

Morehead, Kentucky,
September 25, 1926.

At a meeting of the Board of Regents of the Morehead State Normal School and Teachers' College, held in the Administration Building at Morehead, on Saturday, September 25, 1926, at 9:30 A. M., the following members were present:

McHenry Rhoads, Chairman,
A. W. Young, Secretary,
Glenn Perry.

Judge Earl W. Senff, of Mt. Sterling, Kentucky, newly-appointed member of the Board, appeared, and the oath of office as such member was administered to him by Chairman Rhoads.

A quorum being present, the following business was transacted:

(1) The minutes of the last meeting of the Board were first read and, no errors being found in the same, ordered approved.

(2) A communication from the keeper or overseer of buildings and grounds was here read by Young. It is as follows:

"Morehead, Kentucky, September 6, 1926. The Board of Regents, Morehead State Normal School, Morehead, Kentucky. Dear Sirs: My attention has been called to the following minute adopted at the meeting of the Board of Regents held at the State Capitol, June 19, 1926: 'The report of labor and money spent for labor at Morehead State Normal School was then presented. It was moved and seconded that this report be filed and made a part of the records and that the keeper of the grounds be requested to explain why he has had carpenters employed on new buildings that have not yet been accepted by the Board of Regents, as follows:

'April 6, - J. H. Perry, --- \$30.00
'April 7, - J. H. Perry, --- 42.00
'May 25, - Glenmore Hogge,
'May 25, - Harry Davis,
'May 25, - Glenn Underwood,
'May 25, - John Hardy,
'May 25, - Russell Underwood.'

"In response to request contained in the minute above quoted, I have to report that no carpenters were employed

by me on new buildings 'that have not yet been accepted by the Board of Regents.' It is true, in the month of April, last, I discovered that plaster had fallen in two rooms of Burgess Hall; whereupon I employed J. H. Perry to repair same. This he did, the entire work consuming not more than one day's time, and as he was not engaged by me to do any other work about the buildings or grounds, I am unable to offer any explanation of the \$72.00 paid him, as above recited. Furthermore, I know nothing of the employment of Glenmore Hogge, Harry Davis, Glenn Underwood, John Hardy and Russell Underwood, whose names appear in the minute, most of whom I do not even know. Very truly yours, Arthur Hogge."

By unanimous vote, the above communication from the keeper of buildings and grounds was directed to be filed of record, and further action thereon was deferred.

(3) Perry moved the adoption of the following resolution, which was seconded by Senff:

"Realizing the growth of this institution and the many details incumbent upon the president, and in order to relieve him of some of the responsibilities of the detail work, it is, therefore, resolved that the president shall have general supervision of all the departments, including the detail connected with the educational departments. The above shall be subject to the following:

"1. The business agent of this institution is empowered to make such purchases as may be necessary for the proper conduct and running of the institution, which shall include all foodstuffs necessary.

"2. The keeper or overseer of buildings and grounds shall be empowered to employ all necessary labor to keep said buildings, rooms and grounds in proper condition.

"3. The president is authorized and directed to employ a financial agent, at a salary not to exceed two hundred and fifty dollars per month, whose duty it shall be to make out a budget for said institution, to see that the cafeteria and rooms are run and rented for a sum equal to maintenance and charge, and in order to meet this requirement shall make out the charge for said rooms and the price for the articles served in said cafeteria; and he shall attend to the advertising of said institution and have a general supervision over the financial affairs of same.

"4. All sums that are paid in to this institution shall be paid to the purchasing agent, and by him deposited in bank to the credit of the Morehead State Normal School and Teachers' College. Nothing shall be paid by said institution except by check, accompanied by a voucher showing fully for what same is issued. A

copy of this voucher and check shall be retained in the purchasing agent's office. The department head asking for any sum or expenditure shall be required to make out a requisition, which shall be copied upon the voucher accompanying the check, and when said check is signed by the purchasing agent and endorsed by the financial agent, it shall be a draft upon the treasurer of this institution. No money of any kind or description shall be paid out in any way except through this check and voucher so endorsed, except that the president may, by his check alone, pay the salaries of the regularly engaged employes of this institution. It is especially enjoined that no sum shall be paid in any manner except by check as above set out. And no person shall be empowered to employ any one to work or do anything upon said buildings or grounds, except the keeper or overseer of buildings and grounds, and his check, when signed by him and approved by the financial agent, shall be a draft upon the treasurer.

"5. All money received by this institution shall be deposited in bank in the name of the Morehead State Normal School and Teachers' College, and to be checked out only in the manner above described.

"6. The president of this institution shall have power to dismiss any and all employes, and with the consent and approval of this board appoint their successors.

"7. Each and every check shall bear the name of the head of the department for which said check is given, in addition to the name of the purchasing agent and financial agent.

"8. The financial agent shall be charged with the responsibility of seeing that none of the departments exceeds the amount allowed to each of them in the budget, except by special permission of this Board.

"9. All free scholarships shall be presented to this Board and the reason therefor, and before any one shall be entitled to such scholarship, the same shall be approved by this Board.

"10. The president is authorized to employ an assistant librarian, at a salary not to exceed seventy-five dollars per month."

It being moved and seconded that this resolution for the better protection of the financial management of the institution be made the sense of this Board, upon roll call, the members voted as follows:

Rhoads,	-----	Yea.
Young,	-----	Yea.
Senff,	-----	Yea.
Perry,	-----	Yea.

(4) The subject of a name for the boys' dormitory now under construction was next considered by the Board, and it was moved by Senff that this dormitory be named "Thompson Hall, in honor of James H. Thompson, Speaker of the House of Representatives, 1922"; and that the same shall be inscribed upon a stone to be placed over the front entrance of said dormitory. This motion was seconded by Perry, and carried unanimously.

(5) The Board next considered the question of paving what is known as College Street, and decided by unanimous vote that, on account of lack of funds at this time, they could not approve said project.

(6) It was moved by Perry and seconded by Senff, that the architects, Joseph and Joseph, be directed to advertise for bids for brick to go into the two buildings now under construction, the dormitory for boys and that for girls; and that said advertisement shall include a request for samples of brick to be presented to this Board for approval, at a meeting to be held in the Seelbach Hotel, Louisville, Kentucky, at noon on Thursday, October 14th, 1926. This motion carried unanimously.

(7) The question of proper insurance for Burgess Hall was next brought up, and it was moved by Rhoads, seconded by Young, that Mr. Perry be made a committee of one to insure Burgess Hall in the sum of thirty thousand (\$30,000.00) dollars, against loss by fire. This motion was adopted unanimously.

(8) The Board next considered a minute adopted at a meeting held May 27, 1926, which minute provided the following division of a \$5.00 enrollment fee for the two semesters:

Y. M. C. A.,	-----	\$.25
Y. W. C. A.,	-----	.25
Athletics,	-----	1.25
Lyceum,	-----	.90
Registration,	-----	1.00
Medical,	-----	1.25
Dramatics,	-----	.10
Total,	-----	<u>\$5.00</u>

—and the following distribution of a \$4.00 enrollment fee for the two summer terms:

Athletics,	-----	\$.75
Registration,	-----	1.00
Medical,	-----	1.25
Lyceum,	-----	.90
Dramatics,	-----	.10
Total,	-----	<u>\$4.00</u>

It was moved by Senff and seconded by Perry that the order above referred to, embraced in the minute in question, be repealed and set aside. Upon roll call the motion carried unanimously.

(9) There being no further business before the Board, upon motion duly made, seconded and unanimously carried, the meeting adjourned to Thursday, October 14th, 1926, at noon, Seelbach Hotel, Louisville, Kentucky.

McHenry Rhoads
Chairman.

Secretary.

Approved: October 8, 1926.