

Frankfort, Kentucky,  
October 21, 1925.

Upon call of the Chairman, the Board of Regents of the Morehead State Normal School met in the office of the Superintendent of Public Instruction, Wednesday, October 21, 1925, at 11:45 A. M. The following members were present:

McHenry Rhoads, Chairman,  
Mrs. W. J. Fields,  
E. W. Pendleton.

Reading of the minutes of previous meetings was deferred owing to the absence of same.

President F. C. Button and McHenry Rhoads, of the special committee appointed to carry on the construction of the two buildings at Morehead, met in the office of Joseph and Joseph, Architects, Louisville, Monday, September 14, 1925. After considering bids for "builders hardware and lighting fixtures" and inspecting same, the committee, by the authority vested in them, awarded the contract for builders hardware to Belknap Hardware and Manufacturing Company, and the lighting fixtures to Brecher Company, Louisville, as follows:

Hardware for Girls' Dormitory, -----	\$2,257.14
Hardware for Administration Building, -----	1,212.13
Total for Hardware, -----	<u>\$3,469.27</u>

Lighting fixtures, less lamps, for Girls' Dormitory, -----	\$ 570.45
Lighting fixtures, less lamps, for Administration Building, -----	853.45
	<u>\$1,423.90</u>

Option is left with the committee on the lamps as follows:

Girls' Dormitory, -----	\$ 72.65
Administration Building, -----	97.75
	<u>\$ 170.40</u>

It was moved by Pendleton and seconded by Mrs. Fields that the report of the Committee be accepted and endorsed by the Board. The motion carried unanimously.

A meeting of the Board of Regents had been called for Morehead, Tuesday, October 13, 1925, but Mrs. Fields and Mr. Rhoads were the only members of the Board present; therefore, no quorum.

The Committee, heretofore appointed for the purpose of purchasing equipment for the Girls' Dormitory and the kitchen and cafeteria service, considered the following matters:

1. Changing the boiler room by adding a second story over the present one-story portion for manual training purposes.
2. Temporary heat for the buildings.
3. Electric current for the buildings, mechanical laundry machinery and shaping of grounds.

After considering these matters as a committee and in conference with Mrs. Fields, member of the Board, it was decided to defer action on these matters until the regular meeting of the Board.

It was moved by Pendleton that President Button and Architect Joseph be appointed a special committee to arrange for heating the buildings under construction until the central heating plant is in operation. This motion was seconded by Mrs. Fields and passed unanimously.

The question of electric current being discussed by the Board, it was moved by Rhoads, seconded by Mrs. Fields, that E. W. Pendleton, member of the Board, be appointed a Committee to assist A. W. Young in securing contracts for electric current at the earliest practicable date. Motion unanimously carried.

Mrs. Fields moved, seconded by Rhoads, that E. W. Pendleton and President Button be appointed a special committee, with power to act, to consider the advisability of purchasing two 2" water meters. There being no objection, motion carried.

It was moved by Rhoads that the architect be instructed to have the heating plant building completed according to plans and specifications. This motion was seconded by Pendleton and passed unanimously.

It was moved by Mrs. Fields and seconded by Pendleton that the laundry department be completed according to plans and specifications, and, in addition thereto, that two artificial gas or coal dryers be installed. Motion carried.

Pendleton moved, seconded by Rhoads, that Mr. Joseph, the architect, be requested to ascertain the cost of constructing a retaining wall back of the Administration Building and the Girls' Dormitory for the purpose of establishing correct drainage of waters as a protection to the two buildings. Motion carried unanimously. X

It was moved by Pendleton that \$7,500.00 be immediately paid to the firm of Joseph and Joseph, Architects, under the building equipment contract. This motion was seconded by Mrs. Fields, and all members present voting aye, it was so ordered.

It was moved by Pendleton that the Board appropriate a sum not to exceed one thousand (\$1,000.00) dollars for athletic purposes for the present school year, and that the Business Agent be instructed to pay out of said amount a bill owing Sutliff and Company, of Louisville, in the amount of \$286.90, and the Athletic Director be authorized to purchase the equipment as requested in his communication of October 1, 1925, for athletic purposes and such other equipment as he may need during the year, the total cost of which in no event to exceed one thousand (\$1,000.00) dollars. This motion was seconded by Mrs. Fields, and, all members present voting aye, it was so ordered.

It was moved by Mrs. Fields and seconded by Pendleton, that G. D. Downing, Athletic Director, be allowed the sum of \$20.00 per month for the school year beginning September 1, 1925, and ending June 30, 1926, in lieu of the contractile obligation upon the part of the Board to furnish the said Downing room and board in addition to his salary, said allowance to be paid monthly. All members present voting aye, it was so ordered.

The question as to the terms of the employment of Professor G. D. Downing having arisen, the Board is of the opinion that Mr. Downing, under his contract, is employed as other members of the faculty and that the President may rightfully call upon him for any service in instruction at such hours as his regular duties as coach will permit. All members present concurred in this opinion.

It was moved by Rhoads that the President be empowered to employ temporary teachers in emergencies for special duties and to arrange their compensation in harmony with the salaries paid other regular teachers of the school. Rhoads also moved that in emergencies the President be empowered to employ other temporary help and to fix the compensation therefor. The above motions were seconded by Mrs. Fields, and all members present voting aye, it was so ordered.

Mr. Rhoads read the following report of the special committee on the purchasing of kitchen equipment for the Girls' Dormitory, which report was unanimously approved by the Board, and is as follows:

"Frankfort, Kentucky, October 1, 1925.

"To the Board of Regents,

"Morehead State Normal School:

"We, your committee appointed for the purpose of purchasing kitchen equipment for the Girls' Dormitory, beg leave to report as follows:

"The committee met in the office of the Superintendent of Public Instruction on Monday, September 28, 1925, two members of the committee (a quorum) being present. A meeting of the Board of Regents had also been called for the same time. Mr. Pendleton was present. Architect Alfred S. Joseph was also present to meet with the Committee.

"Three bids were received for kitchen and dining room equipment, as follows:

"Duparquist, Huct & Moneuse Co., Chicago, -	\$12,330.00
"Albert Pick & Co., -----	13,233.00
"John Van Range Co., -----	14,873.00

"The committee, who had reserved the right to reject any and all bids, rejected all bids as excessive. The committee eliminated from the bids the items referring to dining room equipment, then asked the representatives of the John Van Range Company and the Duparquist, Huct and Moneuse Company, the Albert Pick Company having no representative present, to indicate to the committee any changes or eliminations that might be made in their proposals which would bring the price of needed materials to within the absolute requirements of the situation and meet the necessities of the school. Representatives of both companies were given time to make such changes and eliminations, without conference with each other. Each representative appeared before the Board and was given ample time to explain all changes and eliminations made.

"After discussing this question with both representatives for a considerable time, the committee reached the conclusion that the finally adjusted proposal of the John Van Range Company was the best proposal and accepted same at a net price of \$8,689.00.

"(Signed) McHenry Rhoads }  
F. C. Button } Committee."

It was moved by Rhoads that President Button be authorized to investigate available persons for director of his cafeteria, ascertain at what figures they may be employed and report his findings and recommendations to the Board at its next meeting. Pendleton seconded this motion, and it carried without dissenting vote.

It was moved by Pendleton, seconded by Rhoads, that Mrs. Fields, President Button and Chairman Rhoads be appointed a special committee to open bids for the equipment of the Girls' Dormitory and Dining Hall, same to have power to award contracts on the condition only that a quorum is not present at Morehead, Tuesday, November 24, 1925, the date the bids are advertised to be opened. It was so ordered.

There being no further business to be transacted, the Board adjourned to meet at Morehead, Kentucky, Tuesday, November 24, 1925.

McHenry Rhoads  
Chairman.

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Secretary.

Approved: \_\_\_\_\_