$5,680,000.00	\$ 5,339,112.50	\$18,620,000.00	\$11,203,586.25
TOTAL PRINCIPAL AND INTEREST		\$5,502,476.25		\$4,638,420.00		\$5,117,307.50		\$11,019,112.50		\$29,823,586.25

MOREHEAD STATE UNIVERSITY

RECONCILIATION OF ACCOUNTS WITH DEPARTMENT OF FINANCE

JUNE 30, 1980

GENERAL FUND (35-2-01-001):	
Balance per Department of Finance	\$ 159.56
ADD: Items recorded by the Department of Finance as of June 30, 1980, and recorded by Morehead State University subsequent to June 30, 1980	181,465.06 -----
Balance per Morehead State University	<u>\$181,624.62</u>
REVOLVING FUND (35-2-13-001):	
Balance per Department of Finance	\$100,859.50
ADD: Items recorded by Morehead State University as of June 30, 1980 and recorded by the Department of Finance subsequent to June 30, 1980	7,542.19
ADD: Items recorded by the Department of Finance as of June 30, 1980, and recorded by Morehead State University subsequent to June 30, 1980	195,554.38 -----
Balance per Morehead State University	<u>\$303,956.07</u>

ASSUMPTIONS FOR THE 1981-1986 PLANNING PERIOD
FOR
MOREHEAD STATE UNIVERSITY

January 1, 1981

University Mission

Morehead State University shall serve as a residential, regional university providing a broad range of educational programs to people of northern and eastern Kentucky. Recognizing the needs of its region, the University should offer programs at the associate and baccalaureate degree levels which emphasize the traditional collegiate and liberal studies. Carefully selected two-year technical programs should be offered as well.

Subject to demonstrated need, selected master's degree programs as well as the specialist programs in education should be offered. A re-trenchment or elimination of duplicative or nonproductive programs is desirable while development of new programs compatible with this mission is appropriate.

The University should continue to meet the needs of teacher education in its primary service region and should continue to develop programs to enhance the economic growth in Appalachia. The University should provide applied research, service, and continuing education programs directly related to the needs of the primary service region.

Because of the University's proximity to other higher education and postsecondary institutions, it should foster close working relationships and develop articulation agreements with those institutions.

University Purposes

We believe that the University must structure a community of students, teachers, and administrators in which all elements function for the sake of scholarship and in which no one element serves only itself.

We believe that the University must develop an environment in which knowledge may be discovered and integrated for civic, regional, national, and international concerns of social significance -- or even for no reason at all except the excitement of free inquiry.

We believe that the University must provide opportunity for the individual student to recognize his potentialities and to acquire self-discipline necessary for their realization.

We believe that the interaction of students committed to meaningful learning with a faculty committed to excellence of teaching must promote an atmosphere in which the student will be challenged to encounter the values, ideas, and tangible aspects of the universe.

We believe that the University has a special obligation to serve the people of Eastern Kentucky and a general obligation to serve all of the citizens of the Commonwealth.

We believe that to achieve its purpose, the University must respond flexibly to the needs of the present without spurning the achievements and values of the past or overlooking the promises of the future.

Programs

Continuing Education. The Continuing Education program will expand in response to public demand for learning opportunities that are not degree related.

Regional Services. There will be a growing demand for the following categories of services:

1. Instruction - degree and non-degree, credit and non-credit;
2. applied research - scientific and economic; and
3. public service - for example, technical advice, demonstration of new technologies and collaboration with regional organizations to promote light industrial development and tourism.

The Appalachian Development Center will coordinate the University's response to the economic, social and educational development needs of the region.

Older Students. There will be an increased number of University students outside the traditional college age range (18-21). Many of these will seek continuing education opportunities and retraining for new professions.

Innovation in Instruction. The University will consider educationally sound and innovative proposals for instruction making use of a variety of experimental and tested materials and techniques including, for example, television and computer assisted instruction. The purpose of such innovating will be to broaden the educational benefits provided by the University.

Placement Services. Given the growing concern for obtaining satisfactory employment upon graduation, students and alumni will expect Morehead State University to provide increased placement services.

Program Emphasis. The demand for technical, job-oriented college programs will increase at the expense of traditional, liberal arts programs.

Review of Programs. To assure the improvement and maintenance of quality, each undergraduate and graduate program will be reviewed at least once every three years. Recommendations will be made for major overhaul or elimination of less productive and low quality programs.

Program Delivery System. The practice of offering graduate programs at selected locations throughout the region will continue. However, new delivery techniques, such as television, will be employed to a much greater extent.

Joint Doctoral Programs. The joint doctoral programs in education with the University of Kentucky will continue to be popular and will show a slight growth in enrollment. Joint doctoral programs in other disciplines with the University of Kentucky or other institutions will be initiated.

Interdisciplinary Programs. Interdisciplinary programs and courses will receive increased emphasis. This will require a coordinating mechanism which will cut across departmental and school boundaries.

Revision of Curriculum. The number of programs and courses is expected to decline. In general, no new courses will be approved unless an "old" course is excised. The approval of curriculum revisions will require consideration of the impact upon student needs, projected enrollments, income, costs and the relationship to existing programs.

Unique Programs. Programs will be developed for targeted groups such as small businesses and light industries.

Resource Allocations. The University will continually reexamine the allocation of resources in order to determine whether greater efficiencies can be realized. Some programs will perhaps be phased out due to lack of student interest while others will receive additional resources as enrollment grows. Additional changes to be considered may be the realignment of secretarial support and the restructuring of departments.

Nature of Graduate Programs. The most viable graduate programs will be:

1. Professional or job related;
2. sufficiently broad based to allow for entrance with a minimum of prerequisites; and
3. interdisciplinary in content to allow persons from varied vocations and undergraduate preparations to participate.

Program Outcomes. The major need will be for graduate programs which will allow for:

1. Upgrading current job/professional competencies for greater efficiency and effectiveness;
2. reorienting competencies for change of career; and
3. preparing for initial employment in traditional and emerging careers.

Graduate Council. The graduate council will recommend:

1. Policy governing graduate study;
2. the elimination, institution, and change of graduate programs and courses; and
3. the elimination, retention and appointment of graduate faculty.

Staff

Assignments. A growing number of faculty and staff members will become involved in the research and public service programs of the University.

Professional Development. Staff turnover will continue to decline in response to social and economic pressures. The emphasis upon professional development will increase and continuing education programs will be provided on campus. Some faculty and staff will be encouraged to upgrade their talents in order to develop skills needed as program emphases change. Faculty members who read papers at professional meetings, exhibit creative productions, who are editors of journals or who are officers in regional and national meetings will be provided with some travel funds.

Evaluation System. Each staff member will complete the Faculty-Staff Development form each year and have the form filed with the immediate supervisor. Each instructor will receive feedback about student perception of the quality of instruction from those classes with 10 or more students.

Faculty Composition. The size of the graduate and undergraduate faculties will decrease. The proportion of tenured faculty will be minimized to whatever extent possible. Promotion criteria and procedures will be developed under the auspices of the Faculty Organization Committee. It will be a confidential peer review process, recommending decisions to the President of the University.

Quality of Graduate Faculty. The quality of the graduate faculty will improve as a result of periodic review by the graduate council. Greater emphasis will be put on productivity and professional growth in order to remain on the graduate faculty.

Affirmative Action. Persistent efforts will be made to attract women and members of minority groups to the faculty and support staff.

Student Body

Enrollment Projections. The number of eighteen year olds in the University's service region is expected to decline about 11 percent by 1985. The University's enrollment will decline accordingly unless the following are accomplished:

1. The proportion of available students choosing to attend Morehead State University is increased through vigorous recruitment efforts; and

2. the college-going rate of high school graduates in the University's service region is increased; and
3. population growth in Eastern Kentucky brings an increased number of older students to the service region.

Graduate Students. The majority of the students will be part-time, mature, employed persons who are career motivated. The majority will be teachers, administrators and counselors for elementary and secondary schools and personnel in business and industry, radio, television, newspapers, government, planning, recreation and community leadership.

Enrollment of part-time graduate students in all programs in education will continue to decline for the next two or three years and then level off. However, new programs aimed at serving persons employed in other vocations in the region can take up much, if not all, of the slack in education enrollment.

Financial Aid. The proportion of Morehead State University full-time students requiring assistance to finance their education will increase 10 percent by 1985. More grant, scholarship and loan money will be available for the use of students from middle and upper income families. Additional Federal funds will also be made available to students attending Morehead State University.

Academic Advising System. The advising system will identify and respond appropriately to individual student academic and social interests and needs.

Consumerism. The trend toward the consideration of the student as an educational consumer will become stronger. A number of forces probably will combine to produce a new generation of students best characterized as the "calculating consumers." This trend will reinforce the need for the University to be diligent in its efforts to provide quality programs and services as students measure the costs and benefits in terms of their long-range goals. There will be increased interest by students in participating in academic governance and efforts to evaluate teaching.

Student Flow. The pattern of studies for many students will involve a disruption of the traditional four year program. Many students will leave and re-enter college one or more times before completing degree requirements. Special efforts will be made to help students enter, leave and re-enter school.

Recruitment. Each department will have a written plan for recruitment of students.

Sources of Support

State Appropriated Funds. The Council on Higher Education will rely more on the use of enrollment driven formulae to support its budgetary recommendations for the allocation of dollars to public higher education. Full funding based on formulae is not to be expected.

State appropriations will not keep up with needs or match the fiscal erosion caused by inflation. The state and national economy is important to higher education's return to a favored position in state funding patterns recently lost to social services.

Tuition increases, increases in the sale of educational activities and the development of external fund raising will be necessary to maintain existing services.

Fixed costs will increase at fifteen percent per year:

1. electricity;
2. coal; and
3. gas

Inflation will continue at 10 percent per year.

Other Sources of Funds. The curtailment of state funding for higher education will place more pressure on appropriate units of Morehead State University to seek and secure gifts, grants, and contracts from both private and public sources to make for the "margin of excellence."

Services Funding. Service funding from outside sources will hold approximately at current levels; and thus, a reallocation of funds among programs and increased support from both the state and/or user charges will have to be achieved in order to fund new programs or maintain existing ones in response to the economic growth of Appalachia.

Research Funding. The dollar volume of research funding from outside sources will increase through the five years from current year levels especially in specific areas of national concern. Overall, funding in this category will remain stable for the remainder of the planning period. Increases in state support for regional institutions whose mission is to provide applied research will be made available on an incremental basis.

Instruction Funding. Tuition increases averaging 8-10 percent per year for in-state and out-of-state students will provide the institution major source of funding increases other than state appropriations. There will continue to be some special grants to develop new methods of instruction or to improve teaching in certain disciplinary areas through the Council on Higher Education.

Auxiliary Services Funding. Income produced through fees charges for auxiliary and other services will be sufficient to meet the need for modest program changes and to offset the general effects of inflation.

Future Funding by Formula. There are recognized areas of University responsibility and service which cannot be properly evaluated in credit hours or by FTE formulae. Appropriate indices will be adopted by the administration through which these activities, such as administration, student services, and physical plant maintenance, will be reported and funded.

Higher Education is to be low priority of the executive and legislative branches.

1. Funding increases for salaries will remain at current levels - seven to nine percent per year;

2. operating funds will continue at five to seven percent;
3. capital construction funds will be nonexistent for new facilities and limited for renovation; and
4. federal funding will decrease.

Facilities and Equipment. University equipment monies from general revenue will be used primarily for the support of instruction and related University activities. Emphasis will be given to the replacement of outmoded, depreciated, or worn out equipment. New equipment will be purchased as justified by program needs. Funding for research equipment will be primarily through sources other than state appropriations, e.g., gifts, grants and contracts. Improved inventory procedures will lead to the more effective utilization of equipment throughout the University.

D R A F T

FIVE YEAR PLAN FOR COMPUTING SERVICE

1981 - 1986

Morehead State University
Division of Planning, Information Systems and Computing Services

Technical Advisory Committee
December, 1980

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FIVE YEAR PLAN FOR COMPUTING SERVICE

1981 - 1986

INTRODUCTION

This Five Year Plan for Computing Service will provide a framework within which adequate computing resources and services will be made available to the Morehead State University community. The Plan will present a general information processing strategy dealing with the main characteristics of needed applications, taking into account trends in data processing and computer technology. Both administrative and academic applications are addressed within this Plan.

Computing resources are provided by the Office of Computing Services which performs administrative computing with academic computing being performed by the Educational and Research Computing Center (ERCC). They are administratively located in the Division of Planning, Information Systems and Computing Services (PISCS). Prior to August 1980, administrative computing was provided by the Division of Data Processing and was located in the Bureau of Fiscal Affairs. The ERCC has been administratively located under the Director of Planning since the center was established in 1974.

Goals

The goals of PISCS for computing services within the framework of the Plan are as follows:

- Support the mission of MSU through the provision of computing services to students, faculty and administrative staff.
- Minimize the duplication of resources.
- Maximize user control and flexibility
- Promote the cost effective and efficient use of resources.
- Promote effective management through timely, complete and accurate information.

Assumptions

The Five Year Plan is based upon the following assumptions. Should any of these conditions change, then the Plan will be re-evaluated accordingly.

The Computing Services Advisory Committee will provide a means to ensure that the computing needs of administrative, faculty and student users are kept in proper balance.

Requests for new service will be reviewed by the Computing Services Advisory Committee to determine if the request is compatible with the Plan.

The unit cost of hardware will continue to decrease as capacity and capabilities increase so that it would be advisable to have a phased purchase of hardware.

The unit cost of support personnel will continue to increase and may be the controlling factor in determining the mode of new system implementation.

The two existing computing centers will be combined into the Office of Computing Services.

Two additional Programmer/Analysts will be employed by July, 1981, to support current and projected services in Phase 1 of the application software implementation.

Developmental efforts will be conducted on the highest priority projects which can reasonably be expected to be completed - no unrealistic schedule will be established.

Academic and administrative computing requirements will expand far beyond today's level.

Requirements for data by external regulating groups such as the Council will continue to expand and resources will have to be available to meet those demands.

Expenditures for computing will increase from the current level of 1.2 percent of the University budget to 2.4 percent by 1984.

EXISTING RESOURCES, SERVICES AND NEEDS

Administrative Computing

Equipment. The Office of Administrative Computing is using Honeywell Series 2000 hardware with the OS/2000 operating system. The 2040A central processor has 196K bytes of memory, eight 60 megabyte disk drives on one controller, three nine-track tape drives, one card punch/reader (1050 cpm) and one 1100 line per minute printer. Administrative computing is primarily batch oriented, however, some on-line capabilities are provided by means of a Datanet front end processor with sixteen terminals in various offices on the campus. This is a COBOL based system which runs under a locally written executive and provides very limited terminal services to a variety of functional areas. Restrictions imposed by the operating system, the user executive and the time required for data reformatting for the on-line system severely limits the timely implementation of additional on-line applications. Due to the increased use of the on-line facility during registration and drop/add periods, the terminals are moved from user offices to the registration area, making them unavailable for day-to-day processing.

Since the currently installed system is not state-of-the-art equipment, hardware upgrades are expensive and are not readily available. Maintenance prices are relatively high when compared to currently manufactured hardware. Also, Honeywell plans to spend the major portion of developmental expenditures on current and planned hardware/software products rather than upon the 2040 system.

Staff. Currently, administrative computing is staffed by a Manager of Operations, two programmers, an operator and two data entry personnel. The office is understaffed by two programmer analysts for current requirements. Due to understaffing, system maintenance/development and user service are inadequate and documentation is virtually non-existent. There is a shortage of analytic capability for systems design. Current systems have been developed without benefit of a written and agreed upon plan or design.

Systems analyst level personnel who are skilled in information systems design are required to develop written designs for administrative systems.

Financial System. The financial system includes payroll, accounts payable and general ledger. While these are the most satisfactory systems now running there are several problems. The first problem concerns the frequency of posting accounts payable and general ledger transfers. These transactions are submitted weekly and posted monthly. This causes the available information to become obsolete early in the month and remains out of date until month-end. There is a need for an accounts receivable system. This is currently a manual system requiring a significant amount of time and effort to post transactions. A personnel system which provides information about faculty and staff is also needed.

Student Records System. The Student Records System has a large amount of redundant information. Data which could be used by all departments is often separately maintained by several departments and no method exists to compare and verify accuracy of information between departments. For instance several different files exist which contain student social security number, name and address. Frequently, a department will post a student transaction which another department should be aware of immediately, but is not informed until the discrepancy is later found.

Originally, the Student Records System was designed as a sequential batch system. With the advent of the on-line facility, the files were not usable in the existing format. The on-line system required that the student record be maintained in non-sequential mode for direct access purposes. The older batch programs were not converted to process this format and as a result, duplication of data is required. Additional effort is required to maintain the information and to synchronize these files after updates.

Program Library. A large source program library exists at MSU. However, many of these programs are obsolete or no longer used. There are approximately 900 programs in the library; however, the actual number of

useful programs is substantially less than that number. Many programs exist for one-time execution and a programmer is required to develop this type of service on a demand basis. A better method of providing this demand service should be established. This method should provide a more timely availability of reports and information as well as significantly reduce or eliminate programming efforts.

Committees. A Computing Services Advisory Group (CSAG) has been established to advise the President and Cabinet on computing activities and priorities. This group will review the Five Year Plan, systems designs, equipment purchases, policies and procedures. The Technical Advisory Committee was previously established to identify the University's needs for computer equipment. It will continue to function as a subcommittee of the CSAG.

MSU has no alternative but to commit itself to either the redesign of existing applications using tools available through state-of-the-art technology and techniques or to acquire packaged systems from an outside source. Further delay of this commitment can only add to existing problems due to the following:

1. Restrictions imposed by the current hardware and software technology on the expansion of existing applications and the implementation of new applications.
2. Obvious inadequacies in the current applications, staffing and procedures.
3. The need and desire for accurate, current, consistent information to help solve day-to-day problems as well as projected future needs of the University.

Academic Computing

The Educational and Research Computing Center (ERCC) was established in 1974 after a thorough study of the academic computing needs of the

University. The ERCC was assigned responsibility for providing hardware, software and personnel resources for the University's instruction and research programs, training users and acquiring educational software for computer-assisted instruction.

Equipment. The Computing Center was established with a Data General NOVA 840 time sharing system with 96K bytes of memory, two disk drives (5 megabytes), magnetic tape drive (7 track), card reader (285 cards per minute), serial matrix printer, 16 communication ports and terminals and synchronous communication (remote job entry with 2780 emulation). The following equipment has been added to the initial installation: 48K bytes of memory, an 80 megabyte disk, Houston Instrument's plotter, 300 line per minute printer and four communication ports have been converted to dial-up capability. The NOVA is a dual-partition machine with BASIC time sharing in the foreground and RJE operating in the background utilizing the Kentucky Educational Computer Network which permits local users to do batch processing on the IBM 370/165 computer at the University of Kentucky.

Staff. Academic Computing is staffed by a manager and assistant manager who are aided by several workshop students. There is a need for a consultant to assist the faculty with research and the development of instructional software.

The ERCC serves users in a wide variety of applications: computing science majors, students who take computer language classes either as an elective or in order to fulfill the requirements of their academic program, computer aided instruction and research activities. The utilization of the computer system has grown very rapidly. All data processing classes at the University utilize the ERCC's hardware. There were 597 students enrolled in the Data Processing Department during the Fall 1979 semester and 626 during the Fall 1980 semester. Several disciplines either encourage or require utilization of the computer for instructions. For example, the

Mathematics Department requires all majors and minors to take BASIC programming and students in all mathematics classes are encouraged to utilize the computer in completing many assignments. The mathematics faculty at University Breckinridge School have also been teaching BASIC to their elementary and high school students and have developed a large library of computer assisted instruction programs. The ERCC is visited on the average by 200 students per day. The time sharing system averages 2,500 sign-ons and about 3,000 batch jobs are run on the network each month.

The utilization of the computer has become so heavy that many users are having a very difficult time in gaining access to the time sharing system. The acquisition of additional instructional software is no longer encouraged because there is no room for additional users. The hardware represents technology which is less reliable than equipment which is now manufactured. Though the equipment could be expanded, the cost would be nearly as great as that required to purchase new and more powerful and more reliable equipment.

Computing Budget

The administrative and academic computing budgets for the 1980-81 fiscal year consist of the following:

<u>Account</u>	<u>Administrative</u>	<u>Academic</u>	<u>Total</u>
Salaries	98,483*	34,275	132,758
Equipment	85,000	50,673	135,673
Forms & Supplies	27,600	1,000**	28,600
Other	<u>1,105</u>	<u>200</u>	<u>1,305</u>
	212,188	86,148	298,336

The University has budgeted 1.2 percent of its total operating budget for academic and administrative computing. Twenty nine percent of the

* This amount contains a portion of the PISCS Director's and Secretary's salary.

** This amount contains a portion of PISCS telephone, supplies and travel budget

computing resources are for academic use and 71 percent for administrative use. Administrative computing's financial resources amount to less than one percent (.85%) of the operating budget. MSU appears to be spending less for computing than are other colleges and universities.

The National Center for Higher Education Management Systems reported the findings of two surveys of computer operations in higher education.* The report stated that colleges and universities with 5,000 to 10,000 students were spending 2.6 percent of their total operating budget for administrative computing. If Morehead were to achieve this level of expenditures then the budget for administrative computing alone in 1980-81 would be \$646,400! After reviewing the management information and instructional needs of the University together with the personnel and equipment resources required to meet those needs, it is assumed that MSU will increase its budgetary allocation for administrative and academic computing from the present level of 1.2 percent to 2.4 percent of the operating budget by 1984.

SCOPE OF PLANNED ACTIVITIES/CAPABILITIES

It is proposed that the University replace both its academic and administrative computing equipment and install a software system(s) on the new equipment that will provide an information processing capability. The hardware/software environment must include the following:

- Hardware which is capable of being upgraded without a need to rewrite or convert applications programs.

- Hardware for which a major vendor is providing on-going enhanced state-of-the-art systems software.

- Data Base Management software.

- Transaction Processing Executive.

- Compatibility between batch and on-line software.

- Hardware/software support of a large network of terminals
(100 - 125)

- ANS COBOL-74 for batch and on-line services

Interactive languages for academic computing

On-line query language

End user query language for demand reporting

Security and privacy

Software to satisfy the day-to-day transactional/operational needs
in the following areas:

Admissions

Accounts Payable

Accounts Receivable

Budget Processing

General Ledger

Financial Aid

Instructional Support

Payroll

Personnel

Registration

Research

Student Records (Application thru Alumni(ae) Status)

The long-term goal (five years) is to develop an analytic management and planning capability and, thus, the data used in the preceding systems should be integrated into one data base capable of supporting the achievement of this goal. This system must provide a capability for processing data directly from user offices, as well as, in batch mode and also allow for on-line inquiry. The specifications for the hardware and applications software will follow.

HARDWARE SPECIFICATIONS

The actual amount and type of equipment required will be dependent on the individual vendor's requirements to support the hardware/software configuration proposed, and the needs of the applications software selected by the University. However, it is presumed that initially the system would

have 50 terminals, a direct access storage subsystem capable of storing 600 megabytes of data, magnetic tapedrives for backup and transaction logging, one or more high speed lineprinters and alternate data entry capabilities (card reading, optical scanning, off-line data entry machines).

A phased expansion plan for additional equipment capabilities is anticipated with the number of terminals growing to 100 - 125 and the amount of on-line direct access data storage expanding to 1200 megabytes. The expansion will reflect the possibility of multiple tapedrives, line printers, data entry and graphics equipment being required to continue providing the services outlined herein.

The Technical Advisory Committee has considered alternative configurations for satisfying the University's varied computing needs.

One Large Computer

The Committee has given careful and prolonged consideration to the purchase of a large mainframe type system such as the Honeywell DPS/8-20 which would support both administrative and academic computing. The advantages of this system are as follows:

1. This system would probably be powerful enough to satisfy MSU's equipment needs over the next five years.
2. This is a mature product line and the software has proven reliability.
3. Conversion of software from the Honeywell 2040 to the DPS/8 would be easier than to other vendors' equipment.
4. Support by the vendor seems to be very substantial.

There are also some liabilities inherent with securing one large computer:

1. The initial cost of the hardware is high because the total system is purchased at one time.
2. The system may require more highly skilled personnel to operate and maintain.

3. Software is leased and not purchased and the on-going cost would be about \$48,000 per year.
4. There is some risk involved with having a large number of students use the same system that supports sensitive administrative applications.

One or More Super-Mini Computers

Another approach is to purchase one or more super-mini computers. One super-mini computer would probably not satisfy MSU's computing needs over the next five years. However, this strategy would enable the University to meet present needs at once and allow for future needs as they develop. With this approach, MSU would purchase hardware and software which would permit those applications with highest priority (student records, course registration, grade reporting, student accounts receivable, financial aid, financial systems and academic computing) to be converted to the new system while phasing out the old systems. After immediate needs have been met, additional applications would be added in stages with hardware and software being purchased as the situation warranted. The phased acquisition of systems would have the following advantages:

1. The initial cost of a super-mini computer would be less than the cost of a large mainframe computer. The long range cost of equipment would, nevertheless, be similar if two computers are required. However, there would be two savings, interest and software. Interest rates have risen substantially and it may be wise to delay some equipment costs. Software costs would be about \$4,000 annually, far less than the cost of mainframe software.
2. Phased purchase of equipment would permit the University to take advantage of expected technological advances and price/performance trends.
3. Upon the acquisition of the second system, on-site back-up of each system by the other during critical periods would be available.

4. Each system could be dedicated to specific functions to minimize security risks from students to administrative applications.

There are also liabilities associated with this strategy:

1. One mini computer will not be adequate over the next five years. There are planning and management costs associated with making additional purchases. There is always the possibility state approval could not be obtained.
2. The amount of vendor support is generally less than that which is available from mainframe vendors. This varies widely from one vendor to another.

SOFTWARE SPECIFICATIONS

The operating system software will be tightly coupled with a data base management and filing system with word-processing, report-writing and query language abilities. These tools are required to establish an integrated, versatile information system. The operating system will be capable of providing academic users several high-level programming languages which are now taught at the University (COBOL, FORTRAN, BASIC) with the possible inclusion of more recently developed languages (PL/1, PASCAL, APL), on-line and batch program development utilities and support computer to computer communications in order to take advantage of Kentucky's Educational Computer Network.

Purchase of Software

The main goal is the improvement of administrative systems at both the operating system and the management information system levels. In order to achieve this goal, PISCS has considered continuing the development of application systems to satisfy the needs of individual functional areas. This approach has been dismissed because the resultant individual systems would not be integrated and would not result in the analytic and planning capability (based on an integrated data base) that the University wishes to develop.

The internal development of the integrated management information system was also considered and dismissed as too costly and because of the length of time required to operationalize all components. Consequently, packaged systems will be acquired from an outside source as an alternative to internal development.

Applications Software

The following is a description of the required operational data systems. It is important to note, however, that the data for each of these systems must reside in a single data base. This central data base, which will be primarily resident on disks, must be structured in such a way as to allow for the cross system use of data. In addition to an integrated data base, the individual operational systems must also be integrated to the extent that required data flows automatically from one system to the other such as financial aid data flowing into the accounts receivable and financial accounting systems.

One particular feature that is required for all of the applications systems is the ability to generate special reports on an ad-hoc basis both in an on-line and in a batch processing mode. This might consist of an on-line query language and a separate report writer, but one language that functions in either mode is preferable.

Student Records (Application through Graduation). A comprehensive data base that permits the storage of data from the inquiry/applicant status through the student graduation status is required. The following is a brief summary of the features which will be required in the new system in each of the functional areas:

Admissions

Inquiry and preapplication processing

Application tracking

Transfer credit processing

On-line entry and editing of admissions data

Expanded data capability to support analytical reporting
Exception reporting for standard formats
ACT and ETS score processing
Secondary School contracts
Letter generation mailings

Student Records

On-line data entry, editing, and maintenance
On-line inquiry into student records data base
Exception reporting for all standard formats
Built-in interfaces with billing and accounts receivable
Generation of demographic reports
Production of turnaround documents for verification of
student data
Advisor/Advisee reports
Provisions for analysis of historical data

Course Registration and Grade Reporting.

Integration of the registration systems with the admissions,
student records and financial systems
On-line course selection including automatic search for
alternates to closed or cancelled sections
Grade entry and editing (on line, mark sense)
Creation of a cumulative academic records data base
Transcript production upon demand
Mid-term progress reporting
Tuition calculation based on course and services selections
Batch-oriented (non-interactive) capability for exception
processing, mail and telephone registration
Statistical reporting on registration status, course demand, etc.
Generation of reports according to the HEGIS classification

Financial Systems. The following applications will be converted as is: General Ledger, Accounts Payable and Payroll. These three applications consist of 80 programs. It is believed that 75 percent of this conversion can be completed prior to the installation of the new hardware.

Within one to three years after the new hardware is installed financial systems packages will be purchased. The systems for the financial area must be based on the principles of fund accounting and meet the CUPA, NACVBO, and AICPA guidelines.

Financial Accounting and Reporting

In addition to the general and subsidiary ledgers, transaction journal(s), income, expense and balance reporting, some of the features required in the new system are as follows:

- Timely update at least weekly and possibly daily
- Processing and accounting of restricted funds
- Multiple fiscal year reporting (prior and forecast)
- Encumbrance as well as cash accounting
- Provide for multiple bank account balances (cash ownership by fund)
- Provide for budget versus actual comparisons
- Be completely self-balanced with automatic generation of offset entries
- Provide ad-hoc reporting capability based on a user oriented query language
- Generate a full array of standard reports (internal and external)
- Be based on a simple account number

Accounts Payable

- Maintenance of a Vendor Master File
- Provision for centralized or decentralized purchasing
- On-line processing of purchase orders, invoices and vouchers
- Payment overrides
- System controlled limits

Deletion and voiding capability
Detailed audit trail
Separation of voucher and check payment functions
"Demand" check capability
Combination of multiple invoices from a single vendor
to one check

Accounts Receivable and Billing

Automatic charge generation based on input parameters
On-line data entry and editing of all fees including
auxiliaries
Consolidated bills
Flexible payment distribution
Accounts aging and automatic report generation
Provide interface with financial aid, student loans and
financial accounting

Payroll/Personnel

Since many personnel functions overlap the payroll operation,
the payroll and personnel systems should be integrated with
each other and should tie in with the financial accounting
and student records systems. In addition to the customary
payroll registers and reports, the system should provide the
following:

Operational position control
Multiple positions per employee
Student employment and work study with multiple jobs
Multiple pay types, pay periods and schedules
Variable year contracts 9, 10, 11, 12 month
Grant and contract pay
Extensive deductions
Multiple tax authorities
Labor distribution
Direct deposit to multiple banks
Check voiding

Salary and promotion history

Benefits records

Provide for EEO6 reporting

Provide for HEW reporting

Budget

Provide for timely budget and expense reporting

Provide simple capability of posting budgeted amounts to all accounts

Provide simple capability of budget forecasts for individual or groups of accounts based on a percentage of fixed amount

Financial Aid

Allocate and distribute financial aid awards

Control of awards by source

Notification of awards

Periodic reporting by category of student and source of funding

Projection of required funds based on historical data and probability of funding

Provide for financial aid reclassification through clearing accounts

Provide for matching of needs with funding sources

Coordination with admissions, accounts receivable and financial accounting systems

MANAGEMENT STRATEGY

Equipment Purchase

The purchase of computing equipment must be approved by the Governor's office, the Council on Higher Education and the Finance Department. Upon receipt of their approval, the Request for Proposal (RFP) prepared by the Technical Advisory Committee will be sent to vendors. The RFP clearly describes the capabilities of both hardware and software to be purchased.

The Committee has also developed a 'benchmark' procedure which simulates a typical computing application mix of both administrative and academic activities. The 'benchmark' will enable the Committee to determine whether a vendor's claims for equipment are realistic. Hopefully, the Committee will have decided upon which equipment to purchase by March 1, 1981. If so, the new system could be installed by July 1, 1981.

Converting to a New System

Hardware. There will be a period of about six months during which purchased applications software is installed and some current software, such as the financial systems, are converted. During this period it will be necessary to continue using the Honeywell equipment. However, the new system would immediately replace the NOVA 840. During this six month period administrative applications would be shifted to the new equipment which would support both administrative and academic needs. At the end of the conversion period the Honeywell equipment would be disposed of.

Student Information Systems. The Student records packages from several software houses are being evaluated. The selected package will be supported by a data base management system and will include student records, course registration, grade reporting, student accounts receivable and financial aid records.

Financial Applications. The current financial applications are providing adequate functionality and will be converted "as is" to the new system. They will be reviewed at a later date and by 1983 will be integrated with the student information system.

Systems Implementation Priorities. It is anticipated that there will be a phased implementation of these various systems. The systems implementation priorities are as follows:

Phase 1: By November, 1981

Student Records (application through graduation)

Course registration and grade reporting

Student Accounts Receivable

Financial Aid Records

*Convert Financial Systems "as is"

Academic Computing with 32 terminals

Phase 2: By August, 1983 - Integrate Financial Systems with
Data Base.

*Accounts Payable

*Payroll

*Personnel

*General Ledger

Budgeting

Financial Aid accounting

Phase 3: Date to be determined

Inventory

Maintenance

Housing

Alumnae

Testing and Counseling

Academic Computing. Under the current organization, Academic Computing is maintained as a separate function independent of Administrative Computing. Although the needs and requirements of Academic Computing differ greatly from those of Administrative, there is no real justification for the continued separation of these organizational units. The Academic and Administrative Computing centers will be combined when the new equipment is installed. The University will benefit from a consolidated staff as well as relieving the overhead of maintaining two data centers.

*Current software will be converted for an interim period of from one to two years.

Staffing. Staffing continues to be a major obstacle to maintaining existing systems and to the implementation of new ones. All of the planning and equipment acquisitions are of little value without a full and competent computing staff. As suggested, the merging of administrative and academic computing will be helpful in bringing the staff to a workable level; however, this alone will not satisfy all of the requirements of the University.

Two consulting reports have each stated that a major source of difficulty has been the lack of thorough applications analysis and design. In order to overcome this problem two analysts will be employed. One of these will serve as the Data Base Administrator. Although costly, the value of well qualified professional analysts cannot be overstated and must not be overlooked. The analysts will be instrumental in assuring that future applications meet the needs identified and allow for extensions and enhancements with a minimum of difficulty.

Funding. The cost of new systems hardware and software will not be known until the vendor proposals have been evaluated. Whatever the cost, however, it will not require completely new funding. The University will forego some of its present costs when the old systems are removed from service. The Nova 840 will be removed from service immediately and the maintenance contract discontinued (\$18,120). The Honeywell will continue in service for about six months (\$30,996). Some of the IBM equipment will be deleted from the maintenance contract (\$8,532) July 1 or sooner.

If the new equipment were installed by July 1, 1981, the following funds would become available to apply toward the purchase price in 1981-82 and 1982-83. The second year's maintenance costs have been increased 15 percent to reflect the expected increase of current maintenance contract charges. The Nova lease payment (\$20,564) continues to be budgeted as a continuing source of funds for new equipment.

<u>Equipment</u>	<u>1981 - 82</u>	<u>1982 - 83</u>
Nova 840	\$ 18,120	\$ 20,838
Honeywell	30,966	71,222
IBM	8,532	9,812
Nova Lease payment	<u>20,564</u>	<u>20,564</u>
Total	\$ 78,182	\$122,436

It will be possible to further reduce the Honeywell expense in 1981-82 by taking some of the equipment out of service. For example, disk drives and magnetic tapes. And so, at least \$78,182 in 1981-82 and approximately \$122,436 in 1982-83 would be available to apply toward the purchase of new systems hardware and software.

The committee believes that a five year lease purchase arrangement is an appropriate method to secure the systems. Longer terms are available (7 years), however, the computer industry is progressing so rapidly that equipment becomes outdated and is often uneconomical to maintain beyond five years because of improving price/performance ratios. Therefore, the committee recommends that the lease not exceed five years.

SUMMARY

This Plan for computing services has provided a framework for providing adequate computing resources for the University community. The management information and instructional needs of the University were reviewed and the resources required to satisfy those needs were described. The Plan is admittedly incomplete. An accurate projection of costs is dependent upon the determination of which equipment and software will be acquired. Therefore, it will be necessary to add that information to the Plan when it becomes available.

MOREHEAD STATE UNIVERSITY PLAN FOR
EDUCATIONAL FUND RAISING FROM PRIVATE SOURCES
(1980-1983)

I. DELEGATION OF AUTHORITY

Following unanimous approval by the Morehead State University Board of Regents on September 19, 1980, the MSU Office of Development was established within the Division of Public Affairs and assigned primary responsibility for the initiation, promotion, execution and evaluation of projects and programs aimed at enlisting voluntary financial support from private sources of Morehead State University through the Morehead State University Foundation, Inc.

II. PURPOSE

The sole purpose of Morehead State University's fund raising activities is to provide additional financial resources to help the institution achieve a level of educational excellence not otherwise possible through state appropriations and other institutional funding sources.

III. INSTITUTIONAL COMMITMENT

A. Role of the Morehead State University Board of Regents:

Members of the Board of Regents approve policies and goals and objectives of the Office of Development and are informed periodically of the condition and procedures of the University's educational fund raising programs. At the discretion of the President, individual members of the Board of Regents are invited to assist in the identification, cultivation and solicitation of prospective donors. The Regents are encouraged to demonstrate their personal financial support.

B. Role of the MSU Foundation Board of Trustees:

Members of the Board of Trustees of the Morehead State University Foundation, Inc., are informed of all aspects of the University's educational fund raising programs by the Office of Development and are invited to closely examine policies, procedures and other facets. They are asked to work with the Office of Development staff to identify, cultivate and solicit prospective donors on all levels of giving. The Trustees are encouraged to demonstrate their personal financial support.

C. Role of the President:

The President of Morehead State University is kept fully informed of all activities of the Office of Development and gives personal direction when necessary. The President is available as much as possible to greet prospective donors and for other direct involvement with the Office of Development staff. The Office of Development staff, in turn, is expected to recognize and utilize the time of the President in a responsible and sensible manner. The President is active in identifying prospects on all levels of giving and is personally responsible for the cultivation and solicitation of "major" gift prospects. Written briefings are prepared by the Office of Development to acquaint the President with the nature of each fund raising event, its purpose and the background of those involved. Also, the President is central in the recognition of donors and the acknowledgement of gifts.

D. Role of the Office of Development Staff:

Staff members of the Office of Development, under the supervision of the Coordinator of Development, are responsible for the daily operation of the University's educational fund raising programs, including planning and execution of fund raising activities, evaluation of solicitation strategy and fund raising materials, acknowledgement and receipt of all gifts from private sources, maintenance of records related to educational fund raising, compliance with IRS and state tax codes and regulations, identification and cultivation of prospective donors, compilation of institutional needs for gift solicitation, and other appropriate duties in accordance with ethical and professional standards of educational fund raising.

E. Role of the MSU Development Council:

The Development Council is appointed annually by the President and consists of individuals who understand the purpose of educational fund raising and who have a degree of expertise in such matters. The members are asked periodically to examine policies and procedures of the University's educational fund raising programs and to advise accordingly. It is understood that the President and Board of Regents are the final authority for policy matters involving the Office of Development. Members of the Development Council also are invited to assist in the identification, cultivation and solicitation of prospective donors. Council members are encouraged to demonstrate their personal financial support. The membership of the Development Council may be selected from any constituency of the University.

F. Role of Administrators and Faculty and Staff Members:

Administrators and faculty and staff members of the University are encouraged to identify prospective donors and to develop programs and projects for the solicitation of designated gifts. All employees of the University are offered an opportunity to give to the institution on an annual and/or deferred basis. No employee solicitation is permitted by those in supervisory positions.

G. Role of Volunteers:

Volunteer personnel are utilized in the University's educational fund raising programs to supplement staff activities. They work under the direct supervision of the Office of Development and/or Office of Alumni Relations. Initially, volunteers are invited to identify and assist in the cultivation and solicitation of prospective donors. Volunteers of significant influence and/or affluence are asked to serve in the leadership positions. Recruitment of volunteers is the responsibility of the Office of Development in cooperation with other University agencies. Major volunteer leaders are appointed by the President.

IV. SOLICITATION PRIORITIES

- A. The primary emphasis is on annual giving by individuals; businesses and corporations. Increasing the University's endowment (investment base) is secondary to securing gifts for current needs.
- B. The first priority of the Office of Development is the organization and execution of an Annual Giving Campaign commencing in December of 1980 and ending by June 30, 1981. Solicitation efforts are directed primarily at securing individual gifts from alumni and other friends of the University.
- C. Deferred giving is encouraged throughout the Annual Giving Campaign with the realization that it will be necessary to educate the University's constituencies in this specialized form of giving. The Office of Development recognizes the need for legal assistance as an important element of deferred giving, also known as planned giving.
- D. In foundation relations, solicitation activities of the Office of Development are coordinated closely with the Division of Grants and Contracts which already has established relationships with several philanthropic foundations. A minimum of six private and/or corporate foundations are solicited annually by the Office of Development with the initial emphasis on Kentucky-based foundations.

- E. Unless precluded by economic conditions, the Office of Development is to prepare to embark on a three-year campaign, starting in the 1982-83 fiscal year, to raise \$1 million in total giving from private sources with special emphasis on modernization of instructional equipment and expansion of the University's endowment.

V. METHODS OF SOLICITATION

- A. Direct mail is used primarily in soliciting alumni and other friends of the University. Although the primary objective of direct mail is to solicit gifts, it also is utilized to educate the University's constituencies about educational fund raising and the financial needs of the University. Publications of the Office of Development and other University agencies are enclosed in direct mail solicitations when appropriate.
- B. Personal solicitation is utilized whenever feasible and is emphasized in the cultivation of "special" and "major" gifts from individuals, businesses and corporations. As used by the Office of Development, a "special" gift is defined as a minimum of \$1,000 and a maximum of \$4,999. A "major" gift is a minimum of \$5,000. Lists of individual, business and corporate prospects are developed each year before the Annual Giving Campaign is initiated. Personal solicitation is the primary responsibility of the Coordinator of Development, University Development Officer, Athletic Development Officer and other designated individuals. The Office of Development coordinates all solicitation efforts for the University.
- C. For the foreseeable future, personal activities will be concentrated on the solicitation of annual gifts for undesignated purposes and/or intercollegiate athletics. Scholarships and alumni projects share the second priority level. Endowment gifts are ranked on the third level with other designated purposes.

VI. SOLICITATION OF "MAJOR" GIFTS

- A. Identification of prospective "major" gift donors is encouraged on the part of all persons involved with educational fund raising at the University. Once identification is made, it is communicated to the Office of Development which contacts the President for clearance to proceed. The original identifier may be asked to remain involved, especially if their expertise and/or special knowledge are needed.
- B. Cultivation takes the form of making contact with the prospective donor and informing them of activities,

programs and projects which may be of interest and of keeping them informed and involved, if possible. The President is asked to call or write to invite each "major" gift prospect to a University activity which ties in with personal interests. It is the policy of Morehead State University to make each "major" prospect aware that they probably will be asked to give to the University in some manner.

- C. The Office of Development works closely with the President to monitor progress and to develop strategy as the time for soliciting the gift approaches. Personal appointments are requested in locations where the possibility of interruptions are lessened. If the gift could be in deferred form, legal counsel is offered. If the solicitation is successful, the President and the Office of Development collaborate on an appropriate acknowledgement. If the response is negative, the prospect is thanked for their time and consideration and assured that a future gift will be welcome. Unless the rejection is unequivocal, cultivation is continued on a reduced level.

VII. SOLICITATION OF BUSINESS AND CORPORATE GIFTS

- A. Identification of prospective business and corporate donors is concentrated on those with facilities within a 100-mile radius of Morehead.
- B. Cultivation begins after the following matters have been determined:
 - 1. Basic interests of the prospect and how the interests relate to the University.
 - 2. Person or persons with whom contact should be made.
 - 3. Record of giving to higher education.
- C. An introductory letter from the President goes to those business and corporate prospects which are to be asked for "special" or "major" gifts. A letter from the Office of Development goes to those on other giving levels. Visits are arranged, if possible, to discuss the needs of the University and to collect information on the giving procedures and policies of the prospect. Letters from the President are directed to major executives, if possible.
- D. Solicitation results after those involved have discussed various aspects of the cultivation process and have prepared a written proposal, if necessary. The President selects the person to make the actual solicitation.

VIII. ACCEPTANCE OF GIFTS

With advance approval of the President, the Office of Development is authorized to solicit and accept gifts in the form of cash, negotiable securities, art and literary works, real estate, equipment of marketable value, jewelry, life insurance policies, bequests and trust proceeds. Cash and gifts which can be easily redeemed for cash receive the primary emphasis. The University reserves the right to have any trust instrument, bequest, etc., examined by legal counsel and/or accountant representative, or appraiser, who is chosen by the University.

IX. DONOR RECOGNITION

- A. Donor recognition programs of the Office of Development do not exceed two (2) percent of the gift amount except in special situations approved by the President and/or Coordinator of Development.
- B. Donors of gifts up to and including \$99.99 annually receive personalized letters of appreciation from the Office of Development.
- C. Donors of gifts of a minimum of \$100 annually receive personalized letters of appreciation from the Office of Development and the President and an appropriate memento.
- D. The same recognition system applies to donors of gifts in the following categories with the memento varying accordingly:
 - \$200 to \$499.99.
 - \$500 to \$999.99.
 - \$1,000 to \$4,999.99.
 - \$5,000 and higher.
- E. Additional letters of appreciation from University agencies receiving designated gifts also are encouraged with relevant information supplied by the Office of Development.
- F. Other recognition is extended to donors of gifts to intercollegiate athletics through the Eagle Athletic Fund.
- G. All donors, regardless of gift amount, receive copies of the Annual Report of the Office of Development.

X. ACKNOWLEDGEMENT OF GIFTS

- A. As the receiving agent for private gifts to the University, the Office of Development acknowledges all gifts within 48 hours of receipt, including:
 1. Letters of appreciation and/or mementoes as listed in Section IX.
 2. Official acknowledgement forms signed by the President and specifying amount and purpose of gift, date of receipt and name and address of donor.
- B. Letters of appreciation from the President are prepared by the Office of Development unless otherwise requested.
- C. When requested by the donor, details concerning the utilization of the gift by the University are provided by the Office of Development in writing.

XI. GIFT AND DONOR RECORDS

- A. Upon receipt of a gift, the Office of Development takes the following actions:
 1. Preparation of a donor card, including name, address, date of receipt, purpose(s) and amount(s) of gift(s) and other relevant data.
 2. Entry of the name and gift amount of the donor in the Master Giving File which is divided as follows and cross referenced to reflect multiple gifts by the same donor:
 - a. Greatest Needs (Undesignated).
 - b. Eagle Athletic.
 - c. Alumni Projects.
 - d. Scholarship.
 - e. Other Designated.
 - f. Endowment, Designated.
 - g. Endowment, Undesignated.
- B. Individual donor records are maintained under one or more of the following categories and cross referenced to reflect multiple classifications:
 1. Alumni.
 2. Parents.
 3. Non-Alumni Friends.
 4. Businesses.
 5. Corporations, including Matching Gifts.
 6. Foundations.

XII. PROSPECT FILES

- A. A prospect file is established for each prospective donor. For potential gifts of less than \$1,000, a single card containing personal data is maintained. For higher levels, a separate file folder is utilized for the inclusion of personal data, correspondence, social and professional memberships and affiliations. Prospect files are treated confidentially with access authorized only by the President and/or Coordinator of Development.
- B. Corporate prospect files include annual reports, corporate officers, correspondence, history of giving to higher education and, if available, a listing of alumni and other friends connected with the corporation.
- C. Detailed files outlined in Paragraph B also are established for businesses with gift potential of \$5,000 or more.
- D. Foundation prospect files are maintained by the Office of Development and/or Division of Grants and Contracts and include annual reports, correspondence, history of giving to higher education and other relevant data.

XIII. PROCESSING OF GIFTS

- A. Private gifts to the University for any purpose are received and deposited by the Office of Development on the same day, if possible. If not, the transaction is placed in an overnight depository or other secure location.
- B. In mailings, correspondence and personal contacts, prospective donors are encouraged to send gifts directly to the Office of Development and in the form of checks or money orders or bank drafts payable to the Morehead State University Foundation, Inc.
- C. The Office of Development is responsible for the deposit and initial accounting of all gifts received by the University from private sources.

XIV. REPORTS

- A. A summary report of activities and gift totals by major category is compiled monthly by the Office of Development and distributed to the President, Development Council, MSU Foundation Board of Trustees and others as appropriate.
- B. An Annual Report is prepared by the Office of Development in July of each year for the preceding fiscal year and distributed to all donors.

XV. PUBLICATIONS

- A. The primary publication for support of educational fund raising by the University is educational in nature and briefly explains the various fund raising programs, including giving opportunities. It is distributed at the opening of the Annual Giving Campaign and at other times as appropriate. The publication is revised annually.
- B. Additional publications are developed as necessary to support miscellaneous giving programs.
- C. Fund raising publications utilized by the Office of Development are approved in advance by the President.

XVI. OPERATIONAL GOALS AND STAFFING PROJECTIONS THROUGH 1982-83

BALANCE OF 1980-81 FISCAL YEAR -- PAGE 10.

1981-82 FISCAL YEAR -- PAGE 11.

1982-83 FISCAL YEAR -- PAGE 12.

1981-82 FISCAL YEAR

- OPERATIONS:
1. Evaluate 1980-81 Annual Giving Campaign and two capital campaigns.
 2. Analyze use of volunteers in 1980-81 Annual Giving Campaign.
 3. Organize and conduct 1981-82 Annual Giving Campaign with modifications based on prior year's results and evaluations.
 4. Refine procedures for gift solicitation and prospect identification.
 5. Adjust donor recognition program as necessary in light of 1980-81 experiences.
 6. Revise fund raising publications and other printed materials as necessary.
 7. Increase attention to planning giving prospects.
 8. Coordinate solicitation of eight foundations with Division of Grants and Contracts.
 9. Comply with IRS reporting requirements, including Annual Report.
 10. Extend MSU Fund Raising Plan through 1984-85 Fiscal Year.
 11. Improve records system as necessary.
 12. Assist in establishment of Parents Association and conduct solicitation for benefit of Parents Fund.
 13. Conduct fund raising workshop for key alumni and other friends.
 14. Formulate preliminary plans for three-year campaign with goal of \$1 million in total giving.
 15. Establish and exceed realistic monetary goal for 1981-82 Annual Giving Campaign.

- STAFFING:
- *Acting Coordinator of Development (50%)
 - **Athletic Development Officer (100%)
 - ***University Development Officer (100%)
 - ***Secretary I

- *Concurrent duties at MSU
- **Funded by Eagle Athletic Fund of MSU Foundation, Inc.
- ***Funded by Office of Development

1982-83 FISCAL YEAR

OPERATIONS:

1. Evaluate 1981-82 Annual Giving Campaign.
2. Organize and conduct 1982-83 Annual Giving Campaign as first phase of Mandate '86, a three-year drive to raise \$1 million in total giving.
3. Further refine procedures for gift solicitation and prospect identification.
4. Revise fund raising publications and other printed materials as necessary.
5. Provide full services to planned giving prospects.
6. Coordinate solicitation of 10 foundations with Division of Grants and Contracts.
7. Comply with IRS reporting requirements, including Annual Report.
8. Extend MSU Fund Raising Plan through 1985-86.
9. Improve records system as necessary with consideration to data processing.
10. Conduct fund raising workshops for volunteers and development staff.

STAFFING:

- *Coordinator of Development (100%)
- *Athletic Development Officer (100%)
- *University Development Officer (100%)
- *Secretary I (100%)
- *Clerk-Typist I (50%)

*Funded by Office of Development

MOREHEAD STATE UNIVERSITY
TOTAL GIVING FROM PRIVATE SOURCES
JULY 1-DECEMBER 31, 1980

Undesignated	\$62,330.00
Eagle Athletic Fund.	17,915.15
Alumni Projects Fund	1,835.00
Scholarship Fund	20,822.00
Capital Projects	37,138.40
Claude P. Killpatrick Professorship.	3,000.00
Miscellaneous.	31,490.00
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TOTAL	\$175,575.55
Annual Giving.	\$138,433.15
Capital Giving	37,138.40
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	\$175,575.55

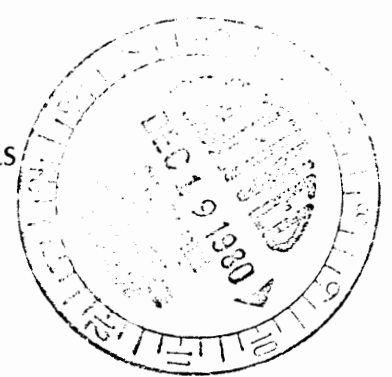
Exhibit VIII



SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS

795 Peachtree Street, N.E. • Atlanta, Georgia 30365
Phone 897-6100 Area Code 404

December 15, 1980



President Morris L. Norfleet
Morehead State University
Morehead, Kentucky 40351

Dear President Norfleet:

It is a pleasure to inform you that your institution has satisfactorily completed the Institutional Self-Study Program and that its accreditation was reaffirmed at the Annual Meeting of the Southern Association of Colleges and Schools in December, 1980. We congratulate you on this attainment.

An essential part of the reaffirmation of accreditation process is follow-up reporting by the institution. The Committee on Standards and Reports for Institutions at Levels II-V has requested that the institution submit in duplicate to the office of the Commission on Colleges by September 1, 1981 a first follow-up report which describes the progress made toward implementing recommendations included in the Reaffirmation Committee report which pertain to Standards IV, V, VI, and X -- Financial Resources, Faculty, Library, and Graduate Program respectively.

If our office can be of assistance, please do not hesitate in contacting us.

Sincerely,

Gordon W. Sweet
Executive Director
Commission on Colleges

Harold E. Wade
Associate Executive Director
Commission on Colleges

GWS/HEW:mk



THE KENTUCKY COMMITTEE
COMMISSION ON SECONDARY SCHOOLS
LEXINGTON, KENTUCKY 40506

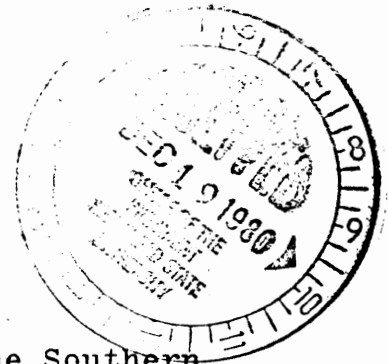
ADDRESS:
129 TAYLOR EDUCATION BUILDING
COLLEGE OF EDUCATION
UNIVERSITY OF KENTUCKY

TELEPHONE:
257-3786
AREA CODE 606

December 10, 1980

Mr. Gerald Noblitt
University Breckinridge School
Morehead, KY

Dear Mr. Noblitt:



The Commission on Secondary Schools of the Southern Association has approved the recommendation of the Kentucky Committee that your school be continued in membership for the ensuing year. The membership category of your school is Accredited - All Clear.

It is a pleasure to be able to report that your school satisfactorily meets the standards of this accrediting association. You and your faculty are to be commended upon the good educational practices reflected in the report of the school.

We know that you appreciate as much as anyone else the necessity for continued school improvement. Therefore, we are sure that the knowledge that you are now meeting all the standards will not keep you and your staff from continuing to seek improvement.

Best wishes for a Happy Holiday Season!

Sincerely,

C. Leland Smith
Executive Secretary

CLS/mas
cc: Superintendent Dr. Morris Norflett

Council on Higher Education

West Frankfort Office Complex
Frankfort, Kentucky 40601
502) 564-3553/7980

✓
C. Seena



Supplement

COUNCIL REPORT

October, 1980

The teacher education and teacher education-related issues considered in the Council on Higher Education's study of teacher education in Kentucky, along with the recommendations for their solution, given final approval by the Council on October 9, 1980:

ISSUE: THERE ARE CLAIMS that the numbers of teachers produced by Kentucky's colleges and universities exceed those required to satisfy the Commonwealth's needs in many areas of education.

Recommendation: Beginning in the fall of 1980, the admission of students into baccalaureate teacher-education programs should be based upon an increased consideration of the needs of the marketplace. Higher admission standards for teacher-education programs, based upon qualitative criteria, should be developed and administered, and each institution should assure an appropriate mix among elementary education, special education, and the specialty areas in secondary education to meet identified needs.

Recommendation: Each state-supported university should submit to the Council on Higher Education an annual report (beginning with 1981 graduates) that provides initial placement data on the institution's baccalaureate teacher-education graduates.

Recommendation: The State Board of Education, in conjunction with the Council on Higher Education, should publish and disseminate an annual report describing current employment trends for teacher-education graduates. Each educational institution should make a copy of the report available to students seeking admission to, and enrollment in, its teacher-education program.

- Recommendation: The Council on Higher Education should solicit the voluntary cooperation of members of the Council of Independent Kentucky Colleges and Universities that have teacher-education programs in the application of these recommendations within Kentucky's private college sector.
- ISSUE: GREATER PROVISIONS to assure that graduates of teacher-education programs in Kentucky's public institutions have the competencies required to meet classroom responsibilities are needed.
- Recommendation: An external professional examination should be adopted for all provisional certifications to be used along with the approved-program approach to teacher education. The examination should have diagnostic capabilities so that program improvement could be gained from analysis of graduate performance.
- Recommendation: The Council on Teacher Education and Certification should develop, have developed, or select and review annually the type and content of the examinations. The State Department of Education should be responsible for administering and scoring the examination.
- Recommendation: The examination should be criterion-referenced, and the appropriate level of performance necessary for certification should be established by the State Board of Education.
- ISSUE: A GROWING NUMBER of critics claim that there are unnecessary duplications of specializations in undergraduate and graduate programs among public higher education institutions.
- Recommendation: Public institutions should continue to offer their current secondary, elementary, and special education certification programs, but should adjust the number of graduates to meet specific needs.
- ISSUE: THE CONTRIBUTIONS of laboratory schools to the teaching, research, and service missions of higher education institutions have been questioned.
- Recommendation: The focus of Kentucky's present laboratory schools should be shifted to permit broader training opportunities for all teacher-education students, to allow for expanded training programs for special-education teachers, to provide for a more realistic observation site for students desiring to enter the profession, to provide a role model for school districts as they implement the federally mandated

Public Law 94-142, and to establish within each institution's community a site where handicapped students can be served or where diagnostic and prescriptive services can be provided to nearby school districts. At the same time, action should be taken to make the schools part of the state system of public education so that they qualify for operating support through the Kentucky Minimum Foundation Program. The use of higher education funds for the operation of laboratory schools should be limited to providing instructional support, research and public service activities related to teacher-education programs and other university-related programs.

Recommendation: Legislation should be enacted, if needed, which will allow (under conditions agreeable to local school districts, universities, and the State Department of Education) state foundation funds to be used to support basic elementary and secondary units within the laboratory schools.

ISSUE: THERE IS A NEED for extended-campus educational programs to be considered in relation to local needs and in accord with efficient utilization of existing resources.

Recommendation: The Council on Higher Education's present extended-campus coordinating mechanism should be fully implemented and utilized.

(In 1978 each public university was assigned a district for which it is responsible for assessing extended-campus needs and for coordinating offerings to eliminate unnecessary duplication. Because of their locations, missions, instructional capabilities and familiarity with local needs, the universities were considered to be in a position to best determine the location and scope of needed extended-campus instruction -- including in-service teacher education -- and to assess their abilities to provide such instruction.)

ISSUE: THE DELIVERY of efficient in-service teacher education requires substantial coordination and cooperation between and among the consumers and the providers.

Recommendation: In-service education should be given major status within teacher education, and a coordination mechanism should be developed to place the State Department of Education, local districts, and the higher education institutions in a defined partnership for in-service education.

ISSUE:

INCONSISTENCIES and deficiencies in existing data preclude the accurate resolution of selected issues in teacher education and limit the ability of agencies, organizations, and institutions to adequately develop intermediate- to long-range plans for teacher education.

Recommendation:

A single agency should assume the responsibility for developing and maintaining a central data bank for teacher education.

Recommendation:

The State Department of Education should have available in an easily usable format certification and professional staff data for use by other agencies and institutions.

Exhibit X

M E M O R A N D U M

TO: President Morris Norfleet
Vice President William White

FROM: Mike Davis, Dean *Mike Davis*
School of Education

DATE: January 8, 1981

SUBJECT: Proposed School of Education Reorganization Plan

It is recommended that the School of Education be organized according to the attached model. There has been considerable research and faculty input into this very important matter. Specific rationale for this change has been identified and reviewed by the School of Education. The new programmatic model for a school of professional education provides for more effective and efficient operation. It combines several functions into new units of meaningful missions and reduces the number of departments from six to five.

It is understood that significant steps will be taken during the spring and summer semesters of this year to prepare for the transition. The effective implementation date will be July 1, 1981.

This organizational arrangement is designed to have a positive impact on many important aspects of the School of Education. To illustrate:

1. Administrative--It establishes an effective administrative structure with a consolidation of several smaller functions into larger units. Leadership will be provided at the department chairperson level as well as at the program coordinating level.
2. Faculty--It provides for effective use of faculty expertise by eliminating duplication of responsibilities. It represents a shift from the generalist concept to the specialist with generalist talents model. It is designed to increase faculty members' professional identity and productivity by providing for more realistic and accountable teaching assignments.
3. Curriculum--It clarifies the teacher education curriculum and provides for development and improvement. Commonalities of several fragmented or stratified

programs are identified and united into generic functions. This should increase academic standards in courses and programs. It provides for more uniformity of degree and certification programs. It identifies and corrects programmatic omissions and duplications. Also, it includes a consolidation of certain courses in programs and the desirable separation of others.

4. Student Services--Student services will be improved through the establishment of an effective advisement system and a centralized teacher education coordinating unit. This includes the establishment of an effective recordkeeping system and advisement program. A better delivery of services and increased product quality should result. It will provide for more effective coordination between Breckinridge Laboratory School and the School of Education.
5. Budget--Many of the changes which will occur will not increase the budget. It is anticipated that the School of Education can still operate under the existing budget plus any possible increases from the State. Likewise, should there be further budget recisions from the State, such cuts can be handled better under the new model.

It will reduce the number of chairpersons by one. Program coordinators will be formally identified and receive reassigned time allocation for their services. The leadership for the coordinating and service units will come from the existing staff or faculty, and they will receive reassigned time allocations. Talents of the support staff will be identified, consolidated, and reassigned.

6. Outside Pressures--This model represents a positive response to several pressures being exerted from outside sources. The sources of these pressures are:
 - A. Recommended changes in the Council on Higher Education's study on teacher education.
 - B. Recommendations from the recent NCATE visitation team and final NCATE report.

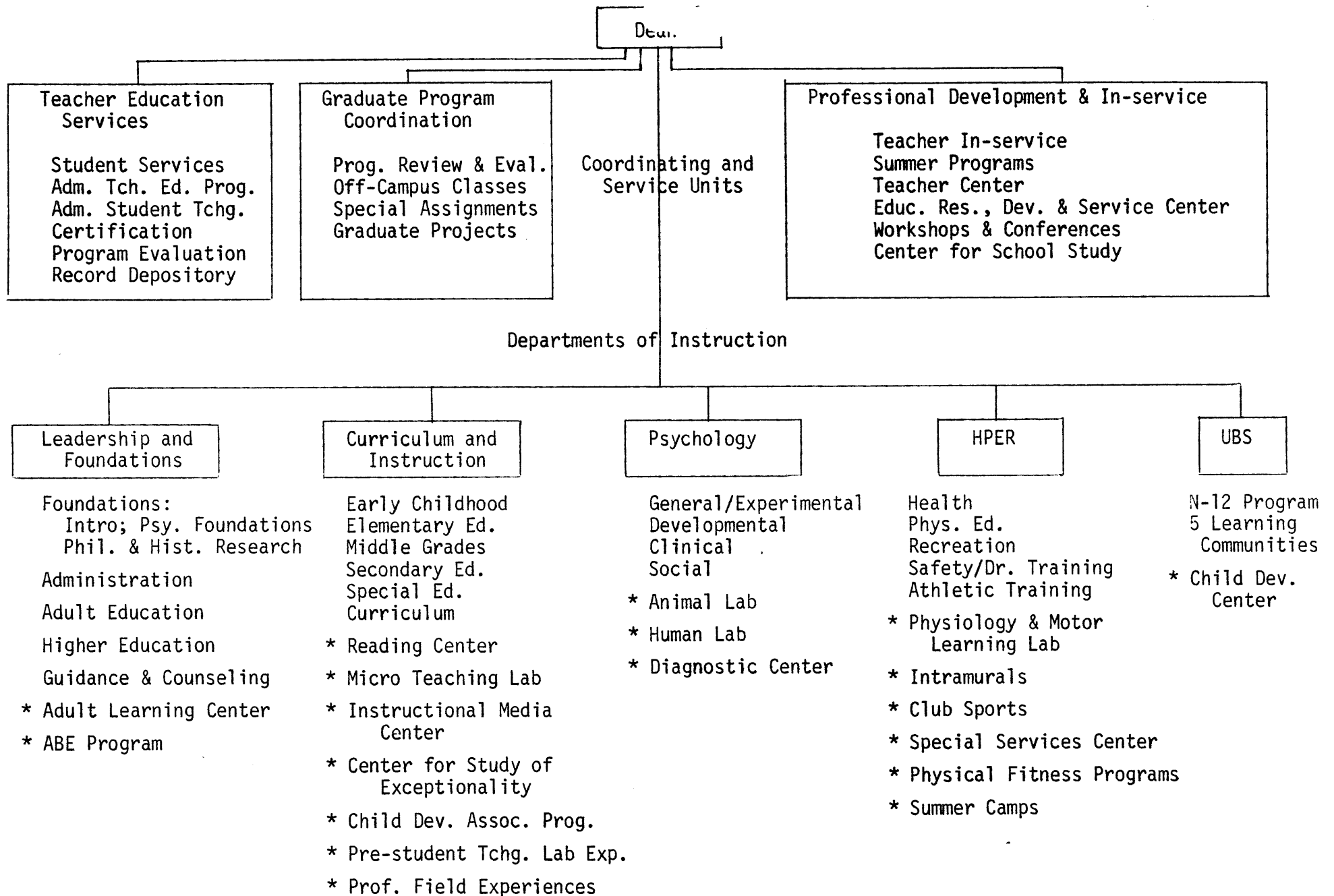
President Morris Norfleet
Vice President William White
Page 3
January 8, 1981

- C. The reorganization recommendation from the Kentucky State Department of Education's accreditation team report.
- D. Response to new teacher education and certification standards supported by the Kentucky Council for Teacher Education and Certification.

Attached is a copy of the proposed organizational chart for the School of Education.

rd

Attachment



* Support Areas

COOPERATIVE EDUCATIONAL AGREEMENT

This document represents an agreement between Morehead State University and the Warsaw Agricultural University in Poland. This document is based on the Basic Agreement signed by the American Association of State Colleges and Universities on November 18, 1980, and the Ministry of Science, Higher Education and Technology in Poland.

I. Objectives

The purpose of this Agreement is to record the understanding of the two parties to cooperate in strengthening educational collaboration between the two universities.

II. Program Implementation

The needs of both universities will be registered, reviewed, coordinated and expressed to each other. Subsequent matching and implementation will be pursued vigorously.

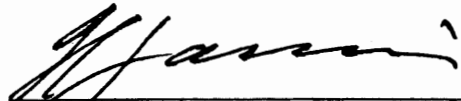
It is envisaged that its implementation might include the involvement of consultants, professors, researchers, students and education officials. Any activity will include specific coverage of budget implications and responsibilities of a fiscal and other nature. Throughout the program, the principle of reciprocity will be implemented wherever possible.

III. Timing and Renewal or Termination of Agreement

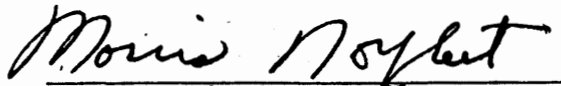
This Agreement will become effective immediately upon the signature of officials representing the two parties, including ratification by the Board of Regents of Morehead State University and the Senate of the Warsaw Agricultural University. It will remain valid until terminated by either party with a written notice of six months,

with the understanding that any Sub-Agreement of the program of cooperation then in progress will be completed as per the prior agreement of both parties with regard to that Sub-Agreement.

Signed in Morehead, Kentucky
Friday, November 21, 1980



Dr. Henryk A. Jasiorowski
President, Warsaw Agricultural
University



Dr. Morris L. Norfleet
President, Morehead State
University

RADIO TELEVISION NEWS DIRECTORS ASSOCIATION

The members of the Radio Television News Directors Association agree that their prime responsibility as journalists - and that of the broadcasting industry as the collective sponsor of news broadcasting - is to provide to the public they serve a news service as accurate, full and prompt as human integrity and devotion can devise. To that end, they declare their acceptance of the standards of practice here set forth, and their solemn intent to honor them to the limits of their ability.

Article One

The primary purpose of broadcast journalists - to inform the public of events of importance and appropriate interest in a manner that is accurate and comprehensive - shall override all other purposes.

Article Two

Broadcast news presentations shall be designed not only to offer timely and accurate information, but also to present it in the light of relevant circumstances that give it meaning and perspective.

This standard means that news reports, when clarity demands it, will be laid against pertinent factual background; that factors such as race, creed, nationality or prior status will be reported only when they are relevant; that comment or subjective content will be properly identified; and that errors in fact will be promptly acknowledged and corrected.

Article Three

Broadcast journalists shall seek to select material for news-cast solely on their evaluation of its merits as news.

This standard means that news will be selected on the criteria of significance, community and regional relevance, appropriate human interest, service to defined audiences. It excludes sensationalism or misleading emphasis in any form; subservience to external or "interested" efforts to influence news selection and presentation, whether from within the broadcasting industry or from without. It requires that such terms as "bulletin" and "flash" be used only when the character of the news justifies them; that bombastic or misleading descriptions of newsroom facilities and personnel be rejected, along with undue use of sound and visual effects; and that pro-

Article Three (Continued)

motional or publicity material be sharply scrutinized before use and identified by source or otherwise when broadcast.

Article Four

Broadcast journalists shall at all times display humane respect for the dignity, privacy and well-being of persons with whom the news deals.

Article Five

Broadcast journalists shall govern their personal lives and such nonprofessional associations as may impinge on their professional activities in a manner that will protect them from conflict of interest, real or apparent.

Article Six

Broadcast journalists shall seek actively to present all news the knowledge of which will serve the public interest, no matter what selfish, uninformed or corrupt efforts attempt to color it, withhold it or prevent its presentation. They shall make constant effort to open doors closed to the reporting of public proceedings with tools appropriate to broadcasting (including cameras and recorders), consistent with the public interest. They acknowledge the journalist's ethic of protection of confidential information and sources, and urge unswerving observation of it except in instances in which it would clearly and unmistakably defy the public interest.

Article Seven

Broadcast journalists recognize the responsibility borne by broadcasting for informed analysis, comment and editorial opinion on public events and issues. They accept the obligation of broadcasters, for the presentation of such matters by individuals whose competence, experience and judgment qualify them for it.

Article Eight

In court, broadcast journalists shall conduct themselves with dignity, whether the court is in or out of session. They shall keep broadcast equipment as unobtrusive and silent as possible. Where court facilities are inadequate, pool broadcasts should be arranged.

6

Article Nine

In reporting matters that are or may be litigated, the journalist shall avoid practices which would tend to interfere with the right of an individual to a fair trial.

Article Ten

Broadcast journalists shall not misrepresent the source of any broadcast news material.

Article Eleven

Broadcast journalists shall actively censure and seek to prevent violations of these standards, and shall actively encourage their observance by all journalists, whether of the Radio Television News Directors Association or not.

7

A. Resignations

1. Steven C. Jensen, Coordinator of Radiologic Technology and Instructor of Radiologic Technology, effective December 13, 1980.
2. Peggy Jones, Maintenance and Operations, Clerk/Typist, effective September 30, 1980.
3. Bonnie Burns, Graphics Assistant, Division of Public Affairs, effective September 12, 1980.
4. Cathy Trent, Key Punch Operator, Division of Planning, Information Systems, and Computing Services, effective October 14, 1980.
5. Pat McClain, Secretary I, Appalachian Development Center, effective September 30, 1980.
6. Dorothy Gray, Secretary I, Military Science Department, effective October 1, 1980.
7. Carla Easterling, Secretary I, School of Education, effective October 11, 1980.
8. Eddie Lundergan, Manager of Horse Barn, Coordinator of Breeding Program, University Farm, effective October 6, 1980.
9. Teresa Logan, Traffic/Operations Director, WMKY, effective November 30, 1980.
10. Keith Netherly, Farm Laborer, completion of seasonal labor, effective September 19, 1980.
11. Larry Plank, Farm Laborer, completion of seasonal labor, effective September 19, 1980.
12. Mary Thompson, Farm Laborer, completion of seasonal labor, effective October 10, 1980.
13. Crystal Donahue, Farm Laborer, completion of seasonal labor, effective October 10, 1980.
14. Diane K. Fraley, Receptionist/Typist, School of Humanities, effective September 30, 1980.
15. Levi Anderson, Farm Laborer, effective November 11, 1980.
16. Nellie Anderson, Farm Laborer, effective November 11, 1980.
17. Jerry McCleese, Farm Laborer, completion of seasonal labor, effective November 1, 1980.
18. Geraldine Harvey, Secretary I, School of Education, effective January 15, 1981.
19. Mary Thompson, Farm Laborer, effective November 22, 1980.
20. Susan D. Justice, Nurse, R.N., Student Affairs, effective October 31, 1980.

21. Sharon Boyd, Sales Clerk, University Store, effective November 30, 1980.
22. Marge Andrews, Assistant Professor of Home Economics, effective December 31, 1980.
23. David Pendlum, Horticulture Research Technician, Agriculture Department, effective December 1, 1980.
24. Junius Dunnavan, Residence Hall Director, Cartmell Hall, Bureau of Student Affairs, effective December 13, 1980.
25. Tom Lichtenberg, Head Football Coach, effective December 5, 1980.
26. Paul Hereford, Rotating Night Clerk, Student Affairs, effective December 13, 1980.
27. Jennifer Hinton, Secretary II, Business and Economics, effective December 31, 1980.
28. Delene Kegley, Secretary I, Business and Economics, effective December 31, 1980.
29. Sherry Donner, Secretary, Business and Economics, effective December 31, 1980.
30. Ovella Jessee, Clerk/Typist I, Media Services, effective January 1, 1981.
31. Cindy Williams, Rotating Night Clerk, Student Affairs, effective December 10, 1980.
32. Russel Elliott, Farm Laborer, effective December 26, 1980.
33. Steven Arnold, Security Officer, Student Affairs, effective January 7, 1981.
34. Richard Buchanan, Printer, Public Affairs, effective December 31, 1980.

B. Appointments

1. John H. Rogers, Instructor of English, School of Humanities, at a salary of \$15,000 for the period September 17, 1980 to May 8, 1981.
2. Pam Raleigh, Clerk/Typist, Department of Home Economics, at a salary of \$3.10 per hour for 12 hours per week, September 8, 1980 to September 30, 1980.
3. Kenneth Darling, Student Energy Auditor, at a salary of \$3.10 per hour for 20 hours per week, beginning September 15, 1980, and ending January 16, 1981.
4. Larry Plank, Farm Laborer, University Farm, at a salary of \$3.10 per hour for the period September 15, 1980 to September 30, 1980.
5. Keith Netherly, Farm Laborer, University Farm, at a salary of \$3.10 per hour, beginning September 15, 1980, and ending September 30, 1980.

6. Sylvia Layne, Adjunct Professor in the Schools of Humanities and Education, at a salary of \$1,467 for the fall semester 1980.
7. Dale Caudill, Instructor of Management, Business and Economics, at a salary of \$15,000 for the 1980-81 academic year.
8. Masako Cornell, Instructor for Head Start Unit, at a salary of \$9,990, for the period September 24, 1980 - June 30, 1981, excluding the month of January.
9. Wanda Carpenter, Teacher Aide/Secretary for Head Start Unit, at a salary of \$5,115, for the period October 1, 1980 - July 7, 1981, excluding the month of January.
10. Louella Johnson, Bus Driver/Recruiter for Head Start Unit, at a salary of \$5,115, for the period October 1, 1980 - July 7, 1981, excluding the month of January.
11. Ella Mae Smith, Graphics Assistant, Division of Public Affairs, at an annual salary of \$9,100 for a 90-day probationary period beginning October 1, 1980.
12. Jane C. Rand, Coordinator of the Autotutorial Laboratory, in the School of Applied Sciences and Technology, at a salary of \$1,000 per month for the period October 1, 1980, through May 30, 1981.
13. Brad Smith, Student Auditor, Applied Sciences and Technology, at a salary of \$3.10 per hour beginning October 6, 1980.
14. Phillip Rice, Student Auditor, Applied Sciences and Technology, at a salary of \$3.10 per hour beginning October 6, 1980.
15. Pam Raleigh, Typist for Energy Projects, Applied Sciences and Technology, at a salary of \$3.10 per hour, for the period October 1, 1980, through December 12, 1980.
16. Gene Peterson, Student Auditor, Applied Sciences and Technology, at a salary of \$3.10 per hour, beginning October 6, 1980.
17. Crystal Donahue, Farm Laborer, at a salary of \$5.50 per hour, beginning September 29, 1980. (Seasonal labor for sorghum making.)
18. Dennis Karwatka, Return Trip Teacher, Upward Bound, at a salary of \$50 per month (total \$300) for six months beginning September 20, 1980.
19. Susan Theis, Return Trip Teacher, Upward Bound, at a salary of \$50 per month (total \$300) for six months beginning September 20, 1980.
20. Charles Jones, Return Trip Teacher, Upward Bound, at a salary of \$50 per month (total \$300) for six months beginning September 20, 1980.
21. Fred Sammons, Return Trip Teacher, Upward Bound, at a salary of \$50 per month (total \$300) for six months beginning September 20, 1980.
22. Cathie Harris, Return Trip Teacher, Upward Bound, at a salary of \$50 per month (total \$300) for six months beginning September 20, 1980.

23. Stephen Young, Return Trip Teacher, Upward Bound, at a salary of \$50 per month for six months (total \$300) for six months beginning September 20, 1980.
24. Kenneth Neal Wheeler, Media Specialist, Bureau of University and Regional Services, at an annual salary of \$13,545, beginning October 1, 1980.
25. Mike Owen, NCAA, Department of HPER, at a salary of \$4.50 per hour, one day per month, six hours per day, September 1980 to May 1981.
26. Charlie Stephens, NCAA, Department of HPER, at a salary of \$5.00 per hour, one day per month, six hours per day, September 1980 to May 1981.
27. Reuben DeBoard, NCAA, Department of HPER, at a salary of \$4.50 per hour, one day per month, six hours per day, September 1980 to May 1981.
28. Tracey Clough, NCAA, Department of HPER, at a salary of \$3.00 per hour, one day per month, six hours per day, September 1980 to May 1981.
29. Sharon Elaine Littleton, Secretary I, Military Science Department, at an annual salary of \$6,780, beginning October 13, 1980.
30. Paul Ross, Research Assistant, Biological and Environmental Sciences, at a salary of \$4.71 per hour, beginning October 13, 1980.
31. Robert Burns, Research Assistant, Biological and Environmental Sciences, at a salary of \$4.71 per hour, beginning October 13, 1980.
32. Vickie White, Secretary I, University Breckinridge School, at an annual salary of \$7,040, beginning October 20, 1980.
33. Maxine James, Cafeteria Worker, Alumni Tower Cafeteria, at a salary of \$3.53 per hour, beginning October 1, 1980.
34. Hershell Keeton, New Day Host, WMKY, at a salary of \$3.50 per hour for 20 hours per week, for the period October 1, 1980 through September 30, 1981.
35. David Sinnett, New Day Production Assistant, WMKY, at a salary of \$3.50 per hour for 20 hours per week for the period October 1, 1980 through September 30, 1981.
36. Donna Cassity, Research Assistant, Biological and Environmental Sciences, at a salary of \$4.71 per hour, beginning October 13, 1980.
37. Stephen Vice, Counselor Intern/Graduate Assistant, Special Services, at a salary of \$646 per month, from November 1, 1980 to June 30, 1981.
38. Deborah H. Ward, Assistant Librarian for EKHSIN, Camden-Carroll Library, at an annual salary of \$12,000, beginning October 1, 1980 to September 30, 1981.
39. Martha Jane Hall, Secretary I, Appalachian Development Center, at an annual salary of \$8,260, beginning October 23, 1980.
40. Douglas R. Fultz, Electrician, Operations & Maintenance, at a salary of \$5.00 per hour, beginning October 27, 1980.

41. Susan Gallagher, Secretary I, Bureau of University and Regional Services, at an annual salary of \$6,935, beginning November 3, 1980.
42. Avery Stidham, Career Education Specialist, Educational Talent Search, at a salary of \$1,408.33 per month, beginning November 1, 1980.
43. Gwen Cress, Student Auditor, Energy Management Assistance Program, at a salary of \$3.10 per hour, beginning November 10, 1980.
44. Cheryl A. Belcher, Clerk/Typist, Community Education Project, at an annual salary of \$6,600, beginning November 5, 1980.
45. Mary L. Thompson, Farm Laborer, at an annual salary of \$7,585, beginning November 3, 1980.
46. Rae Marsha Davis, Key Punch Operator, Division of Planning, Information Systems, and Computing Services, at an annual salary of \$6,935 beginning November 11, 1980.
47. Ted Pass, Director of Histoplasmosis Research Project, at a salary of \$1,000 per week, for four weeks, December 13, 1980 to January 11, 1981.
48. Rita Bowens, Research Assistant, Histoplasmosis Research Project, at a salary of \$8,900 for the period January 5, 1981 to June 27, 1981.
49. Bill Wiglesworth, Community Education Project Coordinator, Division of Continuing Education, at an annual salary of \$13,500, beginning November 5, 1980.
50. Carole Karwatka, Teacher, Title III, at a salary of \$750, fall semester 1980.
51. Barbara Howard, Secretary I, Field Career Experiences, at a bi-weekly rate of \$3.26 per hour for the probationary period December 1 through December 23, 1980. Beginning January 5, monthly salary to be \$565 through June 30, 1981.
52. Jerry Thompson, Breeding Technician, University Farm, at a salary of \$12,000 annually, beginning November 24, 1980.
53. Kathy Keeton, Cashier, Bureau of Fiscal Affairs, at an annual salary of \$8,500, beginning November 21, 1980.
54. Brenda May, Clerk/Typist, Operations and Maintenance, at a salary of \$6,600 beginning November 24, 1980.
55. Mark Esham, Farm Laborer, temporary appointment, at a salary of \$3.10 per hour beginning November 20, 1980.
56. Deborah Hill, Project Director, Disadvantaged and Handicapped, at a salary of \$1,100 per month, effective November 15, 1980.
57. Joyce Wogoman, Graduate Intern, Disadvantaged and Handicapped, at a salary of \$1,000 per month, beginning January 1, 1981.
58. Russel Elliott, Farm Laborer, at a salary of \$3.10 per hour, beginning November 21, 1980.

59. Connie Gardner, Division of Student Financial Aid and Veterans Affairs, at a salary of \$3.10 per hour until December 31, 1980, \$3.35 after December 31, 1980, beginning December 2, 1980.
60. Debbie Fouch, Receptionist-Typist, Social Sciences, at a salary of \$6,600 annually, beginning January 5, 1981.
61. Susan DuBar, Research Assistant, Physical Sciences, at a salary of \$500 per month, November 1, 1980 through July 1, 1981.
62. Kathy Cornett, Secretary, Mining Technology Program, at an annual salary of \$6,935. Extension of contract through June 30, 1981.
63. Cindy L. Gulley, Sales Clerk, University Store, at an annual salary of \$6,875, beginning January 5, 1981.
64. Barbara Eborg, Clerk/Typist, Music Department, at a salary of \$3.10 per hour until December 31, 1980, then \$3.35 per hour, beginning December 8, 1980.
65. David Hylbert, Professor of Geosciences, Research Director, Clay Minerals Research, at a salary of \$664 per week for three weeks beginning December 15, 1980.
66. William Sharp, Research Assistant, Clay Minerals Research, at a salary of \$3.35 per hour (40 hour week) for three weeks, beginning December 15, 1980.
67. Gilbert Cooper, Farm Laborer, at a salary of \$3.35 per hour, beginning December 18, 1980.
68. Violet Reynolds, Part-Time Secretary, Media Services, at a salary of \$3.10 per hour, \$3.35 per hour after January 1, for an average of 20 hours per week, beginning December 15, 1980.
69. Rita Pendlum, Clerk/Typist I, Operations and Maintenance, at an annual salary of \$6,780, beginning January 5, 1981.
70. Barbara Wilson, Traffic/Operations Director, WMKY, at an annual salary of \$10,265, beginning January 1, 1981.
71. Jay Adcox, Assistant Football Coach in the Division of Athletics and Instructor of Health, Physical Education and Recreation, at an annual salary of \$17,000 beginning January 1, 1981.
72. George Sadler, Tennis Coach and Professor Emeritus in the School of Education, at a salary of \$2,040 for the period January 1 to June 30, 1981.
73. Sandra Norden, Secretary I (Temporary), Division of Public Affairs, at a salary of \$3.35 per hour for the month of January 1981.
74. Kathryn Hancock, Graphics Assistant (Temporary), Division of Public Affairs, at a salary of \$3.10 per hour, beginning December 19 and ending December 31, 1980.
75. Kathy Worrell, Secretary I, Department of Information Sciences, at an annual salary of \$7,700, beginning January 7, 1981.

76. Violet Reynolds, Receptionist/Typist, Division of Media Services, at an annual salary of \$6,780, beginning January 5, 1981.
77. Cynthia McPeck, Receptionist/Typist, School of Business and Economics, at an annual salary of \$6,600 per year, beginning January 7, 1981.
78. Fred Stewart, Instructor of Radio-Television, School of Humanities, for the spring semester 1981.

C. Adjustments

1. Marlene Austin, position changed from part-time R.N. to full-time R.N. at a salary of \$11,750, beginning September 22, 1980.
2. Kenis Smith, position changed to Butcher, ADUC Cafeteria, at a salary of \$4.00 per hour, beginning September 16, 1980. Probationary period to end December 15, 1980.
3. Rosina Woodrow, position changed from Janitress to Seamstress, at an annual salary of \$8,300 beginning October 1, 1980.
4. Wanda Jones, change of position from WMKY to Department of Communications, effective October 14, 1980.
5. Linda Higginbotham, position changed Evaluator, Developmental Studies Program, to Coordinator of Institutional Research, Division of Planning, Information Systems, and Computing Services, at an annual salary of \$20,500, effective December 1, 1980.
6. Wanda James, Receptionist/Typist, Public Affairs, reduced to 4 1/2 days per week, salary reduced to \$6,600, effective November 14, 1980.
7. Karen Davis, Secretary I, transfer from Field Career Experiences to WMKY, effective November 17, 1980.
8. Scott Hollingsworth, transfer from Director of Butler Hall to Night Clerk in Cartmell Hall, at a salary of \$3.35 per hour for 35 hours per week, effective January 1, 1981.
9. Raymond Ginter, transfer from Night Clerk in Cartmell Hall to Residence Hall Director, Butler Hall, at a salary of \$645 per month for 5 months effective January 1, 1981.
10. Bobbie Jo Morgan, position changed from Clerk/Typist I, Maintenance and Operations, to Clerk/Typist I, Industrial Education and Technology, effective December 15, 1980.
11. Rhonda Armitage, Secretary I, Elementary and Early Childhood Education, employment reduced to four days per week, salary reduced from \$6,935 to \$5,548 annually, effective January 1, 1981.

12. Steve Loney, position changed to Head Football Coach, at an annual salary of \$26,455, beginning December 6, 1980.
13. Marshall Burdette, Assistant Football Coach, salary revised to an annual salary of \$17,000, effective December 6, 1980.
14. Larry Stephenson, position changed from Dean of Students to Staff Assistant, Bureau of Student Affairs, effective January 1, 1981.
15. Glenna Mills, position changed from Secretary I to Secretary II, School of Business and Economics, at an annual salary of \$7,860, effective January 1, 1981.

D. Leaves of Absence

1. Constance Trammell, Clerk/Typist, Camden-Carroll Library, maternity leave without pay beginning December 1, 1980 through January 15, 1981.
2. Pamela Fuoss, maternity leave of absence without pay for the period January 12, 1981, to February 1, 1981.

Retirements

1. Troy Thornsberry, Butcher, ADUC Cafeteria, effective September 30, 1980.
2. Paul Burchett, Night Watchman, Bureau of Student Affairs, effective September 1, 1980.
3. Robert Cunningham, Plumber, Maintenance and Operations, effective December 31, 1980.
4. Sarah Mabry, Janitress, effective December 12, 1980.

Student Government Association



UPO Box 1331
Morehead State University
Morehead, Kentucky 40351

Telephone
(606) 783-2298

WHEREAS, Currently those students who reside in freshman residence halls receive only ~~30~~ hours of intervisitation on alternating weeks, as opposed to 18 hours in upper class halls.

WHEREAS, Many freshmen and upperclassmen reside in each other's halls, and in doing so either receive more or less hours of intervisitation than other students of their classification.

WHEREAS, This is an obvious infringement on the students in freshmen halls and a policy which is not currently fair to any of those involved.

BE IT PROPOSED, That the Student Association recommend to the Administration that all halls be brought to 18 hours on an alternating week basis effective Spring Semester 1981.

BE IT FURTHER PROPOSED, That in an effort to increase participation on Sunday intervisitation, that the hours be re-arranged from the present 1:30-5:30 P.M. to a 7:00-11:00 P.M. time, effective Spring Semester 1981.

Respectfully submitted,

Christa O'Cull
Intervisitation Chairperson

RECEIVED
STUDENT AFFAIRS

NOV 13 2 20 PM 1981

UNIVERSITY

MOREHEAD STATE UNIVERSITY
SCHOOL OF APPLIED SCIENCES AND TECHNOLOGY

(Department: Agriculture, Business, Home Economics, Industrial Education)

RANK I PROGRAM FOR
SECONDARY TEACHERS
OPTION-VOCATIONAL EDUCATION

GRADUATE CHECKSHEET
(60 Graduate hours,
including the Master's
degree)

Name: _____

Address: _____
Street Number City State Zip Code

_____ Degree _____ College _____ Date _____
_____ Degree _____ College _____ Date _____

Majors: (1) _____ (2) _____ Minor _____

Advisor _____

(Courses marked with a check (X) are required for standard high school certificate; (9 hours) other courses listed are suggested--not exclusive. Program must be planned according to student's needs and approved by his/her advisor in advance.)

Semester Hours

I. Studies Dealing with Research.....6-8

- Ed 600 (X) Research Methods in Education.....(3) _____
- BS Ed 640 (X) Introduction to Research.....(3) _____
- _____ 670 () Research Problems.....(1-3) _____
- _____ 676 () Independent Study.....(1-3) _____
- _____ 699 () Thesis.....(1-6) _____
- _____ () _____.....() _____

II. Studies Dealing with the Foundations of Education and the Nature and Psychology of the Learner.....9-12

- Iet Ed 560 () Foundations of Industrial Education.....(3) _____
- BS Ed 600 () Foundations of Business Education.....(3) _____
- Ed 610 (X) Advanced Human Growth & Development.....(3) _____
- Voc Ed 660 () Trends and Issues in Voc Ed.....(3) _____
- Ed 683 (X) The American Secondary School.....(3) _____
- Voc Ed 685 () Principles and Philosophy of Voc Ed.....(3) _____
- Voc Ed 698 () Career and Vocational Guidance.....(3) _____
- _____ () _____.....() _____

III. Studies Dealing with the Programs of the School.....8-12

- Hec Ed 573 () Curriculum Development in Home Economics....(3) _____
- Ag Ed 588 () Curriculum Development & Content Selection..(3) _____
- Ag Ed 592 () Supervision in Agriculture.....(3) _____
- Iet Ed 590 () Supervised Internship.....(1-6) _____
- BS Ed 601 () Administration of Business Education.....(3) _____
- Voc Ed 630 () Evaluation Techniques.....(3) _____
- Ed 634 (X) Secondary Curriculum.....(3) _____
- Voc Ed 640 () Administration & Supervision of Voc Ed.....(3) _____
- Voc Ed 650 () Organization & Administration of Voc Ed.....(3) _____
- Hec Ed 674 () Supervision in Home Economics.....(3) _____
- _____ () _____.....() _____

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IV. Disciplines: Specialized Areas : 30-36

(Must be planned and approved in advance with Student's advisor)

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V. Approved Electives 0-8

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_____	_____	()	_____	_____	_____	_____	_____	()	_____

Minimum TOTAL Semester hours of graduate work, including Master's Degree. 60 Sem. Hrs.

NOTE: If requirements for the Standard Secondary Teachers Certificate have not been met previously they must be satisfied before completion of this program.

Ex Lu Let XIX

DIVISION OF GRANTS AND CONTRACTS
BUREAU OF UNIVERSITY AND REGIONAL SERVICES

SUMMARY OF PROGRAMS FUNDED FROM EXTERNAL SOURCES
August 1, 1980 to December 31, 1980

(This summary represents proposals submitted to external agencies during fiscal years 1979-80 and 1980-81. The proposals designated by (*) were those submitted during the 1979-80 fiscal year. This finalizes all 1979-80 submissions.)

<u>Program</u>	<u>Description</u>	<u>Amount Funded</u>
1. Special Services	To increase the retention and postsecondary graduation rates of youths from low-income families with academic potential, who may be disadvantaged because of severe rural isolation.	\$108,133*
2. Nursing Capitation Grant Program, 1980-81	To provide per capitation support for the Associate Degree Nursing Program.	11,563*
3. Printing Equipment Operation Training Program	To provide a program for training an unskilled individual in the area of printing equipment operation.	16,509*
4. Energy Conservation Consortium	To continue funding of a series of workshop/seminars on energy audits for existing and new residential structures.	1,625*
5. Preinternship Clinical Experiences for Medical Technology Students	To place eight medical technology students in two AHES regions, Southeastern and Big Sandy/FIVCO, for the purpose of improving their educational preparation in medical technology by providing instruction and clinical experiences which are not now a part of their regular course of study.	4,654*
6. Local Plan for Vocational Education - Nursing Program	To continue support of the Associate Degree Nursing program.	9,816*

<u>Program</u>	<u>Description</u>	<u>Amount Funded</u>
7. Environmental Health Student Resident Program	To place six environmental studies majors or minors in one AHES region, Big Sandy/FIVCO, to work in district health departments for the purpose of learning the environmental functions of local health primarily through association with the district Health Environmentalist.	\$ 5,107*
8. Assessing and Mainstreaming Handicapped Students in the Area Public Schools	To provide psychoeducational diagnostic services for children in the area school districts who require such services in addition to those provided by the school.	5,000*
9. Clinical Experiences for Radiologic Technology Students	To place 17 radiologic technology students in three AHES regions, Southeastern, Big Sandy/FIVCO and Lincoln-Cumberland, for the purpose of providing additional educational experiences in radiologic technology, clinical experiences not generally available, a vehicle to fill training vacancies in affiliated health facilities, exposure to community culture, and a means to participate in a community health delivery system.	8,775*
10. Local Plan for Vocational Education - Welding Technology	To continue the welding technology program.	14,991*
11. Solar-Assisted Catfish Farming	To determine whether inexpensive solar blankets can raise pond water temperatures sufficiently to grow catfish to marketable size in one season in eastern Kentucky's climate.	4,050*
12. Child Development - Head Start - University Breckinridge School	To operate a Head Start program at University Breckinridge for 40 children.	32,500*
13. Real Estate Chair	To continue funding of the Real Estate Chair at Morehead State University.	10,000*

<u>Program</u>	<u>Description</u>	<u>Amount Funded</u>
14. Social Work Education Program	To continue the Social Work Education program.	\$ 36,939*
15. AHES Office Grant	To provide for a secretary, office supplies and travel expenses for the purpose of planning, developing, coordinating and evaluating AHES projects.	4,368*
16. Competency Based Education and Learning Disabilities Development Training Program for ABE Personnel	To provide comprehensive pre- and in-service training for Kentucky's adult basic education teachers.	92,500*
17. Histoplasmosis: A Continuation Survey of Birdroosts, 1980-81	To continue the survey of birdroosts in Kentucky to determine the presence of <u>Histoplasma capsulatum</u> .	39,000*
18. Emergency Building Temperature Restriction Program	To continue support of the student inspectors who assist in the state-level emergency building temperature restriction program.	11,352*
19. Adult Learning Center	To continue the operation of the Adult Learning Center and to provide technical assistance to 11 paraprofessional instructors in Rowan and surrounding counties.	27,642*
20. Consultant Grant: Appalachian Studies Program	To provide for a consultant to come to Morehead State University and assist with the conceptual, curricular, and structural aspects of developing an Appalachian Studies Program.	5,888*
21. Job Preparedness Program - Bell County CETA	To provide job preparedness training to the Bell County CETA participants in Pineville, Kentucky.	1,753
22. Communication Skills for Business	To provide 24 hours of communications training to employees of the Citizens Deposit Bank, Vanceburg, Kentucky.	2,558

<u>Program</u>	<u>Description</u>	<u>Amount Funded</u>
23. Naval Ocean Research and Development Activity Cruise - Travel Grant	To participate as one of two geologists and one of twelve scientists on a Caribbean expedition to determine relationships between biological, physical, elastic and acoustic properties in the upper 50 cm of deep sea sediment in the Venezuelan Basin.	\$ 1,800
24. Eastern Kentucky Community Education Training	To provide training to select leadership personalities in 15 or more county communities, designed to facilitate planning and to establish, expand, or improve community education programs capable of merging personal skills with community education resources for the enhancement of the quality of individual and community life.	45,793
25. Management Counseling and Technical Assistance to Small Business Concerns - A Continuation	To provide management counseling and technical assistance to small business concerns selected by the Small Business Administration.	750
26. Nursing Scholarships	To provide scholarships for students in the associate degree nursing program.	5,097
27. NSF Faculty Development Travel Grant	To update skills and provide an up-to-date research base and classroom skills in teaching courses in the area of aging.	500
28. Egyptian Local Development Fund Training Program	To provide academic training for approximately 20 participants of the Egyptian Training Program.	29,981
29. Job Preparedness Project - Harlan County CETA	To provide job preparedness training to Harlan County CETA participants.	2,964
30. Child Development Project	To provide competency-based individualized training to paraprofessional teachers of 3 to 5 year old children throughout eastern Kentucky.	54,880

<u>Program</u>	<u>Description</u>	<u>Amount Funded</u>
31. Management Counseling and Technical Assistance to Small Business Concerns	To provide management counseling and technical assistance to small business concerns in 10 cases selected by the Small Business Administration.	\$ 2,500
32. Morehead State University Water Testing Laboratory - Continuation	To perform bacteriological analyses of public and private water supplies.	3,200
33. Water Testing Laboratory for Fish Hatcheries	To perform bacteriological analyses of water supplies in fish hatcheries.	1,800
34. Community Education Development Fund - Travel Grant	To provide support services for new and expanding community education programs.	400
35. Kentucky Highlands Travel Guide	To coordinate the design, layout, paste-up and typesetting of the Kentucky Highlands Association 1980 Travel Guide.	1,500
36. Sampling Services at the Maxey Flats Waste Disposal Site	To furnish technical support regarding soil solution sampling at the Maxey Flats Waste Disposal Site.	23,576
37. Bass Fishing Institute	To host the Bass Fishing Institute at Morehead State University in April, 1981.	3,450
38. Job Preparedness Project - Bell County CETA - II	To provide job preparedness training to the Bell County CETA participants in Pineville, Kentucky.	1,493
39. Science Education Workshop	To host a workshop for 10 science education college faculty members, 45 junior high teachers of science, and 25 junior high supervisors and school principals on Science Teaching and the Development of Reasoning.	13,254

<u>Program</u>	<u>Description</u>	<u>Amount Funded</u>
40. Job Preparedness Project - Floyd County CETA - II	To provide Job Preparedness training to Floyd County CETA participants, November and December 1980.	\$ 2,864
41. Nutrition Home Management Skills: Kentucky Home Health Training Project	To provide instruction and consultation services on Nutrition Home Management Skills to homemaker-home health aides in the Kentucky Home Health Training Project in approximately three eastern Kentucky locations.	1,146
42. Personal Care Skills: Kentucky Home Health Training Project	To provide instruction and consultation services on Personal Care Skills to homemaker-home health aides in the Kentucky Home Health Training Project in approximately six eastern Kentucky locations.	8,244
43. Stamler Continuing Education Project	To provide continuing education activities entitled "Getting Results with Business Writing," in cooperation with the Bourbon County Schools for selected employees of the W.R. Stamler Corporation.	700
44. Economic Education for Teachers Workshops	To support teachers' workshops in economic education in Ashland and Jenkins, Kentucky.	4,000
45. Economic Education Center Library Materials	To purchase materials for the Economic Education Center Library and for the purchase of materials to be distributed to area primary and secondary teachers.	600
46. Economic Education Center	To support the Morehead State University Economic Education Center.	5,000
47. Mt. Sterling Tourist Brochure	To edit, design and layout a tourist brochure for the Mt. Sterling Recreation Commission.	612

<u>Program</u>	<u>Description</u>	<u>Amount Funded</u>
48. Chautauqua Professional Development Forums	To provide for the attendance of 15 faculty members at Chautauqua professional development forums sponsored by the National Science Foundation.	\$ 9,000
		<hr/>
	Total	\$679,827

A RESOLUTION OF COMMENDATION

WHEREAS, A PRE-DAWN EXPLOSION AND FIRE ON DECEMBER 21, 1980, INTERRUPTED HEAT AND ELECTRICAL SERVICE TO MOST OF THE VITAL FACILITIES OF MOREHEAD STATE UNIVERSITY, AND

WHEREAS, THIS INCIDENT OCCURRED IN SUB-FREEZING TEMPERATURES AND DURING A HOLIDAY PERIOD FOR UNIVERSITY EMPLOYEES, AND

WHEREAS, RESTORATION OF HEAT AND ELECTRICAL SERVICE TO UNIVERSITY FACILITIES WAS OF PARAMOUNT IMPORTANCE IN TERMS OF LESSENING COLD WEATHER DAMAGE AND ELIMINATING PHYSICAL SECURITY HAZARDS, AND

WHEREAS, WORKMEN AND SUPERVISORY PERSONNEL OF THE UNIVERSITY'S DIVISION OF OPERATIONS AND MAINTENANCE LITERALLY WORKED AROUND THE CLOCK TO MAKE TEMPORARY REPAIRS AND RESTORE HEAT AND ELECTRICAL SERVICE TO THE CAMPUS,

BE IT THEREFORE RESOLVED BY THE BOARD OF REGENTS OF MOREHEAD STATE UNIVERSITY THAT THE AFOREMENTIONED EMPLOYEES OF THE UNIVERSITY ARE HEREBY COMMENDED FOR SERVICE ABOVE AND BEYOND THE CALL OF DUTY WHICH RESULTED IN A SWIFT AND EFFECTIVE RESTORATION OF HEAT AND ELECTRICAL SERVICE, THEREBY AVERTING CATASTROPHIC DAMAGE TO THE FACILITIES OF MOREHEAD STATE UNIVERSITY.

ADOPTED THIS 9TH DAY OF JANUARY, 1981.


(CHAIRMAN)

ATTEST:


(SECRETARY)

Morehead State University will dispose of waste materials (dirt,inders, etc.), that have no marketable value in the following manner:

1. Waste materials will be given to anyone that will remove such materials from the property of Morehead State University expeditiously. Where required, notification of the availability of waste material will be made in accordance with state purchasing regulations.
2. Waste materials that cannot be disposed of in one (1) above, will be disposed of in the most economical manner available.

Minutes of January 9, 1981, cont'd

Mr. Hall moved that the Board approve the revised 1981 budget based on the reduced general fund appropriation as presented in Exhibit I and commended Porter Dailey, Director of Budgets, on the work he had done in preparing the revised budget and his presentation to the Board. Motion was seconded by Mr. McDowell and unanimously approved.

Ron Timmons and Harold Kelley, members of the firm of Kelley, Galloway and Co., Ashland, who prepared the audit of Morehead State University for the year ending June 30, 1980, presented an overview of the document.

Mr. Hall moved that the Board approve the audit for the 1979-80 fiscal year. Motion was seconded by Mr. McDowell and unanimously approved.

Dr. Pelfrey moved that the Board approve the Five Year Plan for Computing Service 1981-1986. Motion was seconded by Mr. O'Connor and unanimously approved.

Mr. O'Connor moved that the Board approve the alterations in the 1981 academic calendar as listed below:

1. Elimination of the two-week Intersession for an indefinite period.
2. Opening of Summer I on May 26 instead of June 1 as originally scheduled and closing of the term on June 30 instead of July 3.
3. Scheduling Summer Commencement on August 7 instead of August 14.
4. Opening of the Fall Semester on August 24 instead of August 17 and closing of the term on December 19 instead of December 12.
5. Adoption of a four-day instructional week for each summer term with Fridays reserved for library and field assignments.

Motion was seconded by Mrs. Foley and unanimously approved.

Judge Richardson moved that the Board approve the Morehead State University Plan for Educational Fund Raising From Private Sources for the Period 1980-83 as prepared by the Office of Development, along with accepting the report of total giving from private sources to Morehead State University (July 1, 1980 - December 31, 1980). Motion was seconded by Mr. Kibbey and unanimously approved.

Mr. Hall made a presentation of a check in the amount of \$5,000 for the Claude P. Killpatrick Banking Professorship at the University.

Mr. Baird moved that the Board authorize University Counsel Buddy R. Salyer to prepare a contract between the Board of Regents and the Board of Trustees of the Morehead State University Foundation, Inc., for the Foundation to assume the management and control of private gifts and the interest earnings from these private gifts. The contract shall embody all conditions attached to the original gifts and shall require the return of all gifts and interest in the event of dissolution of the Foundation. He further moved that the Board authorize the Chairman of the Board of Regents to sign the contract on behalf of the University. Motion was seconded by Dr. Pelfrey and unanimously approved.

Mr. McDowell left the meeting at this point.

Dr. Michael Davis, Dean of the School of Education, gave a brief rundown on the proposed reorganization of the School of Education which would reduce the number of departments in that school from six to five. Mr. Hall moved that the Board approve the proposed reorganization plan. Motion was seconded by Dr. Pelfrey and unanimously approved.

Mr. Kibbey moved that the Board approve the Cooperative Educational Agreement between Morehead State University and the Warsaw Agricultural University in Poland. Motion was seconded by Mr. O'Connor and unanimously approved.

Motion by Mr. Baird that the Board adopt the "Standards of Practice" of the Radio-Television News Directors Association to be observed by students and faculty and staff members involved in the preparation and broadcast of radio and television news programs emanating from Morehead State University. Motion was seconded by Judge Richardson and unanimously approved.

President Norfleet recommended that the Board go into Executive Session for the purpose of discussing personnel and legal matters whereupon Dr. Pelfrey made the motion, seconded by Mrs. Foley, and was adopted by the following roll call vote:

Mr. Cassity	Aye
Mr. Baird	Aye
Mrs. Foley	Aye
Mr. Hall	Aye
Mr. Kibbey	Aye
Mr. O'Connor	Aye
Dr. Pelfrey	Aye
Mr. Richardson	Aye
Nays:	None

After approximately a two-hour period, Chairman Cassity declared the meeting to be back in open session.

Judge Richardson moved that the Board approve the Personnel Changes as suggested which have occurred since the last Board meeting. Motion was seconded by Mr. Baird and unanimously approved.

President Norfleet reported on the electrical explosion and fire which destroyed the majority of the switchgear in Switchgear House "A" on the campus on December 21, 1980. Dr. Norfleet recommended that the Board give him the authority to proceed immediately to seek the emergency funding from the state to make the necessary repairs. Mr. Hall moved that the Board give the President the authority requested. Motion was seconded by Judge Richardson and unanimously approved.

Mrs. Foley, Chairperson of the Student Affairs Committee of the Board, presented an overview of the Student Association open house proposal requesting an increase in the hours of open house in freshman halls from 10 - 18 hours per week on an alternating basis and a change in the present hours (1:30 - 5:30 p.m.) of open house in all residence halls to the time for open house in all residence halls from 7 p.m. - 11 p.m. on Sunday evenings on an alternating basis. Mrs. Foley indicated that in the Resolution adopted by the Student Association the following should be deleted:

1. "Only" in the first paragraph which begins Whereas.
2. The third paragraph which begins Whereas.

Mrs. Foley and Mr. O'Connor jointly moved the adoption of the open house proposal with the deletions as stated. Motion was seconded by Mr. Hall and was approved. Judge Richardson abstained from voting.

Motion by Judge Richardson that the Board approve the Rank I Program for Secondary Teachers with an Option in Vocational Education. Motion was seconded by Mrs. Foley and unanimously approved.

Motion by Mr. Hall that the Board give authority to the Academic Affairs Committee of the Board to review and submit any proposed degree programs to the Council on Higher Education by February 1, 1981, with the programs being presented to the full Board for ratification at its next meeting. Motion was seconded by Judge Richardson and unanimously approved.

Motion by Judge Richardson that the Board accept the state and federal grants which have been received by Morehead State University. Motion was seconded by Mr. O'Connor and unanimously approved.

Minutes of January 9, 1981, cont'd

Motion by Mr. Kibbey that the Board adopt the Resolution of Commendation for the University employees who went beyond the call of duty to restore heat and electrical service to the campus during the recent emergency. Motion was seconded by Mr. Baird and unanimously approved.

Motion by Mr. Hall that the Board adopt the policy on the disposal of waste materials with no marketable value as follows:

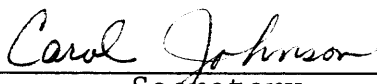
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2. Waste materials that cannot be disposed of in one (1) above, will be disposed of in the most economical manner available.

Motion was seconded by Judge Richardson and unanimously approved.

Motion by Mr. O'Connor that the meeting adjourn. Motion was seconded by Mr. Baird and unanimously carried.


Chairman


Secretary