

**MOREHEAD STATE UNIVERSITY
STAFF CONGRESS**

1 November 1999

Scottie Barker, Sharon Bellar*, Larry Besant, Thelma Bumgardner, Vincent Butler, Joy Cecil*, Dan Connell, Patty Eldridge, Richard Green, Lois L. Hawkins, Stephanie Highley-Stewart, Rosemary Hinton**, Betty Sue Hurley, David Jessie, Linda Kegley, Velda Mabry, Rhonda Mackin**, Bill Mains*, Zach McClurg, Pam Moore, Carole Morella, Joel Pace, Belva Sammons, Dallas Sammons*, Wilma Stegall*, Larry Stephenson, Jack Templeman**, Todd Thacker, Madonna Weathers.

***Prior Notification**

****No Notification**

Guests: Gene Caudill, Staff Regent

Angela Martin, Co-Director, SACs Self-Study

Roger Barker, Director, Office of Human Resources

Dr. Frances Helphinstine, Faculty

The meeting was called to order by Chair Thacker at 1:03 p.m. Minutes of the October 4 meeting was reviewed.

MOTION: October 1999 minutes were accepted.

Proposed: Rep. Highley-Stewart

Seconded: Rep. Jessie

Called For Vote: Passed

CHAIR’S REPORT

Personnel Policies and Benefits Committee Chair, Lois Hawkins, has been having a difficult time being notified of the University Benefits Committee meetings. It appears she has been left off the list. Suzann Hogge has been asked for a copy of the minutes of the meetings Rep. Hawkins has missed.

Angela Martin presented summary of SACs Report to Staff Congress with handouts on Recommendations and Comments. SACs Visiting Team will be on the Morehead State University campus from March 5-8, 2000.

Items of interest to Staff Congress are as follows:

1. Section III. Planning, Assessment, and Use of Assessment Results
 Academic Units – The criteria for this is that that University must have a unit plan and assessment results and must be using those results. Overall, we are in compliance with this section.
 Administrative and Educational Support Units – The criteria says that each administrative unit and each educational support unit must a unit plan and assessment results and must be using those results. In this section we are not in compliance and have noted this in the report by making specific recommendations.
2. Section V. Educational Support Services, Organization, and Administration
 This is the area which most staff are classified. A suggestion to increase staff salaries and wages has been submitted. It is a suggestion because there is no must statement involving this therefore, it must be submitted in the form of a suggestion. A similar suggestion has been made for faculty salaries. This change was made by the steering committee.

Rep. D. Sammons is working on the web page and hopes to have a presentation for next month’s Staff Congress meeting.

VICE CHAIR’S REPORT – Staff Congress now has full membership. Joy Cecil is the Vice Chair of the Credentials and Elections Committee.

SECRETARY’S REPORT – No report

Corrected Copy

REGENT'S REPORT

Next meeting of the Board and Regents will be the November 12. Will be covering enrollment figures and budgets.

COMMITTEE REPORT

Standing Committee on Appointments - The committee recommends Jeanie Osborne be appointed to the Library Committee.

Called For Vote: Passed

Credential and Elections Committee – No report.

Fiscal Affairs Committee - The committee reported at the last Staff Congress meeting that there was a \$2,500 life insurance option for retirees. Mr. Barker has informed the committee it is possible to get \$5,000 of life insurance. The committee recommends that this insurance matter go before the University Benefits Committee. The committee is turning this over to the Staff Congress Personnel Policies and Benefits Committee for further review. The committee further recommends that Sue Luckey, Representative of the Retirement Organization, be included in this process.

Suzann Hogge shared the CUPA Report and the Regional Salary Report. These reports are used for University salaries. This information is a year old. Survey results have just been completed and will be published during the first of the year. Rep. Mabry researched information from the internet on salary ranges from Lexington to Ashland. This information was two years old. The salaries were 5% below salary range for these areas. State information was from the 1990 Census, there was no updated information.

Cannot find 1989 Mercer Report that is supposed to be on file in the Library. Also the Office of Human Resources does not have a copy. PG44 states that the Library and the Office of Human Resources will maintain a copy. Rep. Green stated that the committee would like to have a copy. Vice Chair Stephenson has a copy and will share it with the committee.

Personnel Policies and Benefits Committee – The committee is waiting for figures on the usage of University tuition waivers from the Office of Human Resources. As soon as we receive this information the committee will present it to Staff Congress. The issue of consulting time for staff has been tabled until after the first of the year. The committee is researching vision plans but do not have anything to report at this time.

OLD BUSINESS – How many members of Staff Congress has looked the Physical Plant web page and made comments about the proposed project at the Bell Tower? The suggestion is to tear down the tower at a cost of \$100,000 and put it back up where it will not interfere with the entrance of Camden Carroll Library.

NEW BUSINESS – Rep. Moore suggested using the clinic for minor aches and pains for faculty and staff to save money on insurance. Rep. Weathers stated that the University had a contract with Morehead Clinic for student coverage only. If the University included the faculty and staff the contract would be cancelled. This would create a town gown situation.

ANNOUNCEMENTS

November 1, 1999	Kentucky Virtual University Launched (www.kcvi.org)
November 3, 1999	Flu Shots 6-9 p.m. Wellness Center
November 9, 1999	Flu Shots 9:30-2 Benefits Fair
November 4, 1999	University Council Meeting 1:30 p.m.
November 10, 1999	Flu Shots 2-6 p.m. Rice Building
November 20, 1999	Football game at home with Southern Utah

MOTION: Adjournment
Proposed: Rep. Green Secoded: Rep. Kegley

Called For Vote: Passed. Meeting adjourned at 2:12 p.m.

Minutes by: Lois L. Hawkins, Secretary