

July 8, 1943

A meeting of the Board of Regents of the Morehead State Teachers College was held at the office of the President on Thursday, July 8, 1943, at 10:30 A. M. The meeting was held pursuant to the following call by Superintendent John W. Brooker, Chairman of the Board:

Mr. Harry LaViers  
Mr. Donald H. Putnam  
Mr. E. E. Shannon  
Mrs. Allie W. Young

Paintsville, Kentucky  
Ashland, Kentucky  
Frankfort, Kentucky  
Morehead, Kentucky

**MEMBERS OF THE BOARD OF REGENTS OF MOREHEAD STATE TEACHERS COLLEGE:**

At the request of President W. H. Vaughan, I am calling a meeting of the Board of Regents of Morehead State Teachers College to be held in the office of the President, at Morehead, on Thursday, July 8, 1943, at 10:00 A. M., Central War Time. The purpose of this meeting will be to discuss and act upon any and all business which may properly come before said Board. I sincerely trust that you may be present for this meeting.

Dated this July 1, 1943.

/s/ John W. Brooker  
Chairman, Board of Regents  
Morehead State Teachers College.

The following Regents were present:

John W. Brooker, Chairman  
E. E. Shannon  
Mrs. Allie W. Young  
Harry LaViers

Absent: Mr. Donald H. Putnam

In the absence of Mr. Putnam, Secretary of the Board, Superintendent Brooker asked Miss Carter, the president's secretary, to act as secretary pro tem.

Minutes Read and Approved: On motion duly made, seconded and carried, the minutes of the meeting held February 13, 1943, were read and approved.

Fee for James C. Clay in Bowling Case: The matter of the bill of James Clay for his fee in the Bowling case was referred to some sub-

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sequent meeting, due to the fact that Mr. Putnam, who is on a committee to investigate the matter, was absent from the meeting.

President's Annual Report: President Vaughan presented to the Board the annual report for 1942-43, which he read and discussed with the Board. The following items were acted upon and approved by the Board:

Mr. C. B. VanAntwerp: Director of the Training School, had asked for a leave of absence for the duration, to take charge of a Navy School at Schenectady, New York. President Vaughan recommended that this leave be granted, and that Dr. J. D. Falls be named as Acting Head of the Training School until Mr. VanAntwerp's return to the college. Mr. LaViers moved that the recommendation of the president be approved. Motion was seconded by Mrs. Young and unanimously carried and it was so ordered.

Coach Ellis Johnson: On motion duly made and seconded, all voting Aye, Coach Ellis Johnson was granted a leave of absence for the duration to accept a commission in the Navy.

Leave of Absence to Miss Helen Board: On motion duly made, seconded and carried, Miss Helen Board was given a sabbatical leave of absence for one year to take up her studies at Ohio State University.

Election of Remainder of Faculty and Administration Staff: Motion by Mr. Shannon and seconded by Mr. LaViers that the faculty and the administrative staff, as presented and recommended in the President's report submitted to this meeting, be elected for the ensuing year, and at the salaries specified. Motion carried, all voting Aye, and it was so ordered.

Budget for 1943-44: Motion by Mr. LaViers, seconded by Mrs. Young that the 1943-44 budget as presented by the President be accepted and approved. Upon a vote this motion carried, all voting Aye.

Following is a copy of the President's report:

July 8, 1943

TO THE MEMBERS OF THE BOARD OF REGENTS:

The year, 1942-43, has been an eventful year in the history of the college. The impact of the war has brought tremendous responsibilities and hardships to the college. A study of the table of enrollments for the past two years shows a part of the price American higher education in general, and the Morehead State Teachers College in particular, is paying for the war. One hopeful sign does appear in the comparison of the enrollments for the last two years. We have had a pick-up in enrollment since April of '43. If you will notice our summer school enrollment for '43 is considerably larger than the summer school enrollment for '42. We cannot dare to hope yet that enrollments will continue to

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climb, but the one hope is that, the salaries for public school teachers will increase and if they are raised to the proper level, the enrollments in the state teachers colleges will climb. One of our biggest responsibilities now to the college and to our students is to work for the improvement of teachers salaries in the public schools.

#### Field Work

During the Spring Quarter we released Professor Banks from his teaching duties and assigned him to work in the field. During the three months he visited high schools in Breathitt, Lewis, Carter, Elliott, Pendleton, Greenup, Boyd, Floyd, Wolfe, Pike, Bath, Fleming and Mason Counties. He visited a total of thirty-eight high schools in these counties. His general plan of visitation was to spend a week in a county and a full day in each school. We profited much from this visitation, and I think we will see the results for years to come.

Professors Judd and Jackson spent one day a week visiting in schools in Mason, Fleming, Bath, Montgomery, Boyd, Campbell and Fayette Counties. Professor Judd studied the teaching of reading in the elementary school. He not only was a student of the teaching of reading, but was an unofficial supervisor to teachers who were attempting to improve their own teaching of reading. He was enthusiastic about the lessons he learned and about the good he felt that he had done. Professor Jackson accompanied Dr. Judd, and in each school he was studying the problems of high school teaching and administration. He, too, learned much and he was in position to give advice in many instances. We feel that by this type of visitation we are cementing the ties that bind us to our territory.

#### Problems Courses

Dr. Falls was released from campus teaching during the Spring Quarter, and conducted problems courses in all-day classes in Salversville, Paintsville and Louisa. Miss Neal voluntarily took on an extra assignment and each week-end went to West Liberty and conducted problems courses for the teachers of Morgan County Schools. In each case the problems courses were related to elementary education. A total of eighty pupils took these classes. Dr. Falls also spent some time visiting schools and making contacts helpful to the college.

#### Workshops

During the Summer Quarter we are conducting elementary education workshops in Johnson and Greenup Counties. Dr. Falls, Miss Neal and Mrs. Lottie Nickell are spending full time at the workshop in Paintsville. Dr. Lappin and I visited this workshop, and it is our judgment that an outstanding job is being done for those teachers who otherwise would have gone into the schoolroom unprepared. Sixty-two people are enrolled in that one workshop, which in essence, is a little college off the campus.

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Fifty-four pupils are enrolled in the workshop at Greenup. Dr. Judd, Miss Paulson and Miss Roone are conducting that workshop. Dr. Lappin and I visited this workshop also, and we are enthusiastic about the work they are doing. We are planning to open a third workshop for a period of one week in Carter County for the week beginning July 26. Eighty-two teachers have already registered for this. We are learning more about the training of elementary teachers in doing this sort of field work. We are taking the college to the people, and we are making friends for the college. I want to commend this type of program to you for your thoughtful consideration.

The only added expense in this connection to the college is for travel, which is minor. We did employ one extra teacher - Mrs. Lutie Nickel - to do demonstration work with a group of children in Johnson County; but as noted later, Dr. Frank Miller asked for a leave of absence for the summer and the money saved on his salary will more than pay Mrs. Nickel's salary for the summer. The income from these workshops more than pays the expenses of operating them.

#### Service of Department of Agriculture

During this past year, Professor Haggan, Head of the Department of Agriculture, has rendered a distinct service to the college and the community. In the first place, he has taught his full load on the campus, and has acted as Field Representative for the American Red Cross. This work has carried him into virtually every community in this county to perform an errand of mercy. The effect of the war and the rationing of meat has created a demand for raising chickens. Professor Haggan offered the service of his department for the hatching and brooding of chickens. To date, 17,000 baby chicks have been hatched and brooded by him free of charge to farmers and poultrymen in a total of six counties. The farmers furnish the eggs and the feed and he hatched and brooded the chickens free. This will be providing approximately 75,000 pounds of meat for the people in this area.

#### An Experiment in a Community School

The General Education Board has made a grant to the teacher training institutions in Kentucky to conduct an experiment in the development of community schools. The general Education Board recommends that each college take a community near-by, and with the permission of the county school authorities, set up and direct an educational program in that community that will help the people of the community solve their economic, social and cultural problems. It is hoped that this experiment will success to the point where the college, at a later date, can take a county as a unit and conduct the same experiment for the county. The General Education Board will defray many of the expenses incurred by this experiment. We welcome this opportunity, because we feel that one of our biggest jobs is to visualize a program of education for Eastern Kentucky that will enable the people to become more self-sufficient and happy. Consequently, we are going to harness all the resources of the college in an effort to conduct an efficient community school next year. Not all the plans are complete, but we are working on them, and by the time school opens in the fall we hope to be in position to start such a community school. As time goes on, I shall report to you the progress we are making in this stimulating and challenging experiment.

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### Bagby Scholarship

Three years ago, Mr. R. E. Bagby initiated what we call the Bagby Scholarship. At that time he proposed to set aside \$250 annually to pay the expenses of a graduate of the Prichard Memorial High School in Wayson to the Morehead State Teachers College for one year. The offer was so popular that it was decided at the last moment to divide the \$250 between two students. Consequently, in the fall of 1941, two graduates of the Prichard Memorial High School entered the Morehead State Teachers College on the Bagby Scholarship. The same plan was operated in the fall of 1942, and they have all made good records here in the college. Mr. Bagby has been so well pleased with this that last winter he enlarged his plan, and offered to pay \$125 on the expenses of one student each from Greenup, Lewis and Elliott Counties. Greenup and Elliott Counties have named the students who are to receive this scholarship, and Lewis County will do so shortly. This magnificent offer on the part of Senator Bagby will give him the satisfaction that noble deeds give people, and should also bring great happiness to many other people.

### The Navy

The one word that describes the activities of the college more than any other during this past year is "Navy." In June, 1942, we had rosy dreams of a year of happy collaboration with the Navy authorities. I am happy to say to you now that those dreams have become a reality. The past year has been an eventful and a happy year for all of us. It has brought a greater amount of work to the college authorities than we have ever had before, but our accomplishments have richly repaid us for the work.

The Navy program has been stimulating to us. We have learned some things about teaching and education that we didn't know. We have had the satisfaction of contributing effectively to the war effort, because approximately 1800 electricians have been trained on our campus this year, and these men are now either rendering their services as electricians on board fighting ships, or taking more advanced work in some other school preparatory to greater service on the sea. We are proud of this achievement. We have been assured by the Naval authorities that the work done here is of the highest type, and our school has been praised by the proper authorities who have inspected.

It has meant a tremendous enlargement of our cafeteria. Previous to the current year the volume of business in the cafeteria has approximated \$50,000 for the year. During the year that has just past that volume has increased to approximately \$220,000. In other years we have served on an average of about 700 to 800 meals per day. This past year we have served about 2500 meals per day. In addition to that we have had all of the work connected with the rationing of sugar, canned goods and all food products, plus the scarcity of items essential to the successful functioning of a cafeteria. These factors have made this a difficult year for the cafeteria. Previously we have had a manager of the cafeteria. This year it has been necessary to have a manager, plus two full-time assistants.

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We were fortunate in July, 1942, to secure the services of Miss Martha Cleavelin who for some years had been manager of one of the dining rooms at DePauw University. Her work with us was outstanding. She completed the reorganization of the cafeteria and administered the finances of the cafeteria in such a fashion that the Navy is now paying us 95¢ per day for feeding their men instead of \$1.20 called for in the original contract.

In June, Miss Cleavelin was called back to DePauw University to become General Manager of their dormitories and dining halls at a salary far greater than we could afford to pay. I reluctantly released her, and upon her advice I am recommending to you her first assistant, Miss Ilee Smith, to become director of the cafeteria. Miss Smith has demonstrated so far that she can carry out the policies of Miss Cleavelin and the cafeteria is operating efficiently and happily just now. The other assistant to Miss Cleavelin, Miss Frances Herrick, resigned and returned to New York, and I am recommending to you now Miss Shirley Lindland and Miss Josephine Elwood as assistants to Miss Smith in the operation of the cafeteria. They have started off all right, and I think they will make good.

Another result of the Navy program has been the enlargement of the buildings and grounds force. We have employed one or two carpenters on an hourly basis this year to help keep the plant in condition. They have been very busy along with the entire staff. We have had a crew of painters at work almost constantly, and you can begin to see the effect in the appearance of the college plant.

Six hundred Navy men on the campus and using our buildings from eight o'clock in the morning until nine at night added tremendously to the problem of plant maintenance. They carry in a great deal of dirt, and our existing janitorial staff was insufficient to keep the plant in good condition. In addition to that we lost several of our janitors. We have employed, in addition to our regular janitorial staff, six cleaning women who begin at noon each day and work until eight or nine o'clock at night to keep the administration building, the training school building and the science building clean. We hope we will not have to continue this after the Navy leaves us, but it has been necessary to keep buildings in anything like sanitary conditions. We have added twenty new instructors who are teaching in the Navy program full-time, and we have used Dr. Wineland and Mr. Fair for half-time in the Navy program. We have now transferred Mr. Thomas Young from the Art department, Mr. George, Head of the Department of Music, and Mr. Fred Caudill, Coach in the Training School, to the Navy for full-time. We will transfer Mr. Caudill back to the training school in the fall, but during the summer months we will use him full-time in the Navy program. It should be remembered that the Navy pays their salaries.

The organization of our Navy program was a tremendous challenge to us. Since we were the first in the state, and one of the first in the United States, to enter into such a program, we have no precedents to follow. It was, therefore, necessary for us to pioneer. This we

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have done, and at this point, I want to pay tribute to the efficiency and cooperation of Dean Lappin, Mr. Hope and Mr. Rice, who more than any others, have made the program function successfully. It has been a source of great pride to us that committees have come to our campus from at least two other colleges in the state to see how we set up our program and how we are making it function.

#### Financial Statement

I am submitting herewith a financial statement for the year that has just passed, and I should like to call attention to the fact that this is available eight days after the close of the fiscal year. There is also a statement of the budget for the current year. I am happy to report that we have paid all of our bills during the past year, including the large program incident to the Navy; that we now have \$20,000 worth of food in the cafeteria and this is all paid for, \$19,000 in our bond funds, more than \$20,000 in our revolving fund at the close of the fiscal year, and approximately \$4500 in coal inventories carried over into the new year, which means that we have more than \$60,000 with which to begin the operation of the new year.

If you contrast this with our condition on June 30, 1942, you will realize that it has been a great fiscal year for us. During the past fiscal year we have spent about \$40,000 in deferred maintenance on the campus, and by the end of the current fiscal year we hope to have the campus in excellent physical condition. We believe we can have goodly sums laid away in our bond issue sinking funds. This has been the most successful year financially that the college has had since about 1933 or 1934.

#### Employment of Teachers

I am submitting herewith my recommendation to you for the teaching and administrative staff for the current year. I am recommending raises to a number of the teaching and administrative staff. None of these is very great. All of them have been earned. This will not increase our pay roll for the current year, because we are not filling the places of several members of the staff who have asked for leaves of absence to enter the military service.

Mr. VanAntwerp, Director of the Training School, has asked for a leave of absence for the duration, and has been commissioned a Senior Grade Lieutenant in the Navy. He recently has been assigned to be Commanding Officer of the Navy Unit at Union College at Schenectady, New York. Since we hope to have Mr. VanAntwerp back with us at the close of the war, I doubt the wisdom of going outside our staff to select a successor provided we can spare somebody on the staff. With that in view, I am recommending that we name Dr. J. D. Falls acting director of the training school. I do this with the conviction that he will do a highly satisfactory job in this connection.

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Coach Ellis Johnson has recently been commissioned a Junior Grade Lieutenant in the Navy, and has been assigned to the Pre-Flight school at the University of Iowa. It will not be necessary to employ anybody to take his place and we can save his salary.

Dr. Terrell asked for a sick leave in April and was away during April and May, and a part of June. During that time he submitted to an operation and his health is some better now. He has been assigned to a lighter teaching load since his return. We hope that his health will soon improve to the point where he can carry a full load.

Dr. F. B. Miller asked for a leave of absence for the summer, and this was granted him. This leave is without pay.

Miss Virginia Griffing, instructor in the mathematics and physics department, resigned to become a member of the staff of a Catholic University in Washington. We will not need to fill this vacancy now.

Miss Helen Board, who is critic teacher in the first grade, has asked for a sabbatical leave to spend the year at Ohio State University studying in their department of elementary education. I think the college is more than justified in granting this sabbatical leave, and I recommend it. It will be necessary to employ somebody to fill her place. I have asked Dean Lappin, who for some years, was director of the training school, to investigate and find somebody to recommend for Miss Board's position during her year at Ohio State.

It is with a feeling of accomplishment that I submit this annual report to you. It has been a year of great activity. It has been a year of accomplishment, and a year of financial solvency. We look forward to a year of expanding professional development, and to a year of greater service, both to our teachers and to our sailors.

#### Faculty and Administrative Staff Recommendations

<u>Name</u>	<u>Department and Rank</u>	<u>Pres. Salary</u>	<u>Rec. Salary</u>
<u>Agriculture</u>			
H. C. Haggan	Head of Department, Professor	\$3300.00	\$3400.00
<u>Economics</u>			
R. F. Terrell	Head of Department, Professor	3000.00	3000.00
<u>Education</u>			
R. D. Judd	Head of Department, Professor	3600.00	3700.00
R. L. Hoke	Associate Professor	2900.00	2900.00
J. D. Falls	Director Extens. Assoc. Prof.	3400.00	3500.00
W. B. Jackson	Dean of Men, Instructor	2400.00	2500.00
F. B. Miller	Associate Professor	3000.00	3000.00



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English

Fred A. Dudley	Head of Department, Professor	\$3400.00	\$3500.00
Inez F. Humphrey	Associate Professor	\$790.00	\$790.00
Emmett Bradley	Assistant Professor	\$300.00	\$400.00
G. C. Parks	Assistant Professor	\$600.00	\$700.00

Foreign Language

Emma O. Bach	Head of Department, Professor	\$800.00	\$800.00
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History and Government

Nolan Fowler	Instructor	\$300.00	\$300.00
W. O. Peratt	Associate Professor	\$600.00	\$700.00

Mathematics and Physics

L. A. Fair	Assistant Professor	\$700.00	\$800.00
W. C. Wineland	Head of Department, Assoc. Prof.	\$000.00	\$400.00

Biology and Chemistry

G. B. Pennebaker	Head of Department, Professor	\$400.00	\$500.00
E. L. Shannon	Associate Professor	\$400.00	\$500.00
F. A. Riedel	Assistant Professor	\$400.00	\$400.00
Ella O. Wilkes	Associate Professor Geography	\$400.00	\$500.00
Catherine Traun	Instructor	\$000.00	\$100.00

Special DepartmentsArt

Naomi Claypool	Assistant Professor	\$300.00	\$400.00
Thomas D. Young	Assistant Professor	\$200.00	\$700.00* Navy

Commerce

R. W. Jennings	Head Department, Assoc. Prof.	\$800.00	\$000.00
Ross C. Anderson	Assistant Professor	\$300.00	\$500.00
Carolyn Gable	Instructor	\$000.00	\$200.00

Health and Physical Education

Ellis Johnson	Head Coach, Asst. Prof.	\$600.00	Leave
Len Miller	Head Department, Asst. Prof.	\$500.00	\$600.00
Louise Maull	Head Phys. Ed. Women, Inst.		
	Leave of Absence 1/2 Salary	\$000.00	\$000.00
Frances MacLaught	Acting Head Dept. Phys. Ed Women		\$400.00
Hell Walters	Instructor	\$300.00	Leave

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Home Economics

Myrtis W. Hall	Head of Department, Prof.	\$2160.00	\$2260.00
Patti Dolin	Critic Teacher, Instructor	2000.00	2000.00
Avis Woolrich	Instructor	2000.00	2100.00

Industrial Arts

J. T. Mays	Head of Dept., Asst. Prof.	2700.00	2700.00
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Music

Marvin E. George	Head of Department, Asst. Pr.	2500.00	(Navy)
Catherine George	Instructor	1800.00	1800.00
Mildred Sweet	Instructor	1800.00	1800.00

Training School

Chiles VanAntwerp	Director, Asst. Prof.	3300.00	Leave
Sam J. Denny	English, Instructor	2000.00	2100.00
Amy I. Moore	Mathematics, Instructor	2000.00	2100.00
Juanita Minish	Foreign Language, Instructor	2000.00	2100.00
Lucille Catlett	Science, Instructor		Leave
Hazel Nollau	Science, Instructor	1800.00	1800.00
Lorene S. Day	Social Science, Instructor	2000.00	2100.00
Helen Board	1st Grade, Instructor	1300.00	2000.00
Edna Neal	2nd Grade, Instructor	2000.00	2100.00
Elizabeth Roome	3rd Grade, Assistant Prof.	2000.00	2100.00
Margaret Findley	4th Grade, Asst. Prof.	2000.00	2100.00
Etta M. Paulson	5th Grade, Asst. Prof.	2000.00	2100.00
Rebecca Thompson	6th Grade, Asst. Prof.	2000.00	2100.00
Fred Caudill	Coach, Instructor	1620.00	1620.00

Administrative Staff

W. C. Lappin	Dean	4200.00	4300.00
Anna Carter	Secretary to President	1700.00	1800.00
Mary Page Milton	Registrar	2100.00	2200.00
Lucy Gardner	Asst. Registrar	1620.00	1620.00
Harlan Blair	Business Agent	2500.00	2500.00
Herbert Hogan	Accountant	2400.00	2400.00
I. A. Nooe, Jr.	Comptroller	3600.00	3700.00
Gaytnel Overman	Bookkeeper	1620.00	1620.00
Tennie Fraley	Clerk Comptroller's Office	1020.00	1020.00
Leora Hutt	Secretary to Dean	1200.00	1400.00
Evelyn Cochran	Secretary to Comptroller		1200.00
Mildred Morris	Sec'y. Extens. & Faculty	1200.00	Leave
Blanche Jones	" " "		1200.00
Olive SaGraves	" " "	1120.00	1120.00
Mrs. Iva Menning	Mgr. Bookstore & Post Office	1200.00	1200.00
Alice P. Morris	Librarian	2200.00	2200.00
Marguerite Bishop	Asst. Librarian	1400.00	1400.00
G. C. Nickell	Physician	2000.00	2000.00
Dosha C. Roberts	Nurse	1500.00	1500.00
Curraleen C. Smith	Dean of Women	2250.00	2250.00

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Buildings and Grounds

W. H. Rice	Superintendent	\$2200.00	\$2400.00
Vivian Young	Secy. Supt. Bldgs & Grs.	1500.00	1500.00
Allen Haden	Plumber & Electrician	2000.00	2000.00
Claude Utterback	Helper	1500.00	1500.00
L. C. Ricketts	Carpenter	1820.00	1820.00
Claude Glover	Fireman Power Plant	1320.00	1320.00
V. A. Barncollar	" " "	1320.00	1320.00
Ed Elan	" " "	1320.00	1320.00
Jack Lockett	" " "	1320.00	1320.00
Claude Evans	Night Watchman	360.00	360.00
Roy Vencill	Janitor Aud-Gym.	1060.00	1200.00
Ed Fannin	" Library	360.00	360.00
Alfred Jones	" Adm. Bldg.	360.00	360.00
C. B. Porter	" Swimming Pool	360.00	1200.00
Wallace Keeton	Laborer	360.00	1020.00
Clyde Howard	Janitor Training School		360.00
Raymon Markwell	" Science Building		360.00
Millard Bradley	Janitor 1/2 time		360.00
Doyle Lawson	Grounds		720.00

Navy Program

Pinkard Alfrey	Guard	50.00 mo.
Herbert Bradley	Night Watchman	50.00
J. T. Jennings	Guard	50.00
Clinton Toller	"	50.00
Allie Sorrell	"	50.00
Richard T. Lewis	"	50.00
Morton H. Roberts	"	50.00

Cafeteria

Ilee Smith	Director	2800.00
Josephine Elwood	Dietician	1500.00
Shirley Lindland	"	1800.00
Maude Clay	Manager Grill	780.00

Navy Instructors

Clifford Adams		2400.00
Clarence Allen		2600.00
James G. Black, Jr.		2400.00
Ernest Brown		3000.00
Ira T. Caudill		2400.00
Garland Cochran		2400.00
Albert Elkins		3000.00
L. A. Fair*		
Marshall Hurst		3000.00
W. O. Lewis		3000.00
Alfred Moore		3000.00
Paul S. Moore		2800.00
Chas. Morris		2600.00
Paul Overstreet		2800.00

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Navy Instructors, continued

Lyman Penn	\$2800.00
Oren Rodewald	3000.00
A. J. Sharonberger	3000.00
Garland Stratton	2800.00
Joe Troutman	2400.00
Arthur "altner	2800.00
W. C. Wineland*	
Marvin E. George*	2700.00
Thos. D. Young*	2700.00

\*Teaches in college.

Workshops

Mr. William H. Vaughan, President  
Morehead State Teachers College  
Morehead, Kentucky

My dear President Vaughan:

I am taking this opportunity to report to you some of our activities at the Paintsville Summer Workshop organized for the purpose of meeting some of the problems connected with the State Educational Emergency Program.

We have 62 paid students enrolled, and I have collected a total of \$697.50 which I have left with the Business Office, including all receipts and enrollment cards. In addition, we have 32 children selected from the surrounding schools, ranging from the first to the eighth grades. These children are used for demonstration purposes. Miss Edna Neal and Mrs. Lutie Nickel are assisting in this work.

Our procedure is somewhat as follows:

First. We have four rooms in the Paintsville City High School, furnished by the Paintsville Board of Education, including water and lights. Janitorial service is furnished by the Johnson Schools of which Mr. John Fred Williams is Superintendent. Our expenses are relatively little in carrying on this project.

Second. We meet at 9:00 in the mornings and actually conduct two hours each day a rural school on the stage in the Auditorium, in the presence of these 62 students. Then we hold a panel discussion for one hour each day, built around the activities of these demonstrations. In the afternoon, we retire to the special library we have there for these teachers, and to the work room where these teachers are taught how to collect and prepare materials they can use in their classrooms, when their schools begin.

Third. We will have from our faculty five special lecturers on special subjects, one for each week. They are yourself, as you will remember, Dean Lappin; Dr. Riedel; Dr. Shannon and Professor Haggan. All of these lecturers have been

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chosen to emphasize certain phases of special topics.

All of the members of the Workshop are enthusiastic over the work, eager to learn, and they express themselves as highly pleased with the undertaking.

Frankly, I believe this off-campus work is the finest thing the College has done in trying to serve our surrounding territory, since I have been connected with the Institution. Naturally, it places extra heavy duties on one to perform this service, but I am firmly convinced that the College will be greatly benefitted by our efforts, as well as functioning just where we should -- in the community.

Thanking you for the splendid cooperation you have given me in this work, I am

Yours very sincerely,

/s/ J. D. Halls, Director Department  
of Extension and Professor of Education

Report Dr. F. D. Judd

July 7, 1943

The following briefed report covers, essentially, all of the main items incident to our pilgrimage over parts of Eastern Kentucky last quarter:

1. Last quarter President Vaughan authorized Mr. Jackson and me to "look in" on a few representative schools in our territory in Eastern Kentucky. Our itinerary took us into the schools of Mason, Bath, Montgomery and Fleming Counties. We also made trips to Lexington, Ashland and Covington with the view of studying the supervisory program of these cities.
2. Wherever we went we found a universal eagerness on the part of school men to know more about their school problems. We tried to reward their friendliness by giving them whatever assistance we could on their particular problems.
3. While we were not scouting for students particularly, yet judging from the results of our enrollment during the summer quarter, we could see some definite results.
4. The mere meeting of former students, and new prospects, who are to come to Morehead, perhaps graduate, will bear good results in the future. The materials which we took from the college were gladly received, in many cases with flattering comment.
5. Mr. Jackson was primarily interested in supervisory and administrative problems. I was chiefly concerned with the ele-

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mentary program, with especial interest on the reading program. Suffice it to say that we gained far more from this experience than we were able to give to our friends out in the field. These experiences which we encountered there will be invaluable to us in teaching of our classes here on the campus, since we know more about our field and its attendant problems.

6. Without being technical or tedious I should like to cite about three items as typical of what we found out in the field: (1) We found almost no traces of a supervisory program going on in our area, except for Ashland, Lexington and Covington. (2) There were so many varieties of reading going on that it may be termed similar to the pattern of a "crazy-quilt." (3) Outside of the three large cities mentioned above, the absence of standardizing test was conspicuous.

There were many by-products which came out of this experience. They are too many to list here in this report. From any point of view which one cares to look at the results of this type of project, it seems to be worth while.

/s/ R. D. Judd, Head  
Department of Education

Report of Mr. Banks

June 22, 1943

At the request of President Vaughan I was relieved of classroom duties during the winter quarter of this present academic year and sent forth to visit high schools in northeastern Kentucky. Within that period I visited schools in Breathitt, Lewis, Carter, Elliott, Pendleton, Greenup, Boyd, Floyd, Wolfe, Pike, Bath, Fleming and Mason counties. In all I called upon thirty-eight high schools.

The general plan of visitation was to spend a week in a county. I arranged to spend a full day with each school visited, arriving early in the morning and remaining until the close in the afternoon. Meeting the principal before school started for the day, I secured permission to sit in classes as an observer and then worked out a schedule to take care of my day. Usually I spent an entire period in one class; however, there were times when it seemed best to split some of the periods to get more classes covered.

While sitting in class I tried to appraise the subject matter, the quality of instruction, and the current interest of the pupils. I was curious to discover just where high school graduates are when they come to college. Often the teacher wanted to turn the period over to me. I disposed of such invitations by suggesting that I use a few minutes at the close of the period to tie on to the class discussion, with

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some observations of my own. Occasionally I found teachers desiring criticism of their classroom procedures and asking for judgment on some particular project.

There were opportunities to make other than educational contacts. In some of the centers I had a chance to renew old acquaintances or meet a few of the outstanding citizens, in one way or another. I was invited to speak to luncheon clubs at their regular meetings. Many of the principals called a special assembly and invited me to address the faculty and student body. I was able to meet each of the thirty-eight senior classes as a group and conduct some kind of forum on going to college.

I think I can say that I was well received by all the principals I called on and was most heartily given the freedom of their schools by a big majority of them. Many went out of their way to show me about and to make me welcome. Teachers, likewise, were cordial and grew at ease when they found out I was just a harmless visitor and not an authorized inspector. I suspect it was difficult for some of them to go ahead in a natural way with a rank stranger from a college in the room.

In four counties I got in close touch with superintendents. Those officials found time to take me out to schools in their counties and to visit along with me. One, whom I had never seen before, gave up an entire week, with the exception of one day when he had a Board meeting, and took me to visit several of his schools. His paving the way in this fashion and sitting with me in the class rooms assured me a most cordial reception from the very beginning. When I left, he begged me to come back the next week so he could show me the rest of his high schools.

I found many of these schools excellent in equipment and excellent in spirit, which indicates that our section of the Commonwealth is alert educationally.

On the whole I found a group of conscientious teachers who seem to be in earnest in doing their jobs. Many of these have been trained in M. S. T. C.

I did not find many of the seniors especially interested in continuing their education at this time. Most of the boys definitely expected to enter the army and girls seemed eager for jobs.

I failed to find any novel experiments in education and very little of what might be called brilliant teaching; but I did find much good, sound, safe, industrious instruction which has its feet on the ground and its eyes turned toward the future.

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From this area, M. S. T. C. will draw most of its students; and into this area, I am convinced, M. S. T. C. must strive to keep pouring a steady, ever-enlarging stream of wise, understanding, constructive educational statesmanship.

/s/ Gabriel C. Banks

Report Dr. Falls on Problems Courses

July 19, 1943

Mr. William H. Vaughan, President  
Morehead State Teachers College  
Morehead, Kentucky

My dear President Vaughan:

In accordance of your request, I am furnishing here below the following information concerning the "Problems Courses," taught by me this winter and spring, at Salyersville, Paintsville, Louisa and West Liberty.

ENROLLMENTS

Place	No. of Students	No. of Meetings	Hours Credit
Paintsville	19	12	6
Salyersville	20	12	6
Louisa	21	12	6
West Liberty	20	12	6

I had a total of 60 paid students, collecting \$720.00, one-half of which paid the total expenses. I also organized a similar "Problems Course" at West Liberty with 20 students. We collected there \$240.00 and our expenses were about \$40.00 clearing around \$200.00. As you will remember, after organizing this center at West Liberty, I taught for one day, and then Miss Edna Neal took charge and completed the work.

I am attaching hereto, a mimeographed copy of the topics discussed at each center; and also, a copy of the final examination. In addition, each student made a special report, wrote a term paper, worked on special units, and took the final examination.

If there is further information you desire at this time, please request same and I shall try to furnish it.

Yours very truly,

/s/ J. D. Falls  
Director Department of Extension  
and Professor of Education



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REPORT ON NAVY CONTRACT WITH MOREHEAD STATE TEACHERS COLLEGE AS OF  
June 30, 1943.

Under date of April 24, 1942, a letter of intent was addressed to the college by John Downs, Rear Admiral, U. S. Navy Commandant of the 3rd Naval District. This letter of intent set forth the basis on which contracts would be made effective June 1, 1942, and provided for payment of the following:

- (1) For housing, \$12,000 per month
- (2) For instruction, \$12,000 per month.
- (3) For feeding \$1.20 per man per day.

Subsequent to the receipt of the above mentioned letter of intent, Naval supply contracts were issued and signed as follows:

(1) For housing, contract number N210s-22911 for the month of June, 1942, and contract number N210s-22964 for the fiscal year beginning July 1, 1942, and ending June 30, 1943.

(2) For instruction, contract number N210s-22912 for the month of June, 1942, and contract number N210s-22965 for the fiscal year beginning July 1, 1942, and ending June 30, 1943.

(3) For feeding, contract number N210s-22913 for the month of June, 1942, and number N210s-22966 for the months of July, August and September, 1942, at a later date, contract N210s-25096 for the months of October, November, and December, 1942.

Payments were made by the United States Navy, under these contracts and at the rates specified, up to, and including the month of September, 1942, at which time the contracts were re-negotiated in accordance with the law governing federal contracts.

A new contract was entered into as of October 1, 1942, referenced N0d3031. The purpose of this new contract was to determine rates, or means by which rates could be adjusted, so that the Navy would pay the actual cost of services furnished, plus an allowance for administration and an allowance for the use of buildings and equipment owned and furnished by the college. This revised contract was to provide that all necessary changes for the establishment of the Naval Training School at the Morehead State Teachers College, would be borne by the United States Navy, and that on the equipment purchased for this purpose, and on the changes made on which there was a recoverable value, title to same would be vested in the United States Navy. Such a provision removed the possibility of loss from the contract, thus reducing the risks to the college. Because of this, changes were made in the rates, as follows:

(1) There was a maximum allowance made of \$76,053 for the commissioning of the Naval Training School. This was to cover equipment purchased and alterations made for the Naval Training School. It was de-

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terminated that under the previous contracts, \$45,000 had been paid in excess of the amounts which would have been paid, had this revised contract been in force. This \$45,000 was considered an advance payment by the Navy on the \$76,053 set aside for commissioning. Payments for commissioning expense are made only after the college has disbursed the money and after a very careful check is made by the Navy of the disbursements.

(2) An allowance for use of facilities, buildings, equipment and other property owned by the college was agreed upon at \$2,100 per month. This is still in effect.

(3) The rate for messing was set at \$1.10 per day per man.

The rate thus established was an estimate to be adjusted to the actual cost at the end of each quarter year. Since the effective date of the contract, adjustment has been made to approximately 95¢ per man per day, for the nine months ending March 31, 1943, and a supplement to the contract provides for a change of rate to \$1.00 per man per day. This new rate is subject to an adjustment to actual cost for the months of April, May and June, 1943.

(4) The rate for instruction was agreed upon at \$8,600 per month. This has since been reduced to \$6,500 per month, effective April 1, 1943, and adjustment has been made reducing the amounts received by the college for the nine months ending March 31, 1943. The amounts thus received are subject to adjustment to actual cost for each quarter of the year.

(5) The rate for housing provided for \$2,500 per month. This has been increased to \$4,000 per month, effective April 1, 1943, and the loss, which the college has sustained up to that date has been adjusted to the actual cost incurred.

Under the present contract, payment is made within 15 days after submission of each monthly invoice. The terms of the contract provide that it is automatically extended from year to year up to July 1, 1952; however, that it may be cancelled by giving the college a written notice of termination not less than 90 days prior to the effective date of termination.

For the first nine months of the fiscal year, 1942-43, the college received the following compensation:

For direct reimbursement of expenditures - -	\$210,763.00
Allowance for administration	6,322.60
For depreciation of equipment, allowance for use of buildings, and allowance for use of joint recreational facilities	29,613.00
Total	<u>\$246,698.60</u>

For the remaining three months of the fiscal year, 1942-43, statements have been submitted totaling \$84,385.00. Payment was received on

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all of this by June 30th, with the exception of \$6,126.00. From the foregoing, it may be seen that the school has received a little over \$361,000 for the fiscal year, 1942-43.

There being no further business to come before the Board, the meeting adjourned, subject to the call of the Chairman.

J. W. Brooker  
Chairman

D. C. [unclear]  
Secretary