

At a meeting of the Board of Regents of the Morehead State Teachers College held at the Administration Building, Morehead, Kentucky, pursuant to call on April 7, 1931, Professor W. C. Bell, chairman, Mrs. S. M. Bradley, Dr. J. M. Rose, Hon. W. A. Stanfill and Judge Allie W. Young were present, and the following business was transacted, towit:

The reading of the minutes of the last meeting held January 22, 1931, was postponed until some subsequent meeting.

On motion of Dr. Rose, seconded by Mr. Stanfill, and all members of the Board voting Aye, upon roll call, the architects were authorized and directed to issue vouchers to the contractors in full, subject to any adjustments that may be proper.

On motion of Mr. Stanfill, seconded by Dr. Rose, and all members of the Board voting Aye, upon roll call, Messrs. Joseph & Joseph, Architects, are allowed the sum of \$3000.00 on account.

It appearing that certain sodding is needed upon the campus, including a string along the sides of the walkways, on motion of Mr. Stanfill, seconded by Dr. Rose, and all members of the Board voting Aye, upon roll call, Mrs. Bradley, President Payne, and Mr. Rice are appointed a committee to have said sodding done, in bluegrass, at a cost of approximately \$2500.00.

On motion of Judge Young, seconded by Mr. Stanfill, and all members of the Board voting Aye, upon roll call, the chairman is authorized and requested to appoint a committee, with power to act, in finishing fencing back of stadium, and that the same committee, in conjunction with Mr. Rice, look into the question of leveling up the athletic field, and report back to the Board, and thereupon the chairman designated upon said committee Mrs. Bradley and President Payne.

It appearing that screens are badly needed in certain of the buildings upon the campus, on motion of Mr. Stanfill, seconded by Judge Young, and all members of the Board, upon roll call voting Aye, the chairman is requested to appoint a committee to secure bids upon both metal and wooded screens, with power to accept the best bid

obtainable, in its best judgment and discretion, and thereupon the chairman designated upon said committee, Mr. Rice, Dr. Rose and Mms. Bradley.

Judge Young then moved that Mr. Rice be authorized to have installed electric meters where needed in certain buildings upon the campus, which motion was seconded by Mr. Stanfill, and upon a roll call, all members of the Board voted Aye.

President Payne then placed in nomination a list of faculty members, which list is as follows:

Faculty Salary ~~Schedule~~ to begin September, 1931.

	Year	Month
John Howard Payne, President	\$5000.00	\$416.66
William H. Vaughan, Dean	4000.00	333.33
E. V. Hollis, Head Education Department	4000.00	333.33
R. L. Hoke, Education	3100.00	258.33
Romie D. Judd, Head Extension Department	3500.00	291.66
W. C. Lappin, Director Training School	3000.00	250.00
Andrew Estrem, English	2750.00	229.16
R. F. Terrell, Head Social Science Department	3600.00	300.00
Flola L. Shepard, Head Foreign Language Dept.	3000.00	333.33(9 mos)
J. G. Black, Head Mathematics Department	3750.00	312.50
Roy E. Graves, Head of Science Department	3600.00	300.00
Catherine L. Braun, Geography Department	2000.00	166.66
John L. Sullivan, Agriculture	3000.00	250.00
Henry C. Haggan, Agriculture	3000.00	250.00
Lewis Henry Horton, Head Music Department	3000.00	250.00
Neville Fincel, Economics and History	2000.00	166.66
Louise O'Rear, Music (leave of absence 1st Sem)	1800.00	150.00
G. D. Downing, Athletic Director	2600.00	216.66
Alice Palmer Morris, Librarian	2100.00	175.00
Lucille Catlett, Biology	2000.00	166.66
D. M. Holbrook, Mathematics	2500.00	208.33
Juanita Minish, Foreign Language	2000.00	166.66
Bettie M. Robinson, English	2400.00	200.00
Chiles VanAntwerp, History	2200.00	183.33
A. J. Walker, Agriculture	2200.00	183.33
Edna Neal, Training School,	1800.00	150.00
Rebecca Thompson, Training School,	2000.00	166.66
Mildred Silver, " "	2000.00	166.66
Georgia Day Robertson " "	2200.00	283.33
Curraleen C. Smith, Dean of Women,	2500.00	208.33
Exer Robinson, Assistant Dean of Women,	2100.00	175.00
Mary Page Milton, Registrar	2100.00	175.00
Inez Faith Humphrey, English	3100.00	258.33

Salaries Continued

	Year	Month
F. C. Button, President Emeritus	\$2400.00	\$200.00
Martha Blessing, Mathematics	2400.00	200.00
Maude Harmon, Acting Head History Department	2100.00	175.00
Henrietta Stone, English	1650.00	137.50
Mrs. Mary Hutchinson, Critic Teacher	2400.00,	200.00
Elizabeth Roome, " "	2000.00	166.66
Marshall Hurst, Manual Training,	2400.00	200.00
Lorene Sparks, Critic Teacher,	1500.00	125.00

On motion of Dr. Rose, seconded by Judge Young, and all members of the Board voting Aye, such recommendations are concurred in, except Mrs. Bradley voting no, so far as the recommendation of Professor Hollis is concerned.

Believing it would materially add to his usefulness as a member of the faculty, and to the prestige of the college for Professor Hollis to obtain his doctorate, on motion of Mrs. Bradley, seconded by Judge Young and all members of the Board voting Aye, the President is directed to apprise Professor Hollis of the fact that it is the desire of the Board that he obtain his doctor's degree at an early date.

After a general discussion of the subject, President Payne placed in nomination for the position of Cafeteria Director, Mr. D. J. Gammage beginning September, 1931, at a salary of \$4000.00 per annum for the term of three years, or so long as his services are satisfactory to the Board, and on motion of Mr. Stanfill, seconded by Dr. Rose and all members of the Board, upon a roll call voting Aye, such recommendation is concurred in.

On motion of Mr. Stanfill, seconded by Dr. Rose, and all members of the Board voting Aye, action is deferred until the next meeting, upon the selection of an Administrative Staff.

On motion, duly carried, a leave of absence of one half year is granted Miss Anne Brown of the Training School Department, beginning September, 1931, and a sabbatical leave of absence is granted Professor C. O. Peratt, at half compensation, for one year beginning September, 1931, Judge Young voting no, in so far as compensation is concerning during the period of said leave of absence.

The committee heretofore appointed to look into question of a motion picture machine for the Auditorium, reported progress and was given further time in which to act.

On motion, duly carried, recommendations of the Certificates Committee were concurred in, and are as follows:

CERTIFICATES COMMITTEE MEETING
January 27, 1931.

Members present: Henry C. Haggan, Mary Page Milton, Warren C. Lappin and E. V. Hollis.

On the statement of the Registrar that the following person had satisfactorily met all requirements, the Committee recommends that the Renewal of the Provisional Elementary Certificate be granted her:

Ernest Dupuy

On the statement of the Registrar that a recheck on Scott Craft's record showed that he has made $1\frac{3}{4}$ units instead of the required units (2), the Committee rescinds the action recorded in the minutes of January 19, 1931.

CERTIFICATES COMMITTEE MEETING
February 11, 1931.

Members present: Henry C. Haggan, Warren C. Lappin, E. V. Hollis, Mary Page Milton.

On the statement of the Registrar that the following persons had satisfactorily met all requirements, the Committee recommends that they be granted the College Elementary Certificate:

Walter Barker
Hiram Hogge
Roscoe McFarland
Millis Newsome

On the statement of the Registrar that the following person had satisfactorily met all requirements, the Committee recommends that he be granted a Renewal of the College Elementary Certificate:

Henderson Conlee

It was moved by Mr. Haggan and seconded by Mr. Hollis that the Executive Committee be asked to change Teachers Arithmetic back to the Mathematics Department. Motion unanimously carried.

Mr. Haggan presented the case of Cynthia Darragh who does not meet the present requirements for a certificate. It was decided that she could meet the requirements of the year in which she began her work.

CERTIFICATES COMMITTEE MEETING March 3, 1931.

Members Present: Mr. Haggan, Mr. Lappin, Miss Milton, Mr. Hollis.

On the statement of the Registrar that the following persons had satisfactorily met all requirements, the Committee recommends that they be granted the Renewal of the Provisional Elementary Certificate:

Mrs. Garnett Ison
Mrs. John Kelly
Anna P. Wilson
Willie D. Sparks

On the statement of the Registrar that the following persons had satisfactorily met all requirements, the Committee recommends that they be granted the Renewal of the College Elementary Certificate:

Mrs. Helen H. Copens
Bernice Hickman
Thelma Webb

On the statement of the Registrar that the following persons had satisfactorily met all requirements, the Committee recommends that they be granted the College Elementary Certificate:

Ray McKenzie

Signed:

Certificates Committee
Henry C. Haggan, Acting Dean
Mary Page Milton, Registrar
Warren C. Lappin
E. V. Hollis

CERTIFICATES COMMITTEE MEETING MARCH 19, 1931.

Members present: Mr. Haggan, Mr. Lappin, Miss Milton, Mr. Hollis

On the statement of the Registrar that the following person had satisfactorily met all requirements, the Committee recommends that she be granted the Renewal of the College Elementary Certificate:

Dorothy Cotterill

On the statement of the Registrar, the following person was not granted the College Elementary Certificate because of low standing:

Carroll D. Stephens

The College Elementary Certificate of Miss Helen E. Thompson was withheld until she reaches legal age.

On the statement of the Registrar that the following persons have satisfactorily met all requirements, the Committee recommends that they be granted the College Elementary Certificate:

Charles F. Moore	Wardie Craft	Lowell Howard
Mildred Waltz	Melvina Dickerson	Heman McGuire
Lucille Hughes	Maurice Dillow	Mrs. Jennie Rowland
Mrs. Rollie Wilson	Hazel Esham	Opaleigh South
Bonnie Bate	Eugenia Fairchild	Herbert J. Webb
J. Otto Bonds	Glenmore Hogge	Duell Williams
Pauline Burton	Opal Von Hogge	Homer Yontz
	Ayre Miller Cassity	

On the statement of the Registrar that the following person has satisfactorily met all requirements, the Committee recommends that she be granted the Renewal of her Provisional Elementary Certificate:

Berta Richardson

The extension for Life of the Standard Certificate of Miss Mary Frances Tussey was discussed by the Committee, and it was decided to hold to the action taken in the meeting of January 19, 1931, that is, that the application for Life Extension be rejected on the grounds that tutoring cannot be accepted in lieu of teaching.

CERTIFICATES COMMITTEE:

Henry C. Haggan, Acting Dean
 Mary Page Milton, Registrar
 Warren C. Lappin
 E. V. Hollis

On motion of Judge Young, seconded by Mrs. Bradley, and all members of the Board present voting Aye, President Payne is authorized to employ a competent Accountant to audit the accounts, actions and books of the treasurer for the past year.

Mr. Stanfill then filed written report of his actions regarding insurance upon the various buildings upon the campus, which report is as follows:

Hazard, Kentucky
April 4th, 1931

Board of Regents,
Morehead State Teachers College,
Morehead, Kentucky.

Dear Members:

The undersigned member of the Board of Regents wishes to report to the Board in the matter of insurance policies and the insurance heretofore in existence on the buildings of the college, and what he has done with reference to the new insurance, and insurance on the new buildings as follows:

It was the understanding of the writer at the meeting of the Board of Regents on January 22, 1931, that the matter was left in the hands of the writer to handle as he thought best, and for the best interest of the College. In working this matter out, I found that it would be impossible for me to devote enough time to the actual detailed work to intelligently work out the situation. So, I arranged with a member of the Home Insurance Agency of Hazard, Kentucky, to make a check and list of all the policies which were delivered to me at the meeting of the Board on January 22nd, and to work out a new schedule so as to coordinate all of the insurance, and have all of the policies on the same basis, and on the same buildings, at the same rate, and expiring on the same date.

This Insurance Agency, through its manager, Mr. Dewey Daniel, has devoted considerable time to this work, and has also been at considerable expense. In devoting his time, together with the time of other members of his agency, he has made two trips to Morehead, and has, with the approval of the Kentucky Actuarial Bureau worked out a schedule, which the writer believes to be one of the very best in effect in the entire State of Kentucky. This schedule is on the same plan and general basis as the schedule of the Berea College, the Eastern State Normal at Richmond, and the University of Kentucky at Lexington.

During the month of February I received the minutes of the meeting of the Board of Regents held on January 22, 1931, and in reading these minutes I find that in writing them up, the secretary had not written the minutes according to my understanding of the powers given to me, or invested in me by this Board. I do not say this in criticism of the secretary, because I may be mistaken in the powers which I thought were given to me.

It was unsolicited on my part, and it will be recalled by members of this Board that at various times since I have been meeting with the Board, and the members thereof, this question of insurance has come up, and at each time the matter was referred to me.

From the written minutes furnished to me by the secretary, I find after I had gone ahead and made the arrangements to cancel the old policies, and to write new policies under the new schedule, that the minutes as written up by the secretary direct me to report my findings to the next meeting of the Board of Regents. When this came to my attention the matter had already progressed to such an extent that I did not feel justified in calling the matter off, but instead I made a special trip to Morehead for the purpose of interviewing the members of the Board of Regents, and the Business Agent, and the President of the College, and laying the matter before them, so as to get their opinion and approval of the course of action I had at that time mapped out.

Upon my arrival at Morehead, I found that President Payne was in Detroit. I talked with the Business Agent, and obtained from information and data from him, and then went to see Dr. J. M. Rose and Senator Allie Young, members of the Board of Regents. I also called to see Mrs. Bradley, but learned from some one at her home that she was in Western Kentucky.

I laid the entire matter before Dr. Rose and Senator Young, and both of them as I understood the matter, gave their entire and unqualified approval of the course I had mapped out. I did not go into great detail with them, but explained to both Dr. Rose and Senator Young what I had done, and what I had worked out, and I now report the same to this Board in its official capacity.

I made this trip on February 22d, and then came back to Hazard and took the matter up with the Insurance Agency, whom I had asked to work out this schedule, and we proceeded to carry out the matter as I had planned to do before making the trip.

In explanation, I shall lay before this Board the following facts concerning the old policies and the comparisons with the new schedule, and the rates obtaining in the new schedule.

There were policies in effect on the Allie Young Hall and the Administration Building in the amount of \$255,000.00 costing for 3 years, \$2980.60;
 Policies in force on the Auditorium and Gymnasium amounted to \$166,000.00 costing \$2368.66 for 3 years;
 Policies in force on Fields and Thompson Halls in the amount of \$272,250.00 costing for 5 years \$2492.07.

Policies in force on the President's home amounting to \$31000.00,

costing for 5 years \$593.75;

Policies on the Dudley Caudill home in the amount of \$2500.00, costing for one year \$12.50;

When analyzed, these rates cost a total of \$2918.64 per year, and there was in force a total of \$726,750.

In working out the new schedule, which includes the two new buildings known as the Johnson Camden Library, and the Training School known as the Robert J. Breckinridge Building, we took from the books of the Business Agent the actual cost prices of the buildings, contents and furnishings, and we then took 80 percent of each of those buildings, and worked out the schedule, which is attached to this report, as Exhibit A. This puts in force on the entire property of the Morehead State Teachers College \$1,105,000. in insurance. A copy of this schedule is furnished herewith, Exhibit "A", and I call attention to the manner in which it is gotten up.

On the basis set out in this schedule we have written \$1,105,000 for five years at a cost of \$12,630.15, making the average cost for each year of the five year period, \$3149.25. It will be noted that under the old policies which were for the sum total of \$726,750 in the aggregate, we were paying a yearly premium of \$2918.64. The new insurance on the new plan is costing us \$230.61 more per year for \$1,105,000. than the old insurance cost us for only \$726,750.

To put it another way, our former schedule of \$726,750. written for a period of 5 years at rates applying on our present policies would cost \$11,674.56, almost as much as the entire new policies of \$1,105,000.00 is costing.

If the insurance then in force had been increased at the same rates applying to the old policies, and written in the same manner in which the old policies were written, the \$1,105,000. we now have in force, would cost us at that same rate, and on the same basis \$17,768.40, whereas under our new schedule we are carrying the \$1,105,000. at a cost of only \$12,630.15, and by re-writing these policies at these new rates, we are saving over a period of five years \$5,138.20.

To put it still another way, the \$726,750. written at the old rates cost \$2918.64 per year; that same amount of insurance written at the new rates, and on the new schedule would cost only \$2071.24, or a saving of \$847.40 per year, or \$3389.60 for 5 years, if the amount of insurance was not increased, and if the new policies were not taken into consideration.

Approximately \$3000.00 will be had in return premiums for the cancellation of the old policies, together with the builders risks.

I call your attention to the following fact with reference to the cancellation premiums. All of the old policies can be cancelled on a short rate basis, by which a saving is had, inasmuch as under the Kentucky Law 6 percent and 12½ percent increase in the rates applies to all of the old policies, and is not included in the premium on the new policies, and the only way in which a refund can be had of this 6 percent and 12½ percent respectively, is to cancel the old policies on a short rate basis. In doing this on a short rate cancellation, the actual return on the refund premiums of all of the policies taken as a whole will amount to more than to have cancelled them out on a prorata basis. Of course in some instances as to a few of the policies, it will probably cost more to cancel on short rate basis, but figuring the policies as a whole it will save money to the College to cancel them on a short rate cancellation basis.

Another thing I desire to call to your attention is, the fact that under the old policies none of them were concurrent as to amounts or rates or premiums or co-insurance credits applied. Several of these old policies were issued in ink, which is also in violation of the Kentucky Actuarial Bureau's rules, and in figuring the amount of these premiums we find that in many of the policies, the face of the policy does not show the amount of the premiums paid- this was found in pen or pencil on the back of the policy. The insurance on the Dudley-Caudill house had expired, and had not been renewed. As a matter of fact, if a loss had occurred under these old policies, I believe considerable trouble would have resulted in trying to obtain an adjustment, due to the fact that the policies were not concurrent, and the Board of Regents would undoubtedly have been subjected to considerable criticism.

We have had prepared statements making an analysis of the old insurance, and a comparison of the old insurance in force, with the new insurance, and attached to this report is Exhibit B, and copy of that statement. I find that of this old insurance, there had been written the following amounts, by the following agents, by the

M. M. Gay, of Mt. Sterling, Kentucky,	\$50,000.00
Kemper Insurance Agency, Lexington, Kentucky,	20,000.00
L. D. Brother, Owingsville, Kentucky,	25,000.00
C. W. Kirkpatrick, Mt. Sterling, Kentucky,	10,000.00
R. T. Kinnard, Olive Hill, Kentucky,	30,000.00
J. W. Shanklin, Owingsville, Kentucky,	10,000.00
Clare & Scott, Lexington, Kentucky,	40,000.00

Hoffman's Insurance Agency, Mt. Sterling, Kentucky, \$110,000.00
 Glenn E. Perry, Owingsville, Kentucky, 431,750.00

In addition to this the Builder's rick insurance amounting to \$ _____ was also written by Glenn E. Perry.

In making out schedule for the new plan of insurance, I had no definite or distinct understanding, or agreement with any person with reference to the amount of insurance which should be written by any particular agency, but the Home Insurance Agency having spent considerable time, as well as considerable money in working out this new plan, I felt that it would be nothing but right to give to that Company the bulk of this insurance, and for that reason I have, with the approval of Dr. Rose and Senator Young, instructed the Home Insurance Agency of Hazard, Kentucky, to write the policies in the aggregate amount of \$700,000.00. Other agencies with whom I have placed this insurance are as follows:

The Putman Agency, Ashland, Kentucky,	\$30,000.00
Hazard Insurance Agency, Hazard, Kentucky,	50,000.00
J. E. Pollack, Greenup, Kentucky,	50,000.00
Mawbley & Evans, Olive Hill, Kentucky,	50,000.00
W. P. Bowman, Vanceburg, Kentucky,	50,000.00
J. H. Powers and L. E. Blair of Morehead, each,	15,000.00
Milliken & Plamp, Louisville, Kentucky,	100,000.

On the 4th day of March, 1931, I wrote to each of the agents carrying the old policies, and enclosed to them the old policies, the letters were sent by registered mail, notifying each of these agents that these old policies were, and would be cancelled as of March 10, 1931, and directing each of them to encorse the policies cancelled, and to send to me payable to the Board of Regents a check for the return premiums. All of these policies were registered, and register receipts were returned to me from the different agents. I append to the original of this report carbon copies of the letters written to these various agents, from which it will be seen that there is due to the Morehead State Teachers College in regurn premiums, figured on a short rate cancellation, as explained above, the total sum of \$2994.88, but this does not include the return premium due on the builders risk policies. There will be some return premiums due from these policies. The amount of this, however, will have to be determined by the Business Agent from his records.

I ask the Board to bear in mind this fact, that I did not undertake to exercise the prerogative of cancelling this old insurance, and writing the new insurance on my own iniative; that, it was my understanding at the last meeting of the Board of Regents,

that the Regents had empowered me to do this, but when I discovered from the secretary's minutes that the minutes did not show that, I took the matter up personally with all of the Regents with whom I could get in personal touch, and made a special trip at my own expense to Morehead and Olive Hill for that purpose; that the Home Insurance Agency, although it has written the larger amount of insurance, is in my opinion entitled to the larger amount of insurance, because of its efforts to work out this plan of insurance, which in my judgment, is not equalled or surpassed by any plan of insurance in existence in the State of Kentucky.

I hope that this Board will see fit to enter its formal approval of the things I have done, as outlined in this report.

I call attention of the Board to this further fact, that several of the agents who carried the old policies have taken the position, that I had no authority to cancel these policies, and have stated to me in answer to the letters written to them on March 4th that they would await the action of the Board of Regents, and that the secretary of this board had advised them to not cancel the policies until the Board had acted. One of these agents who has failed to cancel the policies is Mr. Glenn E. Perry, a former member of the Board of Regents. Mr. Perry, although a member of the Board of Regents, wrote these policies in the fact of Section 4535-A-19 Kentucky Statutes, which provides, "No president, professor, official, regent, member of the Normal Executive Counsel or other officer or employee shall keep for sale, or be interested directly or indirectly in any contract or purchase for the building or repairing any structure, or for fencing or ornamenting the grounds, or furnishing any supplies or material for the use of said Normal School."

This Section of the Statute of course does not specifically mention insurance policies, but in any sort of a liberal interpretation thereof, it most certainly covered insurance contracts.

Moreover several of these agents have taken the liberty of taking this matter up with his Excellency, Governor Flem D. Sampson, according to information I have in my files. It seems that they desire to go over the head of both the Board of Regents and of myself, to keep their insurance business. I want the Board to understand that I have no personal interest whatever in this matter, that I am working only, and have been working only for the best interest as I see it, of the Morehead State Teachers College. In fact, I have spent not only considerable time, but have been out some expenditure in money in the way of paying my expenses in looking after this matter, and have not charged anything in the way of expense or otherwise against the school for anything which I have been out or done with respect to this insurance.

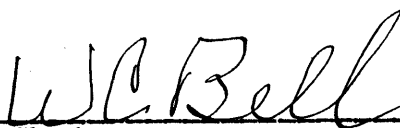
I submit this whole matter to the Board of Regents, and ask that the Board approve what I have done, as outlined in this report, and order all of the old policies cancelled, and the new policies which have been in force since March 10th, accepted, by formal action of the Board.

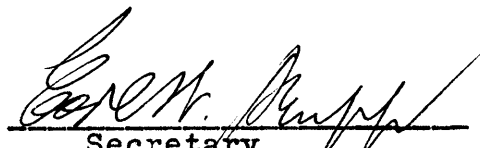
Respectfully submitted,

(Signed) W. A. Stanfill

After a general discussion of the subject by the Board, Messrs. W. H. Strossman and John L. Coleman, insurance agents, were heard by the Board, and on motion of Dr. Rose, seconded by Mr. Stanfill and upon a roll call, all members of the Board voting Aye, except Judge Young voting No, and Professor Bell not voting the policies in question were ordered cancelled, and the new policies as presented by Mr. Stanfill were accepted and the premiums due thereon ordered paid by the Treasurer.

There being no further business, the meeting then adjourned, subject to the call of the chairman.


Chairman


Secretary