April 28, 1953

A meeting of the Board of Regents of Morehead State College was held at the call of the chairman on April 28, 1953, in the office of President Charles R. Spain.

Present were: E. R. Price

W. W. Ball

J. T. Norris

Absent were: Wendell P. Butler

M. K. Eblen

In the absence of the chairman, Vice Chairman, E. R. Price presided. The meeting was opened with prayer by Mr. Ball.

The minutes of the meeting of January 27 were read and ordered approved.

President Spain presented his report of the operations of the college for the period January 1 to March 31, 1953. The report was then finally discussed and is made a part of these minutes. The report is as follows:

"The Board of Regents Morehead State College Morehead, Kentucky

Gentlemen:

I submit herewith a report on the College for the period January 1, 1953, to March 31, 1953.

- l. <u>Enrollment</u>. Our enrollment is still increasing and at the present time we have approximately 800 resident students. In addition, we have approximately 665 enrollments in extension courses.
- 2. Personnel Changes. I recommend acceptance of the following personnel changes.
 - a. Resignations.

 Dorothy Prop, instructor, effective June 1, 1953.

 Stanley Radjunas, assistant professor, effective June 1, 1953.

 Janie O'Dell, secretary, effective June 1, 1953.
 - b. Appointments.

 Carl Newsom, associate professor of science, effective September 1, 1953, at a salary of \$4500 for the academic year.

 Elsie Hayes, summer school instructor in education, \$750.

 Roger Wilson, summer school instructor in education, \$750.

 Elizabeth Sutton, summer school instructor in education, \$550.

 Robert P. Tristan Coffin, instructor in Writers' Workshop, \$300.

 Katherine Anne Porter, instructor in Writers' Workshop, \$350.

Minutes of meeting April 28, 1953 continued -

Appointments - contd.

James Still, instructor in Writers' Workshop, \$150.
Hollis Summers, instructor in Writers' Workshop, \$200.
Catherine Covington, summer school instructor, \$600.
Elizabeth L. Dawson, instructor Dramatics' Workshop, \$225.
Lureata Martin, instructor in Music Workshop, \$225.
Mamie Blair, instructor in Breckinridge Training School, for the months of July and August, at a salary of \$250 per month.
Ruth H. Gearhart, instructor in home economics, for period February 5 to June 1, at a salary of \$100 per month.

- C. Leaves. Marjorie Palmquist, dean of students, leave without pay, for period June 15 to August 1. Walter P. Covington, leave without pay, for period June 1 to August 15.
- d. Salary Adjustment.
 Increase in salary for Mary Kozee, cafeteria director, from \$200 per month to \$250 per month, for the months of May, June, and July.
- 3. Policy on salaries of persons who resign or are on leave. I recommend adoption of the following policy:

The Board of Regents of Morehead State College recognizes the importance of adequate vacation time to the general welfare of the College. It is the policy of the Board to encourage the staff to utilize vacations for the best interest of the institution. Hence vacation time is to be taken when the institution is officially not in session and vacation time is not cumulative. Any staff member will have his salary cease as of the time his resignation becomes effective. Staff members who are given leave without pay for the summer session will be reinstated on the payroll on August 15.

- 4. Application to State Properties and Building Commission. It is recommended that the President be authorized to apply again to the Buildings Commission for assistance in the construction of a gymnasium and that the application request an allotment of \$100,000 with the understanding that the College will issue revenue bonds to cover the remaining cost of construction.
- 5. I am enclosing with this report the financial statement for the past quarter. You will note that our financial situation is excellent as of the end of the quarter.
- 6. Changes in Athletic Personnel and Organization. I recommend the following changes in the athletic organization.
- a. Appointment of Robert Laughlin, head of the department of health and physical education, as director of athletics, effective June 1, 1953.

Minutes of April 28, 1953 continued -

Appointments cont'd.

- b. Appointment of Ellis Johnson as head coach of basketball and baseball.
- c. Employment of new head coach in football.
- d. Employment of new teacher of physical education in Breckinridge Training School who will also coach basketball at Breckinridge and serve as assistant football coach.
- 7. I recommend adoption of the enclosed proposed budget for the fiscal year 1953-54.
- 8. I recommend appointment of personnel to the position and with the salaries suggested in the enclosed personnel roster, with authority to fill vacancies.
- 9. I recommend acceptance of the following students as candidates for the degrees as indicated.

Respectfully submitted,

/s/ Charles R. Spain President"

CANDIDATES FOR DEGREES ON MAY 27, 1953

NAME	DEGREE
Ottis Adams	в. s.
Corine Allen	A. B.
Geraldine Allen	A. B.
Ressie L. Allen	A. B.
Burnis Bailey	A. B.
Ida Mae Barnes	A. B.
William Sherman Bayes	A. B.
James Maxwell Bayes	A. B.
Jonah Belcher	A. B.
Irlean Bell	B. S.
Fred H. Bland	A. B.
Helen Queen Bowman	A. B.
Suzanne Bradley	A. B.
Barbara Sue Bright	A. B.
Geneva Tackett Bryant	B.S.
Mildred Garner Burgess	A. B.
Paul Butcher	A. B.
Bettie Louise Campbell	A. B.
David C. Campbell	A. B.
Charles Harlin Caudill	A. B.
Paul R. Caudill	B. S.
Hillard Collins	M. A.
Wendell Ray Conley	A. B.
Rose H. Cooley	B. S.
Ethel Rae Copher	B. S.
Cozette Phillips Corbett	A. B.

Minutes of April 28, 1953, continued -

Degree Candidates continued -

Beryl Motley Cornwell	А. В.
Geraldine Cowan	B. S.
Elva Dickson Coyle	A. B.
Angela M. Creech	B. S.
Marvin G. Danner	A. B.
Ashton L. Denton	M. A.
Harold Glenmore Ellington	A. B.
Lindsay R. Ellington	M. A.
Vivian Ellington	B. S.
Janis Caudill Ellis	B. S.
Emma Lee Rose Friedman	A. B.
William B. Furnish	B. S.
Henry Glover, Jr.	A. B.
Virginia Spears Goble	A. B.
Bill Goebel, Jr.	A. B.
Betty Jane Hambrick	A. B.
Dixie Harper	A. B.
James Edward Hoffman	B. S.
Jesse Stephen Hogg	B. S.
Roberta Ann Hogsten	A. B.
Calvin Herndon Hunt	M. A.
Bradford Ison	A. B.
Glenn Ison	А. В.
Sally Cogswell Johnson	A. B.
Glenn Dale Jones	B. S.
Donald Kardock	А. В.
James F. Keesee	A. B.
Eloise Kegley	A. B.
James Allen Kiger	А. В.
Wiley Elwood Kozee	B. S.
Dudley Alexander Lee	А. В.
Early Peary Martin	A. B.
Charles May	А. В.
Charles M. Mayhall	B. S.
Betty Rose McGlone	А. В.
Nicholas Merlino	А. В.
Billie Jo Miller	B. S.
Alleen Margaret Myers	A. B.
Harlin E. Newsome	B. S.
Leo A. Osborne	B. S.
Doris Queen Osman	A. B.
Patricia Louise Osten	A. B.
James Franklin Owens	А. В.
Arvis Ruth Phillips	A. B.
Charles G. Porter	A. B.
Marvin Gus Rammelsberg	M. A.
Albert Herald Ratliff	B. S.
Lowell K. Ratliff	A. B.
Norma Sue Reid	B. S.
Howard Victor Reuter	A. B.
James Richard Reynolds	B. S.
Renos Roark	B. S.
Metrop Mogra	D. D.

Degrees continued -

Volney H. Rose Arlen Emerson Saunders	A. B. A. B.
Roy F. Schaeffer, Jr.	A. B.
Madge Gill Shrout	A. B.
Clemma Jeannette Shubert	А. В.
John Thomas Slattery	A. B.
Clifton Steele	B. S.
J. Mose Stewart	А. В.
Margaret Arnold Stone	А. В.
Oval Lee Stone	A. B.
Hugh Winston Stumbo	A. B.
Amos Wesley Summers, Jr.	B. S.
Norman Thomas Swetnam	B. S.
Theda Grace May Tackett	A. B.
Fred W. Tanner, Jr.	A. B.
Donald Lennis Thompson	A. B.
Robert E. Warnock	M. A.
Mildred Dupuy Webb	A. B.
Paul R. Westerfield	А. В.
Glenn T. Whitaker	A. B.
Roy Whitaker	A. B.
Era Alice Williams	A. B.
Ward Williams	M. A.
Peggy Katherine Wilson	A. B.
Opal Evans Wyatt	M. A.
Walter Carl Zemo	A. B.

The personnel changes outlined in paragraph 2 of the report were approved on motion of Mr. Norris, seconded by Mr. Ball. The roll call vote was unanimous.

The policy on salaries of persons who resign or are on leave, recommended by the President in paragraph 3 of the report was adopted as outlined on motion of Mr. Ball seconded by Mr. Norris.

As recommended in paragraph 4 of the report, President Spain was authorized to apply to the State Buildings Commission for assistance in the construction of a gymnasium with the understanding that the application request the allotment of \$100,000 and that the College will issue revenue bonds to cover the remaining cost of construction. The action was taken on motion of Mr. Ball, seconded by Mr. Norris and unanimously carried.

The financial statement for the past quarter was presented and was considered and discussed. It was ordered filed and made a part of these minutes. On motion of Mr. Norris, seconded by Mr. Ball, President Spain was authorized to request a financial audit of the school to be made by the Auditor of Public Accounts.

The financial statement and the faculty roster follow:

Financial Statement

End of Third Quarter, March 31, 1953

TABLE OF CONTENTS

1.	Statement	of Fund Transactions
2.	Condensed	Statement of Disbursements
3.	Condensed	Statement of Revenue Receipts
4.	Statement	of Club and Sundry Funds

April 13, 1953

Dr. Charles R. Spain, President Morehead State College Morehead, Kentucky

Dear Dr. Spain:

There is little change in fund balances since July 1, 1952. We have operated the college for the first nine months within our income for the year. There should be very little change in the fund balances up to June 30, 1953.

We have realized \$669,187.92 of the estimated income or 85.35% for the first nine months. We have spent \$675,857.93 or 86% of the estimated income of \$784,000.00 in the first nine months.

The auxiliary enterprises have operated for a profit.

Respectfully submitted,

/s/ Herbert Hogan Business Manager

Statement of Fund Transactions

End of Third Quarter, March 31, 1953

Balance as of July 1, 1952	Allotments or Receipts	En Disbursements	ncumbrances Outstanding	Balance as of March 31, 1952
General Fund	350,000.00	341,818.61	6,095.61	2,086.38
Revolving Fund56,750.62	294,548.89	227,974.17	70,812.19	52,513.15
Waterworks Improvement Fund, cash10,261.83	4,845.67	3,271.25	-0-	11,836.25
Waterworks Improvement Fund, Investment0-	5,000.00	-0-	-0-	5,000.00
Power Plant Fund, Cash 900.00	17,216.36	11,100.00	-0-	7,016.36
Power Plant Fund, Investments 32,000.00	17,000.00CR	-0-	-0-	15,000.00
Science Building Fund, Cash 5,704.38	14,360.00	7,940.00	-0-	12,124.38
Science Building Fund, Investments 10,000.00	-0-	-0-	-0-	10,000.00
Men's Dormitory Fund, Cash 7,600.00	6,800.00	6,800.00	-0-	7,600.00
Men's Dormitory Fund, Investments 6,000.00	-0-	-0-	-0-	6,000.00
TOTAL 129,216.83	675,770.92	598.904.0 3	76,907.20	1 2 9 ,1 76 . 52

Condensed Statement of Revenue Receipts

End of Third Quarter, March 31, 1953

	Estimated Receipts	Actual Receipts	Un-Realized Estimate	Per-Cent of Realization
100-200-State-Appropriation	432,000.00 68,010.00 130,000.00 55,400.00 3,600.00 18,000.00 35,000.00 20,000.00 21,990.00	350,000.00 69,908.48 106,002.15 51,325.60 2,848.88 17,590.06 33,535.93 20,228.36 17,748.46	82,000.00 1,898.48 cr. 23,997.85 4,074.40 751.12 409.94 1,464.07 228.36cr. 4,241.54	81.01 102.79 81.54 92.64 79.13 97.72 95.81 101.14 80.71
TOTAL	784,000.00	669,187.92	114,812.08	85.35

CONDENSED STATEMENT OF DISBURSEMENTS

End of Third Quarter, March 31, 1953

	Allotments	Disbursement	Encumbrances Outstanding	Un-encumbered Balance
100-700 Central Administration	50,432.50	47,314.87	4,020.10	902.47CR
	217,925.00	205,793.50	2,551.53	9,579.97
	16,937.50	15,861.87	-0-	1,075.63
2700-4000 General Maintenance	89,276.74	74,118.24	13,157.58	2,000.92
	11,222.79	8,470.61	1,349.51	1,402.67
	37,438.10	35,442.35	2,307.03	311.28cr.
5100-5500 Dormitories 5500-5700 Cafeteria and Grill	32,085.92	28,800.28	3,821.28	535.64cr.
	92,272.00	86,163.37	8,408.91	2,300.28cr
5700-5800 Bookstore5800-5900 Extension5900-6100 Alterations	28,825.00	26,703.91	3,594.66	1,473.57CR
	13,805.00	14,254.12	1,941.14	2,390.26CR
	-0-	1,229.36	-0-	1,229.36CR
6100-6300 Equipment6300-6400 Plant Acquisitions and Improvements 6700-7100 Fixed Charges and Debt Service	25,500.00	23,231.54	35,802.16	33,533.70cr
	-0-	2,408.76	-0-	2,408.76cr
	37,680.00	29,111.25	-0-	8,568.75
TOTAL	653,400.35		76,953.90	22,457.38CR

9,304.11

MOREHEAD STATE COLLEGE

Statement of Club and Sundry Funds

f Third Quarter, March 31, 1953
\$7,124.06
21,094.89
28,218.95
18,914.84

Balance March 31, 1953

MOREHEAD STATE COLLEGE Morehead, Kentucky

RECOMMENDED POSITIONS AND SALARIES FOR THE YEAR 1953-54

Date of first		1952-53		Recommended	
employment	Name	Position	Salary	1953-54 Position	Salary
I. Central	Administration				
1951	Charles R. Spain	President	\$7500	Position	\$8500
1923	Anna B. Carter	Secretary	2200	Secretary	2400
1937	Herbert Hogan	Business Manager	4900	Business Manager	5400
1949	Robert Stokes	Asst. Bus. Mgr.	3200	Asst. Bus. Mgr.	3700
1948	Virginia Caudill	Secretary	2000	Secretary	2300
1952	Norma Walton	Clerk	162 0	Clerk	1800
1952	Reva Hicks	Clerk	162 0	Clerk	1800
1952	Barbara Hyden	Clerk	1620	Clerk	1800
II. General	Institutional Personnel				
1951	Marjorie Palmquist	Dean of Students	4500	Dean of Students	5000
1932	Linus A. Fair	Registrar & Assoc.			
		Professor	4500	Registrar & Assoc. Prof.	5000
1947	Helen Patrick	Clerk	2100	Clerk	2300
	Vacancy (Registrar's				
	Office)			Clerk	2000
1952	Mrs. Phyllis French	Nurse	2400	Nurse	2600 (1)
1952	N. B. McMillian (Vacancy Office of Dir.	Dir. Pub. Rels.	5200	Dir. Pub. Rels	5800
	Public Relations)			Asst. to Dir. Pub. Rels	3000

⁽¹⁾ Quarters provided

Date first		1952-53		Recommended	
	yment Name	Position	Salary	1953-54 Position	Salary
III.	Instruction				
1.	Office of dean of ins	truction			
1926 1952	Warren C. Lappin Mrs. Doris Bach	Dean of Instruction Secretary	\$63 00 18 00	Dean of Instruction Secretary	\$6500 1 800
2.	Agriculture				
1923	Henry C. Haggan	Professor	4800	Professor	5400
3.	Art				
1925 1936	Naomi Claypool Thomas D. Young	Asst. Professor Asst. Professor	3900 3900	Assistant Professor Assistant Professor	4200 4200
4.	Commerce				
1938 1948 1948 1951	Ross C. Anderson Charles Apel Alice Cox Ross Lowe	Assoc. Professor Assoc. Professor Asst. Professor Asst. Professor	4200 4000 3 3 00 3800	Associate Professor Associate Professor Assistant Professor Assistant Professor	4400 4000 3500 4100
5•	Economics and Sociolog	<u>37</u>			•
1943 1932	Henry A. Carey Neville Fincel	Professor Asst. Professor	4800 3 3 00	Professor Assistant Professor	5300 3400
6.	Education	•			
	Vacancy			Coordinator of Teacher	
1948 1947	Zell S. Walter Hugh J. McShea	Professor Professor	4800 4500	Education Professor Professor	6200 5100 4500 (1)

⁽¹⁾ Has quarters in Thompson Hall

Date of first		19 52- 53		Recommended 1953-54	Salary
employment	Nam e	Position	Salary		*****
Education co	ontinued				
1946 Octavia W. 1952 Norman Tant		Assoc. Professor Assoc. Professor	\$4200 4600	Associate Professor Associate Professor	\$4400 5000
7. Extension					
1948 W. M. Caudi	ill	Director of Ex.	4000	Director of Extension	4300
8. Geography	<u>y</u>				
1932 Ella O. Wil		Assoc. Professor	4 200 28 00	Associate Professor	4400 3000
1923 Catherine]	L. Braun	Instructor	2000	Instructor	3000
9. <u>History</u> 8	and Government				
1947 Clifford R		Professor	4800	Professor	52 00
1943 Nolan Fowle		Assoc. Professor Professor	4400 4500	Associate Professor Professor	4600 4800
10. Home Econ	nomics				
1940 Patti Bolin	n	Assoc. Professor	4100	Associate Professor	3800 (9 mos.)
1952 Olga P e cher Vacancy	niuk	Asst. Professor	3400	Assistant Professor Instructor	3100 (9 mos.) 3000 (9 mos.)
ll. <u>Industrial</u>	1 Arts				
1933 Jesse T. 1	Mays	Asst. Professor	3700	Asst. Professor	3900 (1)

⁽¹⁾ Quarters in Men's Hall

Date of first employmen	Name t	Position	1952-53 Salary	Recommended 1953-43 Position	Salary
12.	Language, Literatur	re and Speech			
1936 1950 1950 1950	Guy S. Miles Gabriel C. Banks Walter P.Covington John H. Long James R. McConkey Maria Bizzoni	Professor Associate Professor Associate Professor Associate Professor Associate Professor	\$4800 4300 3900 4500 4200 3200	Professor Associate Professor Assistant Professor Associate Professor Associate Professor Assistant Professor	\$5000 4500 4200 4800 4000 (9 months) 3200 (9 months)
13.	Science and Mathema	atics			
1947 1950 1951 1946 1953	Fenton T. West William B. Owsley Toney Phillips Paul C. Overstreet Carl Newsom	Professor Professor Assistant Professor Assistant Professor	9	Professor Professor Assistant Professor Assistant Professor Associate Professor	5400 4900 4000 3800 4500 (9 months)
14.	Music				
1949 1950 1947 1947 1951 1952	LeRoy Weil Russell Aukerman Keith Huffman Helen Grein Marie E. Johnson Gomer Pound	Professor Assistant Professor Assistant Professor Assistant Professor Instructor Instructor	3700	Professor Assistant Professor Assistant Professor Assistant Professor Instructor Instructor	5400 4100 4100 3200 (9 months) 3200 (9 months) 3400 (9 months)
15.	Nursing				
1952	Mary Jo Woerner	Head Dept. of Nurs	ing 4400	Head Dept. of Nursing	4600
16.	Physical Education	<u>n</u>			
1935 1936	Robert Laughlin Ellis Johnson Vacancy Vacancy	Associate Professo: Professor	r 4300 4700	Associate Professor Professor Instructor Coach and Asst. Prof.	4800 4800 3600 4200

Date of		1952-53			
first employmen	t Name	Position	Salary	Recommended 1953-54 Position	Salary
17.	Training School				
1947	Monroe Wicker	Director	\$4400	Director	\$4700
1943	Thelma Evans	Asst. Professor	3500	Asst. Prof.	37 00
1950	Hazel Whitaker	Instructor	2900	Instructor	3000
1951	Mary Range	Instructor	3400	Instructor	36 00
1952	Mary Tuttle Anderson	Instructor	3200	Instructor	3400
1948	Era Mae Smelley	Assistant Professor	33 00	Assistant Professor	3500
1953	Blanche Waltz	Instructor	3 000	Instructor	3120
1952	Norman Roberts	Instructor	3 3 00	Instructor	35 00
1936	Sam J. Denney	Instructor	3000	Instructor	3100
1930	Juanita Minish	Instructor	3000	Instructor	3100
1932	Amy Irene Moore	Instructor	3000	Instructor	3100
1943	Hazel Nollau	Asst. Professor	33 00	Asst. Prof.	3600
1947	Mrs. W. H. Rice	Instructor	500	Instructor	600
1936	George T. Young	Asst. Professor	3300	Assistant Professor	3600
1931	Lorene S. Day	Instructor	(On leave)	Instructor	2800 (9 mos.)
1951	Elizabeth Ann Roberts	Secretary	` 1600	Secretary	1700
-,,-	Vacancy	V		Assistant Professor	3800
IV.	Library				
1946	Ione M. Chapman	Libn. & Asst. Prof.	3900	Librarian and Asst. Professor	
1949	Nona Bess Watson	Assistant Librarian	33 00	Assistant Librarian	36 00
1930	Marguerite Bishop	Assistant Librarian	3100	Assistant Librarian	3400
1950	Clarica Williams	Assistant Librarian	33 00	Asst. Libn. & Ins.	3600
1951	Pauline Canafax	Secretary	1500	Secretary	1600
٧.	General Maintenance				
1931	W. H. Rice	Superintendent	4400	Superintendent	4600
1942	Claude Utterback	Plumber	2700	Plumber	28 00
1938	Allen Hyden	Electrician	3400	Electrician	3500
1947	Goebel Manning	Carpenter	2400	Carpenter	25 00
1942	W. A. Barndollar	Fireman	183.33 per mo	.Fireman	191.66 per mo
1948	Arnold Davis	Grounds	158.33 " "	Grounds	166.66 per mo

Date of		1952-53		Recommended 1953-54	
employn	ment Name	Position	Salary	Position	Salary
	General Maintenance continued				
1951	Curtis Fultz	Fireman	\$175.00 per mon	th Fireman	\$183.33 per month
1951	Enoch Lewis	Janitor	133.33 " "	Janitor	141.66 per month
1947	Leonard McClury	Fireman	175.00 " "	Fireman	183.33 per month
1952	J. B. Messer	Fireman	175.00 " "	Fireman	183.33 per month
1935	C. B. Porter	Clerk	133.33 " "	Clerk	141.66 per month
1949	Kenneth Porter	Grounds	158.33 " "	Grounds	166.66 per month
1943	Lloyd Roberts	Janitor	150.00 " "	Janitor	166.66 per month
1943	Morton Roberts	Janitor	133.33 " "	Janitor	141.66 per month
1948	Noah Warren	Grounds	158.33 " "	Grounds	166.66 per month
1949	Elmo White	Grounds	158.33 " "	Grounds	166.66 per month
1949 1946	John Collis Mrs. Kate B. Hill	Bookstore Manager Housemother	35 00 2000	Bookstore Manager Housemoth e r	4000 2100
1940		Housemother	2000	nousemother	2000
	Vacancy Vacancy	nousemo chei		Cafeteria Director	4500
	Vacancy			Asst. Cafeteria Dir.	2700
1943	Mallie Alderman	Cook	115.00 per mo		120.00 per month
1952	Opal Adkins	Cook	75.00 per mo		80.00 per month
1945	Olah Blair	Grill Clerk	100.00 per mo		105.00 per month
1951	Maude Clay	Grill Clerk	100.00 per mo		105.00 per.month
1943	Malta Johnson	Baker	115.00 per mo		120.00 per month
1948	Cordelia Lewis	Cook	100.00 per mo		105.00 per month
		Cook	85.00 per mo		90.00 per month
	Minite Layne				
1950	Minnie Layne Betty Lewis	Cashier	85.00 per mo	nth Cashier	90.00 per month
1950 19 5 1	Betty Lewis Ethel Warren	Cashier	_	nth Cashier nth Baker's helper	
1950 1951 1952 1942	Betty Lewis		_	nth Baker's helper	90.00 per month 80.00 per month 95.00 per month

Minutes of meeting April 28, 1953, continued -

In paragraph 6 of his report, President Spain withdrew for the present the recommendation under sub-paragraph (a) because of new developments. The recommendations in sub-paragraphs (b), (c) and (d) were approved on motion of Mr. Ball, seconded by Mr. Norris, with all voting aye on roll call.

The list of candidates for degrees to be presented on May 27, 1953, was offered by the president, with recommendation that they be accepted. This was approved on motion of Mr. Ball, seconded by Mr. Norris.

The proposed budget for the fiscal year 1953-54 was then presented by President Spain and fully discussed. It is hereto attached and made a part of these minutes. The personnel and salaries recommended therein were approved with the exception that the president receive an addition to his salary of \$1000 a year. The motion was made by Mr. Ball, seconded by Mr. Norris, and the roll call showed a unanimous "Aye" vote.

The entire budget as presented, with the above change, was then approved unanimously by the Board.

(Due to the fact that the budget must be typed lengthwise, the budget begins on the following pages):

Budget

Fiscal Year - 1953-1954

TABLE OF CONTENTS

- 1. Letter of Transmittal
- 2. Income by Source and Expenditure by Function
- 3. Summary of Estimated Current Income and Expenditures
- 4. Estimated Current Income
- 5. Estimated Current Expenditures

Budget continued -

March 25, 1953

Dr. Charles R. Spain, President Morehead State College Morehead, Kentucky

Dear Dr. Spain:

The current general income for the fiscal year 1953-54 is estimated at \$832,200.00. We will have an additional \$10,800.00 surplus from the Old Power Plant sinking fund to finance the expenditures of bond interest payments which are included in the budget appropriation. The total estimated funds available to meet the budget appropriations are \$843,000.00. The total appropriations are \$823,488.33, which leaves a contingency fund of \$19,511.67 or 2.3 per cent. All auxiliary enterprises have been budgeted for a small profit.

Respectfully,

(s) Herbert Hogan Business Manager

HH:vc

Budget continued -

MOREHEAD STATE COLLEGE

Summary of Current Estimated Income and Expenditures

Fiscal Year 1953-54

CURRENT INCOME:	Current General Fund
I. Educational and General:	
A. Student Fees	\$109,900.00
B. State Appropriation	450,000.00
C. Miscellaneous	25,200.00
Total Educational and General	585,100.00
II. Auxiliary Enterprises:	
A. Auxiliary Enterprises	247,100.00
	247,100.00
Total Current Income	832,200.00
CURRENT EXPENDITURES:	
T. Educational and General:	
A. General Administration	30,153.38
B. General Expense Student Services	28,288.30
C. General Expense Staff Benefits	1,800.00
D. General Institutional Expense	68,915.00
E. Instruction and Departmental Research	318,836.81
F. College Library	30,697.14
G. General Maintenance	94,497.42
Total Educational and General	573,188.05
Total Baccational and General	713,100.07
II. Auxiliary Enterprises:	
A. Auxiliary Enterprises	211,800.28
III. Student Aid:	
A. General Scholarships	5,000.00
B. Music Scholarships	7,500.00
C. Athletic Scholarships	26,000.00
	38,500.00
Total Current Expenditures	823,488.33
Excess of Current Income Over Current Expenditures	8,711.67

Historical Information Budget

1953-54

1.	EDUCATIONAL AND GENERAL:		Estimated Revenu Current General	
		Ol Josh Maria	Current General	runa
	Α.	Student Fees:	\$12,000.0 0	
		1-005 Veterans Administration Tuition		
		1-010 Incidental Fees	- 1,700.00	
		1-015 Out of State		
		1-020 Training School Entrance	- 6,000.00	
		1-025 Late Entrance	25.00	
		1-030 Change of Schedule	25.00	
		1-035 Transcripts		
		1-036 Physical Education Fees	- 150.00	
		1-040 Music Fees		
		1-041 Medical Fees		
		1-045 Laboratory Fees	7,000.00	
		1-046 Post Office Box Fees		
		1-050 Extension Fees		
		1-060 Student Activity Fees	- 5,400.00	_
		Total Fees	109,900.00	
	В.	State Appropriation:		
		2-100 State Appropriation		
		Total State Appropriation	450,000.00	
	С.	Miscellaneous Income:		
		3-210 Waterworks Income	- 12,000.00	
		3-235 Miscellaneous Income	- 1,000.00	
		3-245 Scales	- 150.00	
		3-250 Testing	- 25.00	
		3-255 Gate Receipts	- 3,400.00	
		3-260 Guarantees	- 7,800.00	
		3-270 Student Newspaper		
		Total Miscellaneous	25,200.00	

Estimated Revenue Current General Fund

II. Auxiliary Enterprises:

A. Board: 4-305 Cafeteria Sales 4-310 Grill Sales Total Board	100,000.00 50,000.00 150,000.00
B. Room Rent: 5-405 Allie Young Hall 5-410 Fields Hall 5-415 Thompson Hall 5-420 Men's Hall 5-425 Veterans' Village Total Room Rent	9,000.00 10,000.00 13,000.00 10,500.00 12,500.00 2,100.00 57,100.00
C. Bookstore: 6-505 Bookstore Sales Total Bookstore TOTAL ESTIMATED INCOME	40,000.00 40,000.00

Budget Appropriation

1953-54

1.	EDUCAT	IONAL AND GENERAL:	Budget Appropriation Current General Fund
	A. <u>Ge</u>	neral Administration:	
	1.	Board of Regents 1-23 Travel Total	\$150.00 150.00
	2.	President's Office 1-111 Salaries and Wages 1-123 Travel 1-134 Office Supplies 1-145 Service Contracts 1-200 Equipment Total	9,866.67 1,000.00 100.00 37.00 200.00 11,203.67
	3.	Business Office 1-211 Salaries and Wages 1-212 Student Wages 1-223 Travel 1-234 Office Supplies 1-245 Service Contracts Total	16,493.32 400.00 300.00 1,000.00 606.39 18,799.71
	Total	General Administration	30,153.38

B. General Expense Student Service:	Budget Appropriation Current General Fund
1. Registrar's Office 2-511 Salaries and wages 2-512 Student Wages 2-523 Travel 2-534 Office Supplies 2-545 Service Contracts Total	600.00 150.00 930.00
2. Dean of Students: 2-611 Salaries and Wages	700.00
3. Hospital: 2-711 Salaries and Wages 2-712 Student Wages 2-735 Medical Supplies 2-737 Laundry Total	250.00 800.00
4. Student Newspaper: 2-812 Student Wages	75.00 2,700.00 250.00
5. Post Office: 2-1012 Student Wages Total	800.00

6. Social Activities: 2-1141 Social Activities Total	1,400.00 1,400.00
7. Testing and Counseling: 2-1212 Student Wages	200.00 450.00 400.00 1,050.00
Total General Expense Student Service	28,288.30
C. General Expense Staff Benefits:	
1. Social Security Taxes: 3-3141 Social Security Taxes Total	1,800.00 1,800.00
Total General Expense Staff Benefits	1,800.00

D. General Institutional Expense:	Budget Appropriation Current General Fund
1. Department of Public Relations: 4-1411 Salaries and Wages 4-1412 Student Wages	- 1,600.00 - 700.00 - 1,500.00
2. Undistributed Expense: 4-1421 Postage 4-1422 Telephone and Telegraph 4-1424 Institutional Membership 4-1425 Freight, Express and Drayage	3,400.00 - 850.00 - 1500.00 - 15.00 - 1,000.00 - 1,500.00 - 1,500.00 - 1,000.00 - 2,800.00 - 2,600.00 - 750.00
3. Bond and Interest Payments on Institutional Plant 4-1600 Science Building Bonds	6,000.00 3,000.00 10,000.00 800.00 6,872.50
otal General Institutional Expense	68,915.00

E. Instruction and Departmental ReSearch:

1.	Dean of Instruction	
	5-11 Salaries	8,266.68
	5-12 Student Wages	-0-
	5-23 Travel	
	5-34 Office Supplies	
	5-34AInstructional Supplies	
	5-45 Service Contracts	13.00
	Total	8,889.68
	10001	0,009.00
2.	Agriculture Department	
	5-111 Salaries	5,300.00
	5-112 Student Wages	
	5-134A Instructional Supplies	
	Total	5,705.00
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
3.	Art Department	
_	5-211 Salaries	8,300.00
	5-212 Student Wages	250.00
	5-234 Office Supplies	100.00
	5-234A Instructional Supplies	450.00
	5-300 Equipment	300.00
	Total	9,400.00
4.	Commerce Department	9,400.00
. •	5-411 Salaries	15,883.36
	5-412 Student Wages	700.00
	5-434 Office Supplies	400.00
	5-434A Instructional Supplies	400.00
	5-445 Service Contracts	624.26
	5-500 Equipment	640.60
	Total	18,648.22
	Total	10,040.22
5.	Ec onomics and Sociology	
٦.	5-511 Salaries	9 600 00
		8,600.02
	5-534A Instructional Supplies	60.00
	Total	8,660.02

6.	Education Department 5-611 Salaries 5-612 Student Wages 5-634 Office Supplies 5-634A Instructional Supplies Total	23,933.36 200.00 200.00 120.00 24,453.36
7•	Extendion Department 5-811 Salaries 5-812 Student wages 5-823 Travel 5-834 Office Supplies 5-855 High School Day Total	10 ,000.00 300.00 5,500.00 1,000.00 17,800.00
8.	Geography Department 5-911 Salaries 5-912 Student Wages 5-934A Instructional Supplies Total	7,333·3 ⁴ 225·00 50·00 7,608·3 ⁴
9•	History and Government 5-1011 Salaries 5-1012 Student Wages 5-1034A Instructional Supplies Total	14,450.00 250.00 75.00 14,775.00
10.	Home Economics Department 5-1211 Salaries 5-1212 Student Wages 5-1234A Instructional Supplies 5-1245 Service Contracts 5-1300 Equipment Total	11,149.92 200.00 565.00 51.50 425.00 12,391.42

11.	Industrial Arts Department 5-1311 Salaries 5-1312 Student Wages 5-1334A Instructional Supplies Total	3,866.66 500.00 360.00 4,726.66
12.	Language, Literature and Speech 5-1411 Salaries 5-1412 Student Wages 5-1434A Instructional Supplies 5-1434B Dramatic Supplies Total	26,299.96 600.00 100.00 700.00 27,699.96
13.	Division of Science and Mathematics 5-1511 Salaries 5-1512 Student Wages 5-1534 Office Supplies 5-1534A Instructional Supplies 5-1600 Equipment Total	25,441.66 700.00 200.00 1,225.00 885.00 28,451.66
14.	Music Department 5-1611 Salaries 5-1612 Student Wages 5-1634 Office Supplies 5-1634A Instructional Supplies 5-1700 Equipment Total	25,116.49 900.00 300.00 1,235.00 3,300.00 30,851.49
15.	Nursing Department 5-1711 Salaries 5-1712 Student Wages 5-1734 Office Supplies 5-1734A Instructional Supplies Total	4,483.32 200.00 100.00 50.00 4,833.32

		Budget Appropriations Current General Fund
16.	Physical Education Department	
	5-1811 Salaries	17,308.32
	5-1811A Officials	2,000.00
	5-1812 Student Wages	750.00
	5-1834 Office Supplies	100.00
	5-1834A Physical Education Supplies	680.00
	5-1834B Football Supplies and Equipment	2,000.00
	5-1834C Basketball Supplies and Equipment	
	5-1834D Baseball Supplies and Equipment	
	5-1834E Track Supplies and Equipment	
	5-1834F Other Supplies and Equipment	
	5-1846 Guarantees	
	5-1847 Tax on Admissions	
	5-1852 Laundry	
	5-1900 Equipment Physical Education	
	Total	30,938.32
17.	Training School Department	
	5-1911 Salaries	54,983.36
	5-1912 Student Wages	600.00
	5-1934 Office Supplies	700.00
	5-1934A Instructional Supplies	760.00
	5-1945 Service Contracts	
	5-2000 Equipment	1,300.00
	Total	58,384.36
18.		
	5-2012 Student Wages	600.00
	5-2034 Film Service and Repair	
	5-2034A Audio Visual Aid Supplies	125.00
	5-2034B Photographic Supplies	195.00
	5-2045 Service Contracts and Repair of	
	Machines	100.00
	5-2100 Equipment	100.00
	Total	1,620.00
19.	Summer School	
	5-2111 Salaries	3,000.00 3,000.00
	Total	3,000.00
Total Instru	ction and Departmental Research	31 8, 836.81

F. College Library:

1. College Library	
6-11 Salaries	16,183.34
6-12 Student Wages	1,750.00
6-34 Supplies	600.00
6-45 Service Contracts	38.8 0
6-46 Binding	1,700.00
6-47 Periodicals	2,300.00
6-100 Books	7,800.00
6-100A Equipment	150.00
6-100B Library Music Records	75.00
6-100C Film Strips	100.00
Total	30,697.14

G. General Maintenance:

l.	Maintenance Superintendent's Office	
	7-11 Salaries	6,25 0.00
	7-23 Travel	100.00
	7-34 Office Supplies	100.00
	7-45 Service Contracts	170.00
	7-46 Small Tools	400.00
	Total	7,020.00
2.	Administration Building	
	7-111 Salaries	3,915.00
	7-134 Cleaning Materials and Supplies	400.00
	7-156 Repair and Maintenance Materials	700.00
	7-189 Insurance	310.14
	7-167 Electricity	515.00
	7-200 Equipment	<u> 180.00</u>
	Total	6,020.14
3.	Auditorium and Gymnasium	
	7-211 Salaries	962.00
	7-212 Student Wages	800.00
	7-234 Cleaning Materials and Supplies	375.00
	7-256 Repair and Maintenance Materials	750.00
	7-289 Insurance	813.66
	7-267 Electricity	1,025.00
	7-278 Gas	20.00
	7-300 Equipment	84.00
	Total	4,829.66

4.	Fine Arts Building	
	7-311 Salaries	150.00
	7-312 Student Wages	800.00
	7-334 Cleaning Supplies	250.00
	7-356 Repair and Maintenance Materials -	100.00
	7-367 Insurance	165.00
	7-389 Electricity	350.00
	7-378 Gas	30.00
	7-400 Equipment	_
		500.00
	Total	2,345.00
5.	General Trucking, Garbage Removal and Grass	
J•	Cutting	
	7-411 Salaries	4,800.00
	7-434 Gas and Oil	1,000.00
	7-456 Repair and Maintenance Equipment -	400.00
	7-489 Insurance on Trucks	123.79
	Total	6,323.79
	10tar	0,323.19
6.	Grounds	
	7-511 Salaries	6,195.50
	7-556 Repair and Maintenance Materials Grounds-	1,300.00
	7-556A Steam, Sewer, Water & Gas Lines	100.00
	7-556B Repair and Maintenance Boulevard, Walks	200.00
	and Retaining Walls	1,200.00
	7-557 Laundry of Mops	50.00
	7-558 Rental of Steam Line Crossings	40.00
	7-559 Lochege Recreational Area	100.00
	7-567 Electricity	150.00
	Total	9,135.50
	10 tal	9,137.70
7.	Home Management House	
•	7-611 Salaries	200.00
	7-634 Cleaning Materials	20.00
	7-656 Repair and Maintenance Materials	400.00
	7-667 Insurance	47.02
	7-678 Electricity	135.00
	Total	802.02
	10001	002.02

8.	Library 7-711 Salaries 7-712 Student Wages 7-734 Clearning Materials 7-756 Repair and Maintenance Materials 7-767 Insurance 7-778 Electricity Total	490.00 1,250.00 200.00 1,000.00 187.19 1,025.00 4,152.19
9•	Maintenance Building 7-834 Cleaning Supplies 7-856 Repair and Maintenance 7-867 Insurance 7-878 Electricity 7-889 Gas Total	10.00 30.00 394.93 60.00 70.00 564.93
10.	Metal Shop 7-911 Salaries 7-934 Cleaning Supplies 7-956 Repair and Maintenance Materials 7-967 Electricity 7-978 Insurance Total	50.00 10.00 25.00 20.00 229.97 334.97
11.	Power Plant 7-1011 Salaries	10,500.00 250.00 20.00 800.00 20,000.00 900.00 76.56 2,400.00 60.00 35,906.56

		Budget Appropriations Current General Funds
12.	President's Home 7-1111 Salaries 7-1112 Student Wages 7-1134 Cleaning Supplies 7-1156 Repair and Maintenance Materials 7-1167 Insurance 7-1178 Electricity 7-1200 Equipment Total	400.00 1,150.00 50.00 300.00 78.09 150.00 800.00 2,928.09
13.	Science Building 7-1211 Salaries 7-1112 Student Wages 7-1234 Cleaning Supplies 7-1256 Repair and Maintenance Materials 7-1267 Electricity 7-1278 Gas 7-1289 Insurance Total	2,800.00 300.00 300.00 700.00 450.00 35.00 188.43 4,773.43
14.	Stadium and Athletic Field 7-1311 Salaries 7-1356 Repair and Maintenance Materials 7-1367 Insurance 7-1378 Electricity 7-1389 Gas Total	300.00 150.00 24.08 200.00 100.00 774.08
15.	Swimming Pool 7-1411 Salaries	300.00 400.00 100.00 275.00 194.18 1,025.00 30.00 2,324.18

		Budget Appropriations Current General Funds
16.	Tennis Courts 7-1511 Salaries 7-1512 Student Wages 7-1556 Repair and Maintenance Materials Total	100.00 200.00 150.00 450.00
17.	Training School 7-1611 Salaries	3,000.00 450.00 550.00 187.88 1,025.00 600.00 5,812.88

Total General Plant Maintenance and Operation 94,497.42

525.00

65.00

1,000.00

II. AUXILIARY ENTERPRISES:

Α.	Dormitories and Apartments:	
1.	Allie Young Hall: 8-11 Salaries 8-12 Student Wages	3,900.00 800.00
	8-34 Cleaning Supplies	325.00
	8-37 Laundry	250.00
	8-56 Repair and Maintenance Materials	900.00
	8-57 Linens	300.00
	8-67 Insurance	154.33 880.00
	8-89 Gas	65.00
	Total	7,574.33
0	71 73. 77-73	
2.	Fields Hall 8-111 Salaries	6,483.32
	8-112 Student Wages	800.00
	8-134 Cleaning Supplies	300.00
	8-137 Laundry	300.00
	8-156 Repair and Maintenance Materials	750.00
	8-157 Linens	300.00 169.96
	8-178 Electricity	660.00
	8-189 Gas	80.00
	8-200 Equipment	1,900.00
	Total	11,743.28
3.	Thompson Hall:	
	8-211 Salaries	1,100.00
	8-212 Student Wages	1,500.00
	8-234 Cleaning Supplies	300.00
	8-237 Laundry	300.00 600.00
	8-256 Repair and Maintenance Materials	300.00
	8-267 Insurance	125.82

8-278 Electricity -----

8-289 Gas -----

8-300 Equipment -----

Total -----

4.	Men's Dormitory: 8-311 Salaries	1,100.00 2,000.00 300.00 300.00 800.00 135.46 750.00 75.00 900.00 1,600.00 13,260.46
5.	Veterans' Village: 8-411 Salaries	1,100.00 1,000.00 696.33 1,060.00 1,600.00 5,456.33

В.	Board:					
	1. Cafeteria:					
	9-11 Salaries	\$22,384.00				
	9-12 Student Wages	1,000.00				
	9-11A Employees Meals	3,700.00				
	9-23 Travel	150.00				
	9-34 Cleaning Supplies	525.00				
	9-37 Laundry	35.00				
	9-45 Service Contracts	207.80				
	9-41 Purchases	56,000.00				
	9-56 Repair and Maintenance Materials -	500.00				
	9-67 Electricity	2,000.00				
	9-78 Gas	325.00				
	9-79 Other	100.00				
	9-81 Replacement of Small Equipment	1,000.00				
	9-100 Equipment	2,200.00				
	Total	90,126.80				
		·				
	2. Grill:					
	9-111 Salaries	6,352.00				
	9-111A Employees Meals	1,242.50				
	9-112 Student Wages	600.00				
	9-134 Cleaning Supplies	175.00				
	9-141 Purchases	35,000.00				
	9-156 Repair and Maintenance Materials	200.00				
	9-181 Replacement of Small Equipment -	50.00				
	Total	43,619.50				
	Total Cafeteria and Grill	133,746. 3 0				

C. Bookstore:

1.	Bookst	ore:	
	10-11	Salaries	3,916.66
	10-23	Travel	200.00
	10-34	Office Supplies	-0-
	10-45	Service Contracts	67.10
	10-41	Purchases	30,000.00
	10-56	Repair and Maintenance Materials -	20.00
		Total	34,203.76
Total B	3ookstor	e	34,203.76
Total Auxili	ary Ent	erprises	211,800.28

III. STUDENT AID:

A. <u>Scholarships</u> :			
	1.	General Scholarships: 11-1 General Scholarships	5,000.00
	2.	Music Scholarships: 11-2 Music Scholarships	7,500.00
	3.	Athletic Scholarships: 11-3 Athletic Scholarships	26, 000.00
Total	Stud	ent Aid	38,500.00
TOTAL	EXPE	NDITURES	823,488.33

Minutes of the meeting held April 28, 1953 - continued

No further business appearing, the meeting was adjourned.

Chairman

J. Norrie